

Fillmore Central School
Board of Education
Regular Meeting
July 22, 2025

The regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:30 p.m. on the evening of Tuesday, July 22, 2025, in the Fillmore Central High School meeting room by Chairperson Pickett. Present: Superintendent Heath Olstad, Payroll/Accounting Clerk Keeley Todd, Board Members: Mathison, Michel, Pickett, Schwarz, and Sikkink. Absent: Britton and Topness. Visitors: Hannah Wingert and Jim Peters.

Recognition of visitors: none.

Schwarz moved to approve the agenda with the following addition:

~Item E under Personnel: Approve JH volleyball coach.

Motion seconded by Sikkink. Motion carried unanimously.

Michel moved to approve the minutes of the June 24, 2025, regular board meeting and the July 1, 2025, special board meeting. Motion seconded by Schwarz. Motion carried unanimously.

Sikkink moved to approve the monthly claims in the amount of \$648,793.97. Motion was seconded by Mathison. Motion carried unanimously.

Community Ed, A.D., and High School Principal's reports were presented by Heath Olstad. The Elementary Principal's report was presented by Jim Peters.

Mathison moved to accept the resignation of Morgan Knutson from her positions as a HS science teacher, 504 coordinator, and 7/8th grade volleyball coach. Motion was seconded by Schwarz. Motion carried unanimously.

Mathison moved to approve a pay increase for Abbi Dahley to \$18.60 when working as a daycare lead. She will continue to work as an aide and paid her aide rate but will be transitioning into a lead teacher role. Motion was seconded by Sikkink. Motion carried unanimously.

Michel moved to accept the resignation of Samantha Russell from her HS special education teacher position. Motion was seconded by Schwarz. Motion carried unanimously.

Schwarz moved to hire Joey Pederson as a SAC aide. Motion was seconded by Sikkink. Motion carried unanimously.

Schwarz moved to approve the hire of Sarah O'Connell as the JH volleyball coach. Motion was seconded by Mathison. Motion carried unanimously.

Mathison moved to approve the 24-25 Data Submission and the 25-26 Continuous Improvement Plan for the Minnesota READ Act Literacy Plan. Motion was seconded by Sikkink. Motion carried unanimously.

Michel moved to approve the following board policies:

ISD 2198 - FILLMORE CENTRAL
2025-26 School Board Policies

- 101 LEGAL STATUS OF THE SCHOOL DISTRICT
- 101.1 NAME OF THE SCHOOL DISTRICT
- 102 Equal Educational Opportunity
- 103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS
- 104 SCHOOL DISTRICT MISSION STATEMENT
- 201 LEGAL STATUS OF THE SCHOOL BOARD
- 202 SCHOOL BOARD OFFICERS

203	OPERATION OF THE SCHOOL BOARD – GOVERNING RULES
203.1	SCHOOL BOARD PROCEDURES; RULES OF ORDER
203.2	ORDER OF THE REGULAR SCHOOL BOARD MEETING
203.5	SCHOOL BOARD MEETING AGENDA
203.6	CONSENT AGENDAS
204	SCHOOL BOARD MEETING MINUTES
205	OPEN MEETINGS AND CLOSED MEETINGS
206	PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS
207	PUBLIC HEARINGS
208	DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES
209	CODE OF ETHICS
210	CONFLICT OF INTEREST – SCHOOL BOARD MEMBERS
211	CRIMINAL OR CIVIL ACTION AGAINST SCHOOL DISTRICT, SCHOOL BOARD MEMBER, EMPLOYEE, OR STUDENT
212	SCHOOL BOARD MEMBER DEVELOPMENT
213	SCHOOL BOARD COMMITTEE
214	School Board Out-Of-State Travel OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS
301	SCHOOL DISTRICT ADMINISTRATION
302	SUPERINTENDENT
303	SUPERINTENDENT SELECTION
304	SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION
305	POLICY IMPLEMENTATION
306	ADMINISTRATOR CODE OF ETHICS
401	Equal Employment Opportunity
402	Disability Nondiscrimination
403	DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES
404	EMPLOYMENT BACKGROUND CHECKS
405	VETERAN’S PREFERENCE
406	Public & Private Personnel Data
407	Employee Right to Know – Exposure to Hazardous Substances
408	SUBPOENA OF A SCHOOL DISTRICT EMPLOYEE
409	EMPLOYEE PUBLICATIONS, INSTRUCTIONAL MATERIALS, INVENTIONS, AND CREATIONS
410	Family & Medical Leave
412	Expense Reimbursement
413	Harassment & Violence and Harassment & Violence Report Form
414	MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE
415	MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS
416	DRUG, ALCOHOL, AND CANNABIS TESTING
417	Chemical Use & Abuse
418	Drug-Free Workplace/Drug-Free School
419	Tobacco-Free Environment
420	Students & Employees with Sexually Transmitted Infections & Diseases & Certain Other Communicable Diseases & Infectious Conditions
421	GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS
422	POLICIES INCORPORATED BY REFERENCE
423	EMPLOYEE-STUDENT RELATIONSHIPS
424	License Status
425	Staff Development
427	Workload Limits for Certain Special Education Teachers
501	School Weapons
502	Search of Student Lockers, Desks, Personal Possessions, and Student’s Person
503	Student Attendance

