

# ULEN-HITTERDAL PUBLIC SCHOOL

Independent School District #914

27 2<sup>ND</sup> Street North

Ulen, MN 56549

[ulenhitterdal.k12.mn.us](http://ulenhitterdal.k12.mn.us)

218-596-8853

## EMPLOYMENT APPLICATION

### Classified Employees

Applications for all positions are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.

**Please print:**

Position Applying For: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: Days: \_\_\_\_\_ Nights: \_\_\_\_\_

**Please answer all questions:**

- When are you available to begin employment? \_\_\_\_\_
- Are you available to work evenings? \_\_\_\_\_ Weekends? \_\_\_\_\_
- Are you between the ages of 18 and 65? \_\_\_\_\_
- Were you ever in the military? \_\_\_\_\_ If yes, state Branch and dates \_\_\_\_\_
- Do you have any impairment, physical, mental or medical, which would interfere with your ability to perform the job for which you are applying? \_\_\_\_\_
- Have you applied for employment with the U-H Public Schools before or have you been employed by the U-H Public Schools before? \_\_\_\_\_

**Legal Information:**

- Are you eligible to work in the United States? \_\_\_\_\_
- Have you ever been convicted of a criminal offense other than a minor traffic violation or petty misdemeanor? If yes, explain, giving dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Have you ever had any indicated finding of child abuse filed in your name? If yes, explain, giving dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Does your name appear on any sex offender database in any state or country? \_\_\_\_\_

Note: These positions and state law require the completion of a criminal background check.

**Education:**

High School Name &amp; Location: \_\_\_\_\_

Grade Completed: 9 10 11 12 Year of Graduation: \_\_\_\_\_

Circle: Diploma or GED

Vocational School/College Name &amp; Location: \_\_\_\_\_

Years Attended: \_\_\_\_\_ Diploma or Certification &amp; Date: \_\_\_\_\_

**Work Experience:**

Please Indicate the Last Three Jobs Held in Order of Latest Held:

Company: \_\_\_\_\_ Dated From–To: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Salary When Left: \_\_\_\_\_ May We Inquire of This Employer? \_\_\_\_\_

Company: \_\_\_\_\_ Dated From–To: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Salary When Left: \_\_\_\_\_ May We Inquire of This Employer? \_\_\_\_\_

Company: \_\_\_\_\_ Dated From–To: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Salary When Left: \_\_\_\_\_ May We Inquire of This Employer? \_\_\_\_\_

Do you possess any unique skills, training or abilities that would qualify you for the employment you are seeking?

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**References:**

Please list three personal references that are not related to you:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**Additional Information:**

If there is any additional information you would care to provide, please do so in the space provided:

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Any false information on this application may be grounds for termination.

Applicant Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_