

Activity Scheduler Parent Guide

General Orientation: Public View Site Orientation

Here's a quick tour to an rSchoolToday Activity Scheduler:

Bluegrass High School

Top Navigation Buttons: CALENDAR, ROSTERS, SCORES AND STANDINGS, COACHES, ACTIVITY REGISTRATION, SCHOOL STATS

Calendar Navigation: < Today > March 2020

Event List:

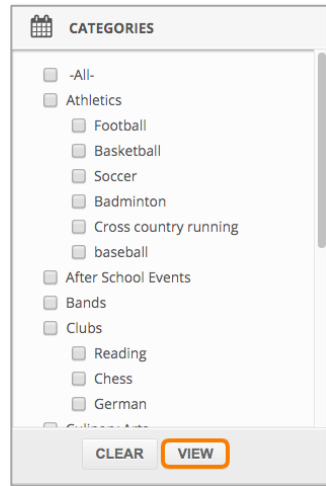
TIME	EVENT	DETAILS
Monday, March 30, 2020	11:00am- 12:30pm Basketball Boys	Bluegrass High School
Tuesday, March 31, 2020	2:00pm Soccer: Boys JV Game	vs. Green Academy @ Green Academy
Wednesday, April 1, 2020		
Thursday, April 2, 2020	9:00am Basketball: Boys 8th Game	vs. Green Academy @ Bluegrass High School
Friday, April 3, 2020		
Saturday, April 4, 2020		
Sunday, April 5, 2020		

Callouts:

- Jump to any month or date in the calendar to view specific events:** Points to the calendar grid on the right.
- Click on any event to see specific details:** Points to the "Basketball Boys" event in the list.
- Home games are shown in bold:** Points to the "Basketball: Boys 8th Game" event.
- Promote School Events on your Social Media Sites:** Points to social media share icons on the event details page.
- Interactive Google Maps:** Points to the map showing the school location.
- VIEW SCHEDULES:** Points to the "VIEW SCHEDULES" section in the right sidebar, which includes a list of categories like "Baseball 10th", "Baseball 8th", etc.
- Other sidebar elements:** "CATEGORIES", "GET THE MOBILE APP", "NOTIFY ME", and "LOGIN" buttons are also visible.

A. Categories

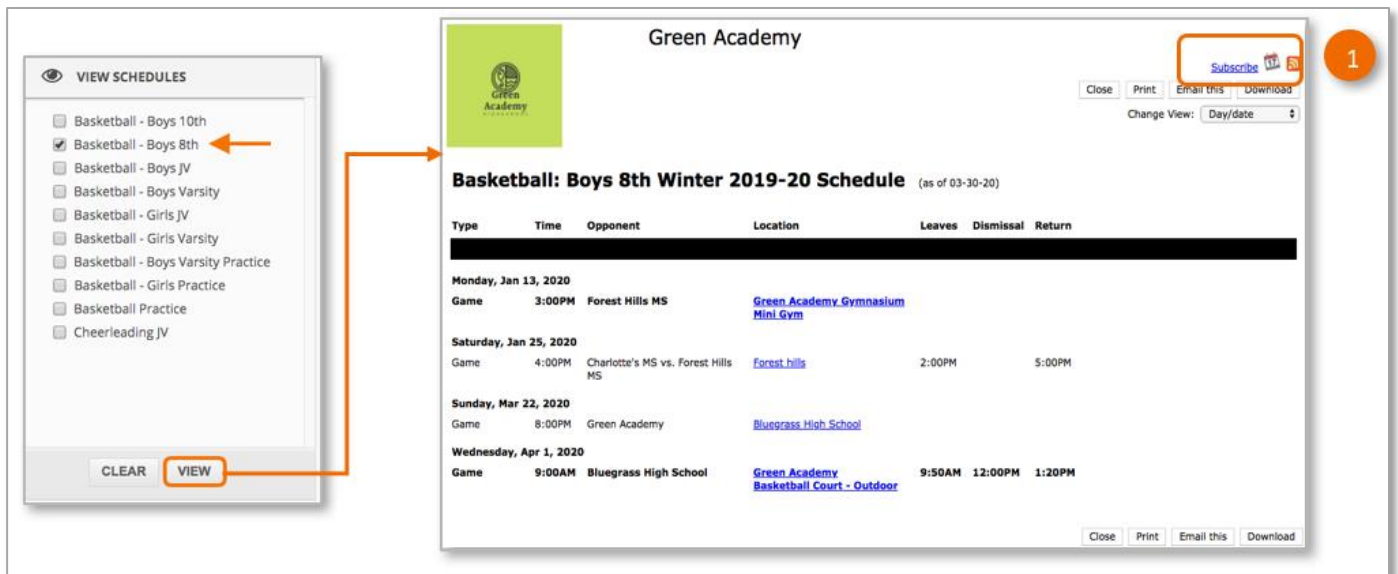
Mark the checkbox to select “All” or specific categories then click on the “View” button. All the activities scheduled for the selected categories will be displayed in the Calendar.



