

Fillmore Central School  
Board of Education  
Regular Meeting  
August 22, 2023

The regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:30 p.m. on the evening of Tuesday, August 22, 2023, in the Fillmore Central Elementary School cafeteria by Chairperson Britton. Present: Superintendent Heath Olstad, Business Manager Darla Ebner, Board Members: Bishop, Britton, Pickett, Ristau, Sikkink and Topness. Absent: Love. Visitors: Hannah Wingert.

Recognition of visitors: none.

Ristau moved to approve the agenda as presented. Motion seconded by Topness. Motion carried unanimously.

Pickett moved to approve the minutes of the July 25, 2023, regular board meeting. Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to approve the monthly claims in the amount of \$403,068.64. Motion was seconded by Pickett. Motion carried unanimously.

Mr. Olstad presented the Community Ed Director, Athletic Director, Elementary, and High School reports.

Topness moved to approve the resignation of Alyssa Britton as a SAC staff member. Motion was seconded by Ristau. Motion carried unanimously.

Sikkink moved to approve the hire of Brady Ristau as 0.83 FTE Ag/Vocational tier 1 teacher for the 2023/24 school year. Motion was seconded by Pickett. Motion carried unanimously.

Pickett moved to approve a contract with HVED for Audiologist services for the 2023/24 school year, up to 0.1 FTE. Motion was seconded by Bishop. Motion carried unanimously.

Topness moved to approve a contract with HVED for Physically Impaired and Traumatic Brain Injury services for the 2023/24 school year, up to 50 hours. Motion was seconded by Bishop. Motion carried unanimously.

Pickett moved to hire Jolene Cannon as a special education paraprofessional for the 2023/24 school year. Motion was seconded by Topness. Motion carried unanimously.

Bishop moved to hire Tracy Knutson as a high school English teacher and Junior High Knowledge Bowl coach for the 2023/24 school year. Motion was seconded by Ristau. Motion carried unanimously.

Pickett moved to accept the resignation of Tatum Whalen as an elementary special education paraprofessional. Motion was seconded by Topness. Motion carried unanimously.

Topness moved to approve the following paraprofessional assignments for the 2023/24 school year:

Barr, Sheryl – Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Broadwater, Nancy – Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Cherrier, Taryn- Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Cannon, Jolene- Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Ellsworth, Taylor – Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Evers, Angella - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Freese, Alison- Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Glaesemann, Jolene - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Gorter, Tammy - Title Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Herron, Melissa - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Johnson, Lexi- Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Kingsley, Heidi - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Ledin, Cari- Sped Para, 4 hours/day  
Morem, Tara - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Prestby, Rachael - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Raaen, Taryn - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Schroeder, Kari - Sped Para, 4 hours/day  
Sexton, Shelley - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Shupe, Heather - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Simon, Angie - Title Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Stafki, Kathy - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Stafki, Randy - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)  
Wingert, Janeen - Sped Para, 6.75 hours/day, (up to 8 hours/day if van driving)

Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to approve Samantha Stevens and Felicity Lewandowski as volunteer cheerleading coaches for the 2023/24 school year. Motion seconded by Bishop. Motion carried unanimously.

Topness moved to approve the hire of Ava Christopherson as special education paraprofessional. Motion was seconded by Ristau. Motion carried unanimously.

Bishop moved to approve the hire of Naomi Colsch as special education paraprofessional. Motion was seconded by Pickett. Motion carried unanimously.

Ristau moved to approve the hire of Connie Lindstrom as .4 FTE remedial teacher for the 2023/24 school year and long-term substitute for Mrs. Omar during her leave. Motion was seconded by Topness. Motion carried unanimously.

Bishop moved to approve the second reading ISD 2198 - FILLMORE CENTRAL 2023/24 School Board Policies:

102 Equal Educational Opportunity  
214 School Board Out-Of-State Travel  
401 Equal Employment Opportunity  
402 Disability Nondiscrimination  
406 Public & Private Personnel Data  
407 Employee Right to Know – Exposure to Hazardous Substances  
410 Family & Medical Leave  
412 Expense Reimbursement  
413 Harassment & Violence and Harassment & Violence Report Form  
417 Chemical Use & Abuse

