

ULEN-HITTERDAL SCHOOL DISTRICT
 REGULAR SCHOOL BOARD MEETING
 WEDNESDAY, JUNE 7, 2023
 6:00 PM
 SCHOOL MEDIA CENTER

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>	<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2021	___ Mindy Bakke	2025	2023	___ Kathleen Evenson	2027
2021	___ Bob Klemetson	2025	2023	___ Donna Jacob	2027
2021	___ Nolan Braseth	2025	2023	___ Laura Tweten	2027
2023	___ Jennie Wibe-Bjerke	2027			

AGENDA

- I. Call to Order – Pledge of Allegiance
- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)
- III. Special Reports: NA
- IV. Good News: Staff Development
- V. Approval of Minutes
- VI. Approval of Claims and Liquid Transfers
- VII. Reports:
 - A. Special Ed/Title Program – Laura Tweten
 - B. ECFE/Community Ed – Mindy Bakke
 - C. Student & Minority Liaison – Kathy Evenson, Jennie Wibe-Bjerke, Laura Tweten
 - D. Negotiations – Nolan Braseth, Mindy Bakke, Laura Tweten
 - E. Meet & Confer – Bob Klemetson, Jennie Wibe-Bjerke, Laura Tweten
 - F. Technology/Vocational – Mindy Bakke, Donna Jacob, Kathy Evenson
 - G. Marketing/Co-Curricular – Jennie Wibe-Bjerke, Bob Klemetson, Kathy Evenson
 - H. Facilities/Finance/Personnel – Jenne Wibe-Bjerke, Nolan Braseth, Donna Jacob
 - I. Food Service/Wellness – Mindy Bakke, Kathy Evenson
 - J. MSHSL – Bob Klemetson
 - K. Worlds Best Workforce – Laura Tweten, Donna Jacob
- VIII. Dean of Students Report: Jason Smith
 - A. Graduation
 - B. Summer Recreation
 - C. Credit Recovery
- IX. AD Report: Ryan Pahl

- A. Spring Sports & Updates
- X. Superintendent Report:
 - A. Roofing update
 - B. Legislative update
 - C. Titan Town Childcare
 - D. Staffing update
 - E. Steffes Auction
 - F. Enrollment & budget update
- XI. Approval of Agenda
- XII. Action Agenda:
 - 1. Recommendation to approve the MSBA membership dues for the 23-24 school year. (Enclosure)
 - 2. Recommendation to approve the annual Adult Education Agreement with Detroit Lakes Public Schools. (Enclosure)
 - 3. Recommendation to approve the hire of Amanda McCraven as an elementary education teacher, BA, Step 0, for the 2023-2024 school year.
 - 4. Recommendation to approve the hire of Sarah Mendis as a K-12 Art teacher, BA, Step 0, for the 2023-2024 school year.
 - 5. Recommendation to approve the preliminary 2023-2024 General Education Budgets as presented. (Enclosure)
- XIII. Upcoming Meetings and Special Events: Regular School Board Meeting to be held on Wednesday, July 12th.
- XIV. Adjourn

**DETROIT LAKES ADULT BASIC EDUCATION – SCHOOL DISTRICT #22
COMMUNITY EDUCATION**

THIS AGREEMENT by and between Ulen-Hitterdal ISD #914, 27 2nd Street NW, Ulen MN 56585 and the Detroit Lakes Literacy Consortium, 900 Hwy 34 East, Detroit Lakes, MN 56501 for the period of July 1st, 2023 to June 30th, 2024.

WHEREAS ISD #914 wishes to enter into an agreement to provide funds in partial support of area Adult Basic Education (ABE) programming through base funding available for the program year 2023-2024.

WHEREAS, Detroit Lakes Literacy Consortium, the State-approved ABE provider for this area, wishes to enter into an agreement to supplement these same aforementioned funds to provide ABE programming in the ISD's area. This will accommodate ISD #914 and Detroit Lakes' obligation to provide the community with local ABE which is accessible and appropriate for area needs.

NOW, THEREFORE, the parties agree as follows:

As a member of the consortium, ISD #914 agrees to:

1. Provide funding in accordance with base funding to be contributed towards the local area's Adult Basic Education consortium. These funds will be used to supplement ABE instructor wage and fringe, skills workshops, administrative costs, materials, supplies, printing/advertising, instructor training, mileage and participant supportive services. This contribution will meet obligation for the 2023-2024 program year.
2. Publicize the ABE program in school district and community education newsletters and assist with other effective program marketing.
3. Provide space for the ABE classes to be held.

