

ULEN-HITTERDAL SCHOOL DISTRICT
 REGULAR SCHOOL BOARD MEETING
 WEDNESDAY, MAY 10, 2023
 6:00 PM
 SCHOOL MEDIA CENTER

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>	<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2021	___ Mindy Bakke	2025	2023	___ Kathleen Evenson	2027
2021	___ Bob Klemetson	2025	2023	___ Donna Jacob	2027
2021	___ Nolan Braseth	2025	2023	___ Laura Tweten	2027
2023	___ Jennie Wibe-Bjerke	2027			

AGENDA

- I. Call to Order – Pledge of Allegiance
- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)
- III. Special Reports:
- IV. Good News: Jason Smith
 - A. FFA Convention
 - B. Art & Literacy Week – visiting poet and artist
 - C. Prom
 - D. Senior Privileges
 - E. Elementary Field Trips
- V. Approval of Minutes
- VI. Approval of Claims and Liquid Transfers
- VII. Reports:
 - A. Special Ed/Title Program – Laura Tweten
 - B. ECFE/Community Ed – Mindy Bakke
 - C. Student & Minority Liaison – Kathy Evenson, Jennie Wibe-Bjerke, Laura Tweten
 - D. Negotiations – Nolan Braseth, Mindy Bakke, Laura Tweten
 - E. Meet & Confer – Bob Klemetson, Jennie Wibe-Bjerke, Laura Tweten
 - F. Technology/Vocational – Mindy Bakke, Donna Jacob, Kathy Evenson
 - G. Marketing/Co-Curricular – Jennie Wibe-Bjerke, Bob Klemetson, Kathy Evenson
 - H. Facilities/Finance/Personnel – Jenne Wibe-Bjerke, Nolan Braseth, Donna Jacob
 - I. Food Service/Wellness – Mindy Bakke, Kathy Evenson
 - J. MSHSL – Bob Klemetson
 - K. Worlds Best Workforce – Laura Tweten, Donna Jacob

VIII. Dean of Students Report: Jason Smith

- A. PLC Wrap-up & Conferences
- B. ACT
- C. Graduation Plans
- D. Community Clean-up Day

IX. AD Report: Ryan Pahl

- A. Spring Sports Update
- B. MSHSL Alignments

X. Superintendent Report:

- A. Schedules & Registration
- B. MCA & ACT Testing
- C. Roofing needs (Garland Company)
- D. Personnel/Staffing
- E. Vehicle/Tile/Scoreboard Bids
- F. Summer Kitchen (Childcare)

XI. Approval of Agenda

XII. Action Agenda:

1. Recommendation to accept the resignation of Elementary teacher, Eric Lee. (Enclosure)
2. Recommendation to accept the resignation of K-12 Art teacher, Steven Ranweiler. (Enclosure)
3. Recommendation to accept the resignation of Mary Aakre from the After School Program coordinator position, effective the end of the 22-23 school year. (Enclosure)
4. Recommendation to approve the hire of Ted Critchley as PreK-12 Dean of Students for the 23-24 school year.
5. Recommendation to approve the hire of Ted Critchley as Head Boys' Basketball coach for NCE-UH for the 23-24 school year.
6. Recommendation to approve the resignation of paraprofessional Jamie Mars at the conclusion of the 22-23 school year. (Enclosure)
7. Recommendation to approve the hire of Jamie Mars as Head Custodian to begin June 5th, 2023.

8. Recommendation to approve the overnight trip to Chanhassen Dinner Theatre (Jersey Boys) and Twins -vs- Orioles game on 7/7-7/8. (Enclosure)

XIII. Upcoming Meetings and Special Events: Regular School Board Meeting to be held on Wednesday, June 7th (Note the change from the 14th)

XIV. Adjourn

**Ulen-Hitterdal ISD #914
Regular School Board Meeting
Wednesday, April 12, 2023, 6:00 p.m.
School Media Center**

Board Members Present: Bakke, Klemetson, Braseth, Evenson, Jacob

Absent: Wibe-Bjerke, Tweten

Others Present: Dustin Flaten, Jason Smith, Jennifer Garza, Shelley Steichen, Ryan Pahl, Rhonda Berger

Chairperson Klemetson called the meeting to order.

Special Reports:

The school received an Emergency Connectivity Fund Grant of \$57,600, which will go to the purchase of chromebooks and laptops.

Good News:

Summer Rec scheduling and hiring is in process. Steven Ranweiler, high school art teacher, brought students to the Fosston Art Show. Spanish students sold 310 Bundt Cakes as a fundraiser. The musical will be held on Thursday as a matinee, and Friday and Saturday nights at 7:00 p.m. There were 87 girls that attended the Butterfly Ball in Hitterdal on April 1.

Bakke/Braseth/5-0 to approve minutes from 3/8/23.

Braseth/Evenson/5-0 to approve claims and liquid asset transfers as presented.

Reports:

ECFE/Community Ed: Bakke

Negotiations: Bakke

Marketing/Co-Curricular: Klemetson

Dean of Students Report:

Work is being done to come up with ideas to have staff makeup storm days. Handbook adjustments and additions were discussed. Jr high students will have an opportunity to make up credits during the summer. Parent-Teacher Conferences were well attended.

Athletic Director Report:

The girls basketball banquet has been held. The boys basketball banquet will be held this Sunday. Track has had 2 indoor meets so far. Softball has played one game so far. There are 42 girls out for softball.

