

Fillmore Central School
Board of Education
Regular Meeting
June 27, 2017

The regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:30 p.m. on the evening of Tuesday, June 27, 2017, in the Fillmore Central Elementary School meeting room by Chairman Kiehne. Present: Superintendent Richard Keith, Bookkeeper Darla Ebner, Board Members: Ellis-Onsager, Kiehne, Ristau, Sikking, and Topness. Absent: Britton and Love. Visitors: Heath Olstad, Bretta Grabau and Hannah Wingert.

Recognition of visitors: None.

Ristau moved to approve the agenda with one addition:

- Approve 2017/18 MREA membership

Motion seconded by Topness. Motion carried unanimously.

Sikking moved to approve the minutes of the May 23, 2017 regular board meeting as presented. Motion seconded by Topness. Motion carried unanimously.

Sikking moved to approve the monthly claims in the amount of \$520,885.92. Motion seconded by Ristau. Motion carried unanimously.

Member Love joined the meeting at 6:35 pm.

Heath Olstad presented the Principal and Athletic Director reports.

Love moved to accept donations to the Student Activity Fund as presented. Motion seconded by Ristau. Motion carried unanimously.

Love moved to accept the resignation of Riley Bahl as elementary teacher. Motion seconded by Ellis-Onsager. Motion carried unanimously.

Ristau moved to approve the hire of Lori Weiss as a daycare lead teacher. Motion seconded by Topness. Motion carried unanimously.

Topness moved to approve the maternity request received from Heidi Brown, elementary special education paraprofessional, from September 25 to November 27, 2017. Motion seconded by Love. Motion carried unanimously.

Love moved to approve the hire of summer rec staff as follows:

<u>Name</u>	<u>Rate</u>	<u>Notes</u>
Logan Corson	\$9.50	rate will go to \$10 July 1
Colten Kraling	\$9.50	
Caitlyn Walsh	\$9.50	rate will go to \$10 July 1
Sam Rustad	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Walker Ward	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Maggie McKernan	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Molly McKernan	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Domanic Merkel	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Nick Marzolf	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Emma Breitsprecher	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Dylan Bothun	\$7.75	start at opportunity wage then go to minimum wage after 90 days
Mason Berg	\$7.75	start at opportunity wage then go to minimum wage after 90 days

Motion seconded by Sikking. Motion carried unanimously.

Topness moved to approve the hire of Sarah O'Connell as elementary teacher (BA, step 1). Motion seconded by Ellis-Onsager. Motion carried unanimously.

Ristau moved to approve the hire of Carolyn Ledin as school readiness teacher. Motion seconded by Love. Motion carried unanimously.

Ellis-Onsager moved to approve the hire of Jessica Bredberg as school readiness paraprofessional (\$11.00/hour). Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the hire of Taylor Case as 8th grade volleyball coach. Motion seconded by Sikkink. Motion carried unanimously.

Ristau moved to approve the hire of Marsha Dowe to facilitate a summer credit-recovery program, up to 20 hours. Motion seconded by Ellis-Onsager. Motion carried unanimously.

Sikkink moved to approve an indefinite leave of absence from teaching to Chris Mensink. He will remain on the teacher's seniority list. Motion seconded by Love. Motion carried unanimously.

Love moved to approve a three-year contract (July 1, 2017 to June 30, 2020) as presented with Melissa Simonson as Mental Health Therapist. Motion seconded by Ellis-Onsager. Motion carried unanimously.

Topness moved to approve tenure of Matt Anderson. Motion seconded by Love. Motion carried unanimously.

Topness moved to approve a contract with Mary Kautto to provide orientation & mobility services for the 2017/18 school year. Motion seconded by Ristau. Motion carried unanimously.

Ellis-Onsager moved to approve a contract with Hiawatha Valley Education District to provide up to 50 hours of consultation from Nancy Engrav within the scope of physical impairment and traumatic brain injury for the 2017/18 school year. Motion seconded by Love. Motion carried unanimously.

Topness moved to approve the following Community Ed staff (School Readiness, Daycare, SAC, ECFE, and Youth Enrichment) as presented. Motion seconded by Sikkink. Motion carried unanimously.

Love moved to approve a memorandum of understanding from Ed MN – FC to remove the Dean of Students and Activities Director positions from the bargaining group beginning with the 2017/18 school year. Motion seconded by Ellis-Onsager. Motion carried unanimously.

Love moved to approve a memorandum of understanding from Ed MN – FC to use an annually averaged calculation for prep time for Joni Mehus for the 2017/18 school year only. Motion seconded by Sikkink. Motion carried unanimously.

Ristau moved to approve Taher as the district's food service management company for the 2017/18 school year. Motion seconded by Love. Motion carried unanimously.

Ristau moved to approve the 2017/18 proposed food service budget from Taher as presented. Motion seconded by Love. Motion carried unanimously.

Topness moved to set lunch, milk and healthy snack prices as follows:
Lunch: Grades K-6 \$2.35; Grades 7-8 \$2.45; Grades 9-12 \$2.55; Adult \$3.75
Breakfast: Grades K-12 \$1.50; Adult \$1.85
Milk: Additional carton \$0.45
Milk Break: \$37.50 per semester
Healthy Snack Cart: \$35 per semester or \$60 per year
Motion seconded by Love. Motion carried unanimously.

Ristau moved to approve Blue Cross Blue Shield of MN through the Southeast Service Cooperative Pool as the district's health insurance carrier for the 2017/18 school year. Motion seconded by Topness. Motion carried unanimously. *Note: The teacher's bargaining group has the right to choose a different provider and they have chosen PEIP (Public Employees Insurance Program).*

Moved by Love to approve a land exchange with the City of Harmony. This will accommodate a new garage/storage shed for Fillmore Central and a heliport for the City of Harmony. Motion seconded by Sikkink. Motion carried unanimously.