504 STUDENT DRESS AND APPEARANCE
505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL
PREMISES BY STUDENTS AND EMPLOYEES
506 Student Discipline
507 Corporal Punishment and Prone Restraint
507.5 SCHOOL RESOURCE OFFICERS
508 EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED
EDUCATION PROGRAMS
509 Enrollment of Nonresident Students
510 SCHOOL ACTIVITIES
511 Student Fundraising
512 SCHOOL-SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES
513 Student Promotion, Retention and Program Design
513.1 Early Entrance
514 Bullying Prohibition
515 Protection & Privacy of Pupil Records
516 Student Medication
516.5 Overdose Medication
517 STUDENT RECRUITING
518 Do Not Resuscitate/Do Not Intubate
519 INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES
520 Student Surveys
521 Student Disability Nondiscrimination
522 Student Sex Nondiscrimination (Title IX) TITLE IX SEX NONDISCRIMINATION
POLICY, GRIEVANCE PROCEDURE AND PROCESS
523 POLICIES INCORPORATED BY REFERENCE
524 Internet Acceptable Use & Safety INTERNET, TECHNOLOGY, AND CELL PHONE
ACCEPTABLE USE AND SAFETY POLICY
525 Violence Prevention
526 Hazing Prohibition
527 STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS,
INSPECTIONS, AND SEARCHES
528 STUDENT PARENTAL, FAMILY, AND MARITAL STATUS NONDISCRIMINATION
529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS
530 IMMUNIZATION REQUIREMENTS
531 The Pledge of Allegiance
532 Use of Peace Officers & Crisis Teams to Remove Students with IEPs from School Grounds
533 Wellness Policy
534 School Meals Policy
535 Service Animals
601 District Curriculum & Instruction Goals
602 Organization of School Calendar and School Day
603 Curriculum Development
604 Instructional Curriculum
605 ALTERNATIVE EDUCATIONAL SERVICES
606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS
607 ORGANIZATION OF GRADE LEVELS
608 INSTRUCTIONAL SERVICES – SPECIAL EDUCATION
609 RELIGION AND RELIGIOUS AND CULTURAL OBSERVANCES
610 FIELD TRIPS
611 HOME SCHOOLING
612.1 Development of Parent and Family Engagement Policies for Title I Programs
613 Graduation Requirements
614 SCHOOL DISTRICT TESTING PLAN AND PROCEDURE
615 TESTING ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR
IEPS, SECTION 504 PLANS, AND LEP STUDENTS
616 District System Accountability
617 District Ensurance of Preparatory and High School Standards

