

Fillmore Central School
Board of Education
Special Meeting
July 7, 2014

A special meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 7:01 a.m. on the morning of Monday, July 7, 2014, in the Fillmore Central Elementary School Meeting Room by Chairman Ross Kiehne. Present: Superintendent Keith, Business Manager Kathy Whalen, Board Members: Sikkink, Ellis, Love, Topness, Britton and Kiehne. Absent: Ristau. Visitors: None.

Recognition of visitors: None

Additions to the agenda: None

Moved by Sikkink to approve the agenda. Motion was seconded by Love. Motion carried unanimously.

Love moved to approve the bid from Construction Collaborative for the renovation of the Title I classroom space in the amount of \$33,746.00. Motion seconded by Britton. Motion carried unanimously.

Britton moved to approve the bid from A&F Consulting for removal and encapsulation of floor tile containing asbestos in the amount of \$97,575.00. Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the bid from Rochester Sand and Gravel for the parking lot improvements at the Preston site in the amount of \$662,930.00. Motion seconded by Sikkink. Motion carried unanimously.

Britton moved to approve the bid from Viking Automatic Sprinkler Co. for the high school sprinkler system in the amount of \$358,450.00. Motion seconded by Ellis. Motion carried unanimously.

Moved by Love and seconded by Topness to approve the following resolution:

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No.2198, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing four school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 4th day of November, 2014.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at

least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.


6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENEARL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 2198
FILLMORE CENTRAL SCHOOLS

NOVEMBER 4, 2014

INSTRUCTIONS TO VOTERS

To vote, completely fill in the ovals(s) next to your choice(s) like this: 

SCHOOL BOARD MEMBER
VOTE FOR UP TO FOUR

- CANDIDATE U
- CANDIDATE V
- CANDIDATE W
- CANDIDATE X
- _____
write-in, if any
- _____
write-in, if any
- _____



write-in, if any

write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

Voting in favor: All members present. Voting against: None. Motion carried unanimously.

Moved by Britton and seconded by Sikkink to approve the following resolution:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 2198, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2198 shall begin on July 29, 2014 and shall close on August 12, 2014. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 4:00 O'clock p.m. on August 12, 2014

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the News Record (Harmony), Republican Leader (Preston), and Fillmore County Journal the official newspapers of the district, at least two weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2198
(Fillmore Central Schools)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period of filing affidavits of candidacy for the office of school board member of Independent School District No. 2198 shall begin on July 29, 2014, and shall close at 4:00 o'clock p.m. on August 12, 2014.

The general election shall be held on Tuesday, November 4, 2014. At that election, four members will be elected to the School Board for terms of four (4) years each. (Will serve until January 1, 2019.)

Affidavits of Candidacy are available from the school district clerk, Fillmore Central District Office, Box 50, Preston, MN 55965. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 4:00 o'clock p.m. on August 12, 2014.

Voting in Favor: All members present. Voting against: None. Motion carried unanimously.

Moved by Love to approve participation in Minnesota Partnership for Collaborative Curriculum. Motion was seconded by Topness. Motion carried unanimously.

Love moved to adjourn. Motion was seconded by Sikkink. Motion carried unanimously.

Respectfully submitted,

Jim Love
Clerk, Independent School District #2198