Love moved to designate Richard Keith as Local Education Agency and Homeless Liaison for the 2017/18 school year. Motion seconded by Ellis-Onsager. Motion carried unanimously.

Love moved to approve the MIST renewal for 2017/18 property/liability insurance. Motion seconded by Ellis-Onsager. Motion carried unanimously.

Love moved to approve participation in Employer's Preferred Insurance Company for worker's compensation insurance for 2017/18. Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the following for the 2017/18 school year:
o Substitute teacher pay at \$120 per day; \$60 per half day

- Number of days as a substitute teacher before being placed on the salary schedule = 10 consecutive days
- Substitute secretary pay at \$11.00/hour
- Substitute paraprofessional pay at \$11.00/hour
- Substitute custodial pay at \$12.00/hour
- Enrollment in the district's 403b plan in September only
- Van driver and substitute van driver pay: Year 1-\$11.25/hour; Year 2-\$11.75/hour; Year 5-\$12.75/hour
Year 10-\$14.00/hour; Substitute-\$11.00/hour

Motion seconded by Ellis-Onsager. Motion carried unanimously.

Ristau moved to eliminate extra-curricular activity fees except

- Use of school-owned instrument \$55/year
- Percussion fee \$20/year
- Clay target league \$205/year

Motion seconded by Love. Motion carried unanimously.

Love moved to set Sport season pass costs as follows for the 2017/18 school year:

- Sports Season Passes: \$30 - K-12 student pass, \$55 - adult pass, \$140 - family pass
- Admission Fees: Sports/plays: \$6 adult, \$4 student/senior citizen (60+), free district senior citizens (65+)
Spring musical: \$5 adult, \$5 student; Spring play: \$5 adult, \$3 student; Music concerts & One Act Play – free will donation

Motion seconded by Sikkink. Motion carried unanimously.

Heath Olstad presented the following 2017/18 handbooks for their first reading: of the 2017/18 Grades K-6 Handbook, Grades 7-12 Handbook, Faculty Handbook and the Coach's Handbook.

Ristau moved to approve the 2017/18 Projected Revenue and Expense budget as follows:

	Fund	REVENUES	EXPENSES	BALANCE
General	01	6,883,478	7,343,202	(459,724)
Food Service	02	414,858	425,614	(10,756)
Community Svc	04	612,144	689,547	(77,403)
Construction	06	0	0	0
Debt Service	07	582,859	558,653	24,206
OPEB Debt Service	47	109,197	110,200	(1,003)
GRAND TOTAL		8,602,536	9,127,216	(524,680)
OPEB Retiree Ins.	25	1,000	28,350	(27,350)

Motion seconded by Sikkink. Motion carried unanimously.

Love moved to adopt the following policies that have no revisions for the 2017/18 school year:

- 102 Equal Education Opportunity
- 214 School Board Out-Of-State Travel
- 401 Equal Employment Opportunity
- 402 Disability Nondiscrimination
- 406 Public & Private Personnel Data
- 407 Employee Right to Know – Exposure to Hazardous Substances
- 410 Family & Medical Leave
- 412 Expense Reimbursement
- 413 Harassment & Violence and Harassment & Violence Report Form
- 417 Chemical Use & Abuse
- 418 Drug-Free Workplace/Drug-Free School
- 419 Tobacco-Free Environment
- 420 Students & Employees with Communicable Diseases and Infectious Conditions
- 427 Workload Limits for Certain Special Education Teachers
- 501 School Weapons
- 502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person
- 503 Student Attendance
- 514 Bullying Prohibition
- 515 Protection & Privacy of Pupil Records
- 516 Student Medication
- 518 Do Not Resuscitate/Do Not Intubate
- 520 Student Surveys

- 521 Student Disability Nondiscrimination
- 522 Student Sex Nondiscrimination (Title IX)
- 524 Internet Acceptable Use & Safety
- 526 Hazing Prohibition
- 531 The Pledge of Allegiance
- 532 Use of Peace Officers & Crisis Teams to Remove Students with IEP's from School Grounds
- 709 Student Transportation Safety
- 712 Video Surveillance of Buildings & Grounds
- 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources (new)
- 806 Crisis Management and Crisis Management Forms
- 807 Health and Safety
- 907 Rewards
 - Cell Phone Use
 - Fund Balance
 - Service Animals
 - Type III Transportation
 - Unmanned Aerial Vehicle (Drone) Policy

And the second reading of the following policy:

- 533 Wellness Policy

Motion was seconded by Ellis-Onsager. Motion carried unanimously.

Moved by Love to approve the first reading of the following revised and new policies for the 2017/18 school year:

- 506 Student Discipline
- 525 Violence Prevention
- 534 Unpaid Meal Charges (new policy – replaces Food Service Meal Charging Policy)
- 601 District Curriculum & Instructional Goals
- 603 Curriculum Development
- 612.1 Development of Parent and Family Engagement Policies for Title I Programs
- 616 School District System Accountability
 - Emergency Closings

Motion seconded by Ellis-Onsager. Motion carried unanimously.

Love moved to approve membership in Minnesota Rural Education Association for the 2017/18 school year. Motion seconded by Ristau. Motion carried unanimously.

Love moved to adjourn. Motion was seconded by Ristau. Motion carried unanimously.

Respectfully submitted,

Jim Love
 Clerk, Independent School District #2198