- 618 Assessment of Student Achievement
- 619 STAFF DEVELOPMENT FOR STANDARDS
- 620 Credit for Learning
- 621 Literacy and the Read Act
- 623 MANDATORY SUMMER SCHOOL INSTRUCTION
- 624 Online Instruction
- 701 ESTABLISHMENT AND ADOPTION OF SCHOOL DISTRICT BUDGET
- 701.1 MODIFICATION OF SCHOOL DISTRICT BUDGET
- 702 ACCOUNTING
- 703 ANNUAL AUDIT
- 704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM
- 705 INVESTMENTS
- 706 ACCEPTANCE OF GIFTS
- 707 TRANSPORTATION OF PUBLIC SCHOOL STUDENTS
- 708 Transportation of Nonpublic School Students
- 709 Student Transportation Safety
- 710 EXTRACURRICULAR TRANSPORTATION
- 711 VIDEO RECORDING ON SCHOOL BUSES
- 712 Video Surveillance of Building and Grounds VIDEO SURVEILLANCE OTHER THAN ON BUSES
- 713 STUDENT ACTIVITY ACCOUNTING
- 714 Fund Balance
- 720 VENDING MACHINES
- 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources
- 722 Public Data Requests
- 801 EQUAL ACCESS TO SCHOOL FACILITIES
- 802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL
- 805 WASTE REDUCTION AND RECYCLING
- 806 Crisis Management and Crisis Management Forms
- 807 Health and Safety
- 901 COMMUNITY EDUCATION
- 902 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT
- 903 Visitors to School District Buildings and Sites
- 904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS
- 905 ADVERTISING
- 906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS
- 907 Rewards
 - Cell Phone Use Policy
 - Counseling and Pre-Career and Technical Programs
 - Emergency Closings Policy
 - Nondiscrimination Grievance Procedure
 - Type III Transportation
 - Unmanned Aerial Vehicle (Drone) Policy

Motion seconded by Sikkink. Motion carried unanimously.

Schwarz moved to approve the second reading of the 2025-26 K-6, 7-12, Faculty, Paraprofessionals, Mentoring, Coaches, and Restrictive Procedures Plan handbooks; with the addition of a statement that allows for three “free” days before flex learning begins due to an unscheduled school closure. This was negotiated with the certified staff. Motion was seconded by Michel. Motion carried unanimously.

Michel moved to approve the Fillmore Central Education Minnesota 2025-2027 Master Agreement as presented. Motion seconded by Mathison. Motion carried unanimously.

Mathison moved to approve the adult meal price of \$4.00 for breakfast and \$6.00 for lunch. These prices satisfy the MDE required amounts. Motion was seconded by Sikkink. Motion carried unanimously.

Schwarz moved to approve the healthy snack price of \$40.00 per semester and \$80.00 for the year. Motion was seconded by Mathison. Motion carried unanimously.

Mathison moved to approve the milk break prices as \$43.75 per semester for grades 1-6 and \$20.00 per semester for Kindergarten. Motion was seconded by Michel. Motion carried unanimously.

Member Michel introduced the following resolution and moved its adoption:

RESOLUTION ADOPTING INDEPENDENT SCHOOL DISTRICT NO. 2198
FY 27 LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

BE IT RESOLVED that the School Board of Independent School District No. 2198, State of Minnesota, approves the attached FY 27 Long-Term Facilities Maintenance Ten-Year Plan.

The motion for the adoption of the foregoing resolution was duly seconded by Schwarz and, upon vote being thereon, the following voted in favor of the motion: Schwarz, Michel, Pickett, Sikkink, Mathison

And the following voted against: none

WHEREUPON the resolution was declared duly passed and adopted the 22nd day of July 2025.

Sikkink moved to approve the 2025-26 school year computer usage fees: 9-12th grade students \$45.00, 7-8th grade students \$25.00, no fee for grades K-6. The fee is waived for families that qualify for free/reduced lunches. Motion was seconded by Mathison. Motion carried unanimously.

Mathison moved to approve a K-6th grade supply fee of \$25.00 per student. Motion was seconded by Michel. Motion carried unanimously.

Schwarz moved to approve the change of date for the December 2025 regular board meeting to Tuesday, December 16, 2025. Motion was seconded by Mathison. Motion carried unanimously.

Schwarz moved to approve/accept donations, in the amount of \$20,743.10 received during the 2nd quarter of 2025. Motion seconded by Sikkink. Motion carried unanimously. *Thank you to all!*

Mathison moved to approve the open enrollment request for a student from the Mabel-Canton School District, a request for a student from the Lanesboro School District, and a request for a student from the Kingsland School District, all enrolling in kindergarten in the 2025/26 school year. Motion was seconded by Michel. Motion carried unanimously.

Discussion was held regarding how the management of 504's will be covered with Morgan Knutson's resignation.

Sikkink moved to adjourn. Motion was seconded by Schwarz. Motion carried unanimously.

Respectfully submitted,

Jason Schwarz, Vice Clerk
Independent School District #2198

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