

ULEN-HITTERDAL SCHOOL DISTRICT
 REGULAR SCHOOL BOARD MEETING
 WEDNESDAY, OCTOBER 11, 2023
 6:00 PM
 BOARD ROOM

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>	<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2021	___ Mindy Bakke	2025	2023	___ Kathleen Evenson	2027
2021	___ Bob Klemetson	2025	2023	___ Donna Jacob	2027
2021	___ Nolan Braseth	2025	2023	___ Laura Tweten	2027
2023	___ Jennie Wibe-Bjerke	2027			

AGENDA

- I. Call to Order – Pledge of Allegiance

- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)

- III. Special Reports:
 - A. Peterson Insurance Services
 - B. SiteLogic Presentation

- IV. Good News:

- V. Approval of Minutes

- VI. Approval of Claims and Liquid Transfers

- VII. Reports:
 - A. Special Ed/Title Program – Laura Tweten
 - B. ECFE/Community Ed – Mindy Bakke
 - C. Student & Minority Liaison – Kathy Evenson, Jennie Wibe-Bjerke, Laura Tweten
 - D. Negotiations – Nolan Braseth, Mindy Bakke, Laura Tweten
 - E. Meet & Confer – Bob Klemetson, Jennie Wibe-Bjerke, Laura Tweten
 - F. Technology/Vocational – Mindy Bakke, Donna Jacob, Kathy Evenson
 - G. Marketing/Co-Curricular – Jennie Wibe-Bjerke, Bob Klemetson, Kathy Evenson
 - H. Facilities/Finance/Personnel – Jenne Wibe-Bjerke, Nolan Braseth, Donna Jacob
 - I. Food Service/Wellness – Mindy Bakke, Kathy Evenson
 - J. MSHSL – Bob Klemetson
 - K. Worlds Best Workforce – Laura Tweten, Donna Jacob

- VIII. Dean of Students Report: Ted Critchley
 - A. Homecoming Recap
 - B. ILT Summary
 - C. Targeted Services/ASP

IX. AD Report: Ryan Pahl

- A. Winter sports meeting- Thursday, Oct. 26th @ 7pm in the UH Auditorium.
- B. JH GBB starts Monday, Oct. 23rd
- C. Winter Sports Sign-up is now open through my website (Will be posted on FB and sent through JMC on Monday, Oct. 16th).

X. Superintendent Report: Dustin Flaten

- A. Enrollment, Testing, and Curriculum Updates
- B. Seniority List
- C. Elem & HS TAT & Title Updates
- D. SRO Update

XI. Approval of Agenda

XII. Action Agenda:

1. Recommendation to approve the hire of Mark Hemberger as Junior High softball coach.
2. Recommendation to approve the hire of Colton Bakkila as Junior Varsity baseball coach.
3. Recommendation to approve the hire of Colton Bakkila as C-Team Boys Basketball Coach.
4. Recommendation to approve the annual property and liability coverages as presented by Peterson Insurance Services for 2023-2024
5. Recommendation to adopt the MSBA mandatory policies for the following series; 100, 200, 400, 500, 600, 700, 800, and 900. (Enclosure)

XIII. Upcoming Meetings and Special Events: Regular School Board Meeting on November 8th, 2023.

XIV. Adjourn



Mandatory Policies

[LOG OUT \(/logout\)](#)
[MY ACCOUNT \(/account\)](#)
[Q \(/search\)](#)

A number of school board policies are mandatory and are necessary to meet the requirements of state or federal law. State and federal agencies look for the mandatory school board policies during accreditation visits, financial audits, investigations and as contingencies prior to the release of funds. Such policies include (click on the links below to access these policies):

100 Series — School District

102 — Equal Educational Opportunity (https://search.mnmsba.org/doc/policy/72c8c12b-f620-4ebb-8d40-70cabe873749?_ga=2.208776786.196142297.1632507522-962046112.1617122493)
 — (Inclusive Education)

200 Series — School Board

214 — Out-of-State Travel by School Board Members (https://search.mnmsba.org/doc/policy/63910027-b2f9-46da-9e97-bed8b1188813?_ga=2.172730019.1209969205.1632507712-962046112.1617122493).

400 Series — Employees/Personnel

401 — Equal Employment Opportunity (https://search.mnmsba.org/doc/policy/a152bd78-fdb0-4481-9b9c-f620b4e6ad76?_ga=2.241330502.590940418.1632510628-1046521236.1632510628).

402 — Disability Nondiscrimination Policy (https://search.mnmsba.org/doc/policy/cce6d9b6-5258-4607-a9ad-021ebf207888?_ga=2.241256774.590940418.1632510628-1046521236.1632510628).

406 — Public and Private Personnel Data (https://search.mnmsba.org/doc/policy/b11abebe-e71c-4309-a70d-33fdbbc26c66?_ga=2.211034321.590940418.1632510628-1046521236.1632510628)
 and Form: Employee Authorization for Release of Information (<https://search.mnmsba.org/api/download/file-1583370824772-download-406FRM.docx>).

410 — Family and Medical Leave Policy (https://search.mnmsba.org/doc/policy/2dd4b0cd-cc8e-4244-b761-39bc1c63bc98?_ga=2.241329606.590940418.1632510628-1046521236.1632510628).

412 — Expense Reimbursement (https://search.mnmsba.org/doc/policy/9775236f-65e6-4623-ab23-5a771d37b931?_ga=2.241328198.590940418.1632510628-1046521236.1632510628).

413 — Harassment and Violence (https://search.mnmsba.org/doc/policy/3a9469c7-0f7a-4c75-8217-57aea9664d71?_ga=2.241328198.590940418.1632510628-1046521236.1632510628)
 and Harassment & Violence Report Form (<https://search.mnmsba.org/api/download/file-1583371606313-download-413FRM.docx>).

417 — Chemical Use and Abuse (https://search.mnmsba.org/doc/policy/14579676-2e02-437d-9e3e-9cf3b4724faa?_ga=2.39471719.590940418.1632510628-1046521236.1632510628).

418 — Drug-Free Workplace/Drug-Free School (https://search.mnmsba.org/doc/policy/c324e364-31c3-44af-b3f9-38bc4390ca71?_ga=2.39471719.590940418.1632510628-1046521236.1632510628)
 and Acknowledgement of Drug-Free Workplace/Drug-Free School Policy (https://search.mnmsba.org/api/download/file-1583372333086-download-418_12015.docx).

419 — Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction (https://search.mnmsba.org/doc/policy/8c4b47ca-16dc-4dfe-ad7a-8ed33db1ffa7?_ga=2.236218821.590940418.1632510628-1046521236.1632510628).

- [603 — Curriculum Development](https://search