A dialog box titled "CATEGORIES" with a calendar icon. It contains a list of categories with checkboxes: -All-, Athletics (with sub-items: Football, Basketball, Soccer, Badminton, Cross country running, baseball), After School Events, Bands, Clubs (with sub-items: Reading, Chess, German), and Culinary Arts. At the bottom are "CLEAR" and "VIEW" buttons. The "VIEW" button is highlighted with an orange box.

B. View Schedules

Select specific schedules and click on the “View” button. The activities related to the selected schedule(s) will be displayed in a report that you can print, email or download.



The screenshot shows the "VIEW SCHEDULES" dialog box on the left and the "Green Academy" schedule report on the right. An orange arrow points from the "VIEW" button in the dialog to the "Basketball: Boys 8th Winter 2019-20 Schedule" report. Another orange arrow points from the "Basketball - Boys 8th" option in the dialog to the report title. A "Subscribe" button is highlighted in the top right of the report.

VIEW SCHEDULES

- Basketball - Boys 10th
- Basketball - Boys 8th
- Basketball - Boys JV
- Basketball - Boys Varsity
- Basketball - Girls JV
- Basketball - Girls Varsity
- Basketball - Boys Varsity Practice
- Basketball - Girls Practice
- Basketball Practice
- Cheerleading JV

Green Academy

Basketball: Boys 8th Winter 2019-20 Schedule (as of 03-30-20)

Type	Time	Opponent	Location	Leaves	Dismissal	Return
Monday, Jan 13, 2020						
Game	3:00PM	Forest Hills MS	Green Academy Gymnasium Mini Gym			
Saturday, Jan 25, 2020						
Game	4:00PM	Charlotte's MS vs. Forest Hills MS	Forest hills	2:00PM		5:00PM
Sunday, Mar 22, 2020						
Game	8:00PM	Green Academy	Bluegrass High School			
Wednesday, Apr 1, 2020						
Game	9:00AM	Bluegrass High School	Green Academy Basketball Court - Outdoor	9:50AM	12:00PM	1:20PM

1. Subscribe

Receiving Schedules directly to your Calendar has never been this simple. Just follow the instructions below.

First, click on the Subscribe link to sync your schedules to your smartphone/tablet, Outlook, iCal or Google Calendar.

Select the type of feed you want and it will automatically update your calendar with changes.


Bluegrass High School
Multiple-Activity Schedule (as of 04-02-20)


SUBSCRIBE TO THESE SELECTED SCHEDULES


IMPORTANT NOTE: This data feed is for PERSONAL use only. Any business or organization that wants this information, even if for providing it back to the school in **ANY** form, should contact rSchoolToday at: support@rschoolday.com for a simple license agreement.

Click the icon below to select the type of feed you want. Any future updates on these schedules will automatically write to your calendar or feed.


CALENDARS


 OUTLOOK Click the icon to add your selected schedules to your Outlook Calendar
Note: Some versions of Internet Explorer have limits.