As the consortium fiscal agent, Detroit Lakes agrees to:

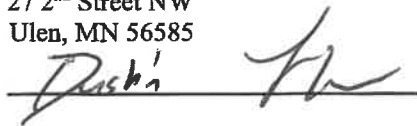
1. Remain the employer of records for the ABE staff. Detroit Lakes will be responsible for providing fringe benefits (TRA) to the ABE staff through the Agency's in-place plans.
2. Collect and compile student data from MARCS forms.
3. Submit required performance reports and fiscal reports to MDE.
4. Receive state ABE aid under Section 124.531 for Adult Basic Education programming delivered by the consortium.
5. Allocate state ABE aid to members of the consortium according to this agreement.

This Agreement represents a collaborative effort to encourage the delivery of Adult Basic Education programs to local school districts by way of the consortium concept in a cost-effective manner. The agreement may be modified, revised or terminated by either ISD #914 or Detroit Lakes by providing the other party with a thirty (30) day written notice.

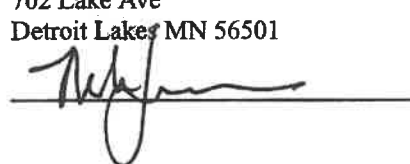
IN WITNESS WHERE OF ISD #914 and Detroit Lakes have executed this agreement this 1st day of July, 2023.

ISD #914
27 2nd Street Northwest
Ulen, MN 56585

Dustin Flaten
Ulen-Hitterdal School District
27 2nd Street NW
Ulen, MN 56585



Mark Jenson - Superintendent
ISD #22
702 Lake Ave
Detroit Lakes, MN 56501





Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

Invoice	INV-04811-J7M5P5
Date	6/1/2023
Amount Due	\$3,620.00
Date Due	8/15/2023

Ulen-Hitterdal
 PO Box 389
 Ulen, MN 56585-0389

Customer Name	Purchase Order No.		
Ulen-Hitterdal			
Description	Quantity	Unit Price	Ext. Price
Policy Services Subscription - Ulen-Hitterdal	1	\$750.00	\$750.00
ISD Membership - Ulen-Hitterdal	1	\$2,870.00	\$2,870.00

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Dues for your district are based on "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2022, as provided by the Minnesota Department of Education.

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2023-2024 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.

Subtotal	\$3,620.00
Total	\$3,620.00

Preliminary Fund Balance Projections					
2023-2024		Balance 7/1/2023	Revenues 2023-2024 275 adm's	Expenditures 2023-2024	Balance 6/30/2024
Reserved Fund Balances:					
B-01-422-000	Career Technical Levy	0.00	37,836.00	37,836.00	0.00
B-01-422-000	Compensatory	0.00	174,757.00	174,757.00	0.00
B-01-422-000	Learning & Development	0.00	61,540.00	61,540.00	0.00
B-01-422-000	Staff Development	0.00	42,112.00	42,112.00	0.00
B-01-422-000	Library Aid	0.00	40,000.00	40,000.00	0.00
B-01-422-000	Support Personnel	0.00	40,000.00	40,000.00	0.00
B-01-424-000	Operating Capital	54,672.00	13,211.00	21,271.00	46,612.00
B-01-438-000	Gifted and Talented	17,253.00	3,990.00	6,818.00	14,425.00
B-01-449-000	Safe Schools Levy	0.00	12,934.00	12,934.00	0.00
B-01-460-000	Nonspendable Balance	27,362.00	0.00	0.00	27,362.00
B-01-467-000	LTFM	-10,491.00	72,909.00	57,391.00	5,027.00
B-01-472-000	Restricted for MA	28,711.00	10,000.00	1,500.00	37,211.00
Total Reserved Fund Balances		117,507.00	509,289.00	496,159.00	130,637.00
Unreserved Fund Balances:					
B-01-422-000	General Fund	1,443,942.00	3,823,448.00	3,766,760.00	1,452,002.00
B-01-422-000	Transfer to Comm Ed & ECFE & SR			48,628.00	
Total Unreserved Fund Balances		1,443,942.00	3,823,448.00	3,815,388.00	1,452,002.00
Total Reserved and Unreserved Fund Balances		1,561,449.00	4,332,737.00	4,311,547.00	1,582,639.00
Other Funds:					
B-02-422-000	Food Service Fund	50,692.00	230,000.00	237,621.00	43,071.00
B-04-431-000	Community Ed	0.00	84,525.00	104,408.00	-19,883.00
B-04-432-000	ECFE	0.00	24,927.00	17,400.00	7,527.00
B-04-444-000	School Readiness	0.00	54,414.00	92,122.00	-37,708.00
B-07-422-000	Debt Service	382,653.00	351,171.00	330,312.00	403,512.00