418 Drug-Free Workplace/Drug-Free School  
419 Tobacco-Free Environment  
420 Students & Employees with Sexually Transmitted Infections & Diseases & Certain Other  
Communicable Diseases & Infectious Conditions  
424 License Status  
425 Staff Development  
427 Workload Limits for Certain Special Education Teachers  
501 School Weapons  
502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person  
503 Student Attendance  
506 Student Discipline  
507 Corporal Punishment and Prone Restraint  
509 Enrollment of Nonresident Students  
511 Student Fundraising  
513 Student Promotion, Retention and Program Design  
513.1 Early Entrance  
514 Bullying Prohibition  
515 Protection & Privacy of Pupil Records  
516 Student Medication  
516.5 Overdose Medication  
518 Do Not Resuscitate/Do Not Intubate  
520 Student Surveys  
521 Student Disability Nondiscrimination  
522 Student Sex Nondiscrimination (Title IX)  
524 Internet Acceptable Use & Safety  
525 Violence Prevention  
526 Hazing Prohibition  
531 The Pledge of Allegiance  
532 Use of Peace Officers & Crisis Teams to Remove Students with IEPs from School Grounds  
533 Wellness Policy  
534 School Meals Policy  
535 Service Animals  
601 District Curriculum & Instruction Goals  
602 Organization of School Calendar and School Day  
603 Curriculum Development  
604 Instructional Curriculum  
612.1 Development of Parent and Family Engagement Policies for Title I Programs  
613 Graduation Requirements  
616 District System Accountability  
617 District Ensurance of Preparatory and High School Standards  
618 Assessment of Student Achievement  
620 Credit for Learning  
621 Literacy and the Read Act  
624 Online Instruction  
708 Transportation of Nonpublic School Students  
709 Student Transportation Safety  
712 Video Surveillance of Building and Grounds  
714 Fund Balance  
721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources  
722 Public Data Requests  
806 Crisis Management and Crisis Management Forms  
807 Health and Safety  
903 Visitors to School District Buildings and Sites  
907 Rewards

Cell Phone Use Policy  
Counseling and Pre-Career and Technical Programs  
Emergency Closings Policy  
Nondiscrimination Grievance Procedure  
Type III Transportation  
Unmanned Aerial Vehicle (Drone) Policy

Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to approve the first reading of the Mentoring Handbook with the change to reference Schedule B of the Master Agreement for stipend information. Motion seconded by Pickett. Motion carried unanimously.

Pickett introduced the following resolution and moved its adoption, which motion was seconded by Ristau:

RESOLUTION RELATING TO ESTABLISHING THE LOCATION FOR  
ABSENTEE VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON  
THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 2198 (Fillmore Central), Minnesota (the School District) as follows:

It is hereby found, determined and declared that the Board hereby establishes Fillmore Central ISD #2198 District Office, **700 Chatfield St.**, Preston, MN 55965 as the location for absentee voting with respect to School District elections not held on the day of a statewide election.

Upon vote being taken thereon, the following voted in favor thereof Bishop, Britton, Pickett, Ristau, Sikkink, and Topness.

and the following voted against the same: None.

whereupon the resolution was declared duly passed and adopted.

Topness moved to accept the donation of a scoreboard for the high school stage gym from Krage Insurance. In exchange the district will hang one banner in the high school stage gym identifying Krage Insurance as the donor and include Krage Insurance in the slide show ads in the high school varsity gym for five years. Motion seconded by Sikkink. Motion carried unanimously.

Bishop moved to approve a PSEO contract with RCTC for the 2023/24 school year. Motion seconded by Pickett. Motion carried unanimously.

Sikkink moved to approve the change of date and location for the December 2023 regular board meeting to December 19th at the high school in Harmony. Motion seconded by Pickett. Motion carried unanimously.

Pickett moved to set the Truth in Taxation meeting as December 19, 2023 at 6:01 p.m. at the Fillmore Central High School with the regular board meeting to follow. Motion seconded by Topness. Motion carried unanimously.

Ristau moved to approve priority A roof repairs at both buildings as discovered by Schwickerts during their annual roof inspection, as well as installing roof ladders on required areas of the Preston building. Motion seconded by Pickett. Motion carried unanimously. (*High school priority A =*

*\$12,396; Elementary priority A = \$13,915; Elementary roof ladders = \$12,722.)*

Topness moved to approve the replacement of bathroom partitions in the high school science area by Construction Collaborative. Motion seconded by Sikkink. Motion carried unanimously. (*Boys bathroom = \$4,835; Girls bathroom = \$4,835*)

Pickett moved to approve the open enrollment request received from 2 students from the Kingsland School District and 2 students from the Lanesboro School District. Motion seconded by Bishop. Motion carried unanimously.

Discussion was held regarding the following topics:

- Policy related to donations and advertising
- Priority B roof repair needs as identified by Schwickerts during their inspection

Ristau moved to adjourn. Motion was seconded by Sikkink. Motion carried unanimously.

Respectfully submitted,

Deb Ristau  
Clerk, Independent School District #2198