 ICAL Click the icon to add your selected schedules to any iCal device (Mac, iPhone, iPad, etc)

 GOOGLE Click the icon for instructions and the link to paste into any Google Calendar

RSS READERS

 RSS Click the icon to add your selected schedules to your RSS Reader

 GOOGLE Click the icon to add your selected schedules to your Google Reader

 YAHOO Click the icon to add your selected schedules to your Yahoo Reader

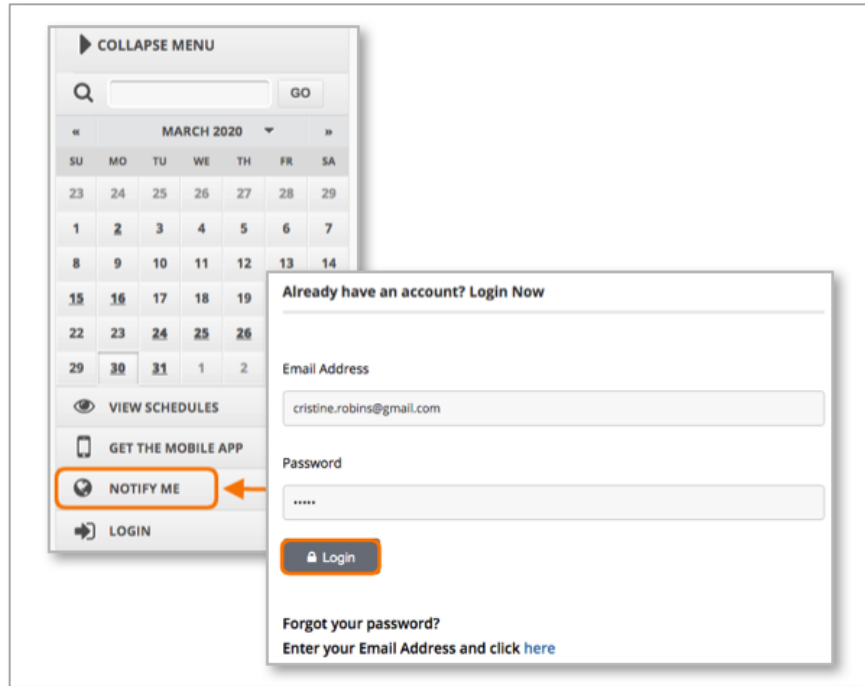
NOTE: Google Reader will not take more than **15** schedules. Yahoo Reader will not take more than **5** schedules. Please subscribe one by one.

C. Notify Me

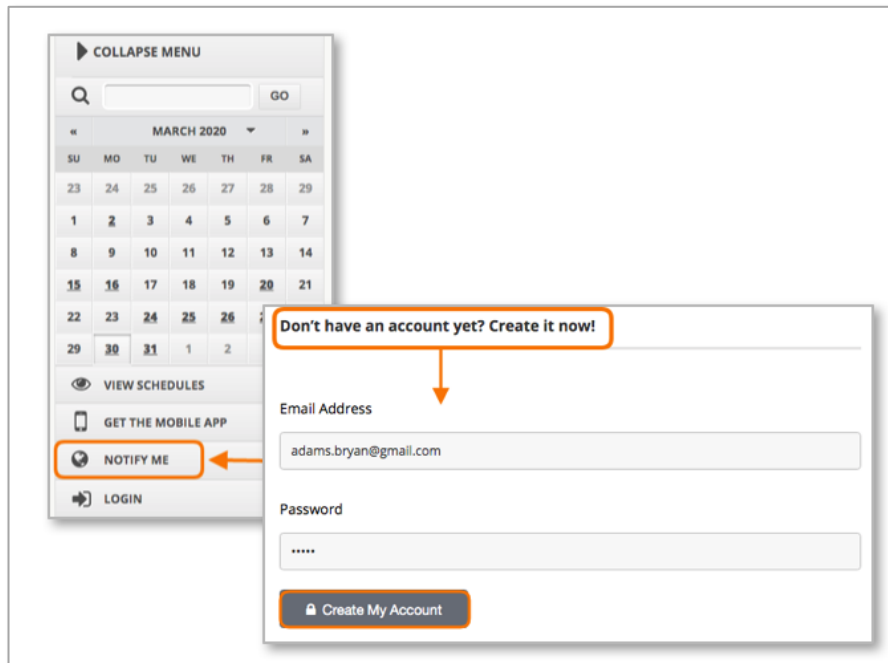
If you want to stay updated with School Events, and receive Email or Text Reminders about your preferred activities, sign up to Notify Me. To set up Event Reminders, follow the steps above:

To start, open the School Athletic Calendar website and from there:

1. Click **“Notify Me”** to register or edit your preferences (If you are already subscribed).



2. To Create an account, enter your Email address, the desired password and click "Create My Account." Returning users will be directed to "Choose Activities".