**Ulen-Hitterdal ISD #914
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School Media Center**

Superintendent's Report:

The enrollment report was given to the board. The board was given legislative updates. Health insurance bids are being looked at from PEIP, Sanford, Medica, and Essentia. There will be textbook purchases of about \$9,000 for the elementary and \$11,000 for the high school for the 23-24 school year. There have been no applicants for the custodial position. The school is going ahead with the summer school-age childcare.

Action Items:

Braseth/Evenson/5-0 to approve the agenda with additions.

Evenson/Bakke/5-0 to accept the resignation of Jason Smith, Dean of Students, effective 6/30/23.

Bakke/Braseth/5-0 to approve the purchase of a new elementary and high school math curriculum.

Bakke/Jacob/5-0 to accept the resignation of Dustin Crompton as Head Boys Basketball Coach.

Evenson/Bakke/5-0 to approve Summer School-Age Childcare for the months of June, July, and August 2023.

Jacob/Braseth/5-0 to hire Kayla Wentz as a 6/10 Jr High Softball Coach.

Braseth/Bakke/5-0 to go with HUDL for sports live-streaming.

Upcoming Meetings and Special Events:

Co-Pairing Committee Meeting at U-H-Wednesday, May 10, 2023, at 5:00 p.m.

Regular School Board Meeting-Wednesday, May 10, 2023, at 6:00 p.m.

Meeting was adjourned at 7:00 p.m.

Jennie Wibe-Bjerke, Board Clerk

Joy Green, Board Secretary

April 25, 2023

Dear Mr. Flaten and School Board Members,

I am writing to notify you that I am resigning from my 4th grade teaching position along with my football and basketball coaching positions at Ulen-Hitterdal Public School at the end of the contract year, June 30, 2023.

I would like to thank the school board, staff, and community for welcoming me to Ulen-Hitterdal. I am thankful for all of the experiences, opportunities, and mentorship over the past eight years as a teacher and coach at Ulen-Hitterdal. I will sincerely miss the wonderful students, staff and community members that make Ulen-Hitterdal a great school. The decision to leave was not easy because of these wonderful connection I have built, but I know that Ulen-Hitterdal will continue to be an excellent school.

Sincerely,

A handwritten signature in cursive script that reads "Eric Lee".

Eric Lee

Dustin Flaten & Ulen-Hitterdal District school board members,

I am writing to submit my resignation from my position as art teacher at Ulen-Hitterdal Public School, effective at the end of the current academic year. It has been a privilege to be a part of this community and work alongside such dedicated colleagues and students.

I have enjoyed my time at Ulen-Hitterdal immensely, and it has been a difficult decision to make. I would like to express my sincere appreciation to my fellow teachers, and the entire staff for their constant support and encouragement this year. I will forever be grateful for the knowledge and skills that I have gained during my time here.

Please let me know if there is anything I can do to ensure a smooth transition of my duties to a successor. I hope to make this process as seamless as possible.

Thank you for the opportunity to be a part of the Ulen-Hitterdal community. I wish the school continued success in the years to come.

Sincerely,

A handwritten signature in cursive script that reads "Steven Ranweiler". The signature is written in black ink and has a long, horizontal flourish at the end.

Steven Ranweiler

5-1-2023

3-31-2023

Dear Mr. Flaten,

Please accept this letter as formal notification that I am resigning from my position of After School Program at Ulen-Hitterdal School. This is effective at the end of the 2022-23 school year.

I thank you for the support and opportunity to work in this position for several years. I have enjoyed working with the children and parents, along with great support from UH School staff.

Sincerely,

A handwritten signature in black ink that reads "Mary Aakre". The signature is written in a cursive style with a large initial 'M' and a long, sweeping tail on the 'e'.

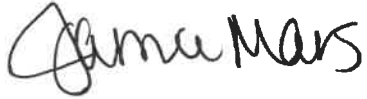
Mary Aakre

May 5, 2023

Dear Mr. Flaten, Mrs. Mies and the Members of the School Board,

I am writing to notify you that I am resigning from my Para-Professional position here at Ulen-Hitterdal at the end of my contract year 2023.

Sincerely,

A handwritten signature in black ink that reads "Jamie Mars". The signature is written in a cursive style with a large, looped initial "J".

Jamie Mars

Chanhassen Trip Details

WHEN: July 7-8, 2023

WHERE: Chanhassen Dinner Theatre, Mall of America, Target Field

WHAT: 1) Lunch/Shopping at Mall of America on Friday 7/7
2) Attend the Twins vs Orioles game on Friday, 7/7 at 7:00 pm
2) Dinner and Show (*Jersey Boys*) at Chanhassen Dinner Theatre 7/8 at 1 pm

WHO: Between 40-45 travelers
32 musical students in grades 7-12
8-10 Chaperones
2 Directors
1 Directors' child

ACCOMODATIONS: Springhill Suites in St Louis Park

TRAVEL ACCOMODATIONS: Charter from Valley Bus of Fargo, ND

COST: About \$200/person includes bus, hotel, dinner, show, Twins ticket (which includes all you can eat ballpark fare) and all taxes, tips, fees

EXTRAS: Breakfast included at hotel; other meals and spending money is student responsibility

PRELIMINARY DETAILS:

Friday, July 7

- Leave Ulen in the morning (8:00ish)
- Lunch/Shopping at MOA
- Check-in to hotel at 4:00 pm
- Twins game at 7:00 pm
- Return to hotel after game

Saturday, July 8

- Breakfast, check-out, and load coach late morning
- Attend the 1:00 pm matinee of *Jersey Boys* at Chanhassen Dinner Theatre
- Depart for home after the show
- Return to Ulen in the evening