If you already have an account, after logging in, the system will take you to the 'Choose Activities' screen to edit your preferences.

Step 1 - My Account– Enter all information requested to receive the Event Reminders via Email or Text.

Bluegrass High School

CALENDAR ROSTERS SCORES AND STANDINGS COACHES ACTIVITY REGISTRATION SCHOOL STATS

1 MY ACCOUNT 2 CHOOSE ACTIVITY 3 SETUP NOTIFICATION

My Account

In Notify Me, you can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with.

First Name *
Paul

Last Name *
jhonson

Primary Email Address *
jhonson.p@gmail.com

Who Are You *
Parent

Mobile Phone Number (10-digits)
212-570-0989

Mobile Provider *
AT&T (txt.att.net)

Desired Password * (For changing your notification in the future)

For Text Notifications, enter a password to change your preferences in the future.

Important Notice

Many spam blockers will not let these auto-notification email that something we can control. If you think there is a chance filter is in place at the email company on your internet service provider, please copy this paragraph of text into an email messages from auto-notify@schooltoday.com or mail.dwebsite.com to be delivered to you.

Save Information Save and Continue >>

Step 2 – Choose Activity– Select the activities that you want to keep track of and mark the checkboxes next to them. When finished, click '**Continue to Next Step**' button.

A. Categories List – This list lets you filter the Activities per Categories. These Categories are related to the School-Only Events displaying on the right side of the screen.

B. Conference/Non-Conference Events – Select the Competitive and Non-Competitive Events of your interest.

Bluegrass High School

CALENDAR ROSTERS SCORES AND STANDINGS COACHES **ACTIVITY REGISTRATION** SCHOOL STATS

1 MY ACCOUNT 2 **CHOOSE ACTIVITY** 3 SETUP NOTIFICATION

Step 2 - Choose Activities

In Notify Me, you can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with. Check off the activities you would like notifications or reminders for, then click continue.

Delete Account Sign Out

A

Categories

- School Events
- After School Events
- Clubs
 - Non-Competitive Sports
 - Music and Arts
- Staff Only
- Middle School
- Sports Practices

All

B

Conference/Non-Conference Events

- Baseball JV
- Baseball Varsity
- Basketball - Boys 8th
- Basketball - Boys Varsity
- Basketball - Girls Varsity
- Bowling JV
- Boxing - Boys 8th
- Football 8th
- Football JV

School-Only Events

- Dance Classes

Continue To Next Step

Step 3 - Setup Notification Preferences — Setup how many hours/days in advance you want to be reminded about the Event. You can also be notified about any changes made to the Event Schedule by selecting the option 'Schedule Changes Notifications' for every activity in the list, and then clicking Save My Settings. These setups can be changed at any time upon logging to your account.

1 MY ACCOUNT 2 CHOOSE ACTIVITY 3 **SETUP NOTIFICATION**

Step 3 - Setup Notification Preferences

You can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with. Check off the activities you would like notifications or reminders for, then click continue.

Delete Account Sign Out

Activity Name	Send Reminders Before Activity	Schedule Changes Notifications
Baseball JV	2 days	<input checked="" type="radio"/> Yes <input type="radio"/> No
Basketball - Boys 8th	6 hours	<input checked="" type="radio"/> Yes <input type="radio"/> No

Select hours/days/weeks to be notified before your Scheduled Activity.

Save My Settings



Get and download the App at your App Store by searching "Activity Scheduler."

FOR PARENTS, STUDENTS, and FANS: The Mobile Calendar allows you instant access to your School's Daily Calendar, Schedules, Rosters, and the latest Scores.

Need Support?

Email: support@rschooltoday.com

Monday-Friday from 7AM – 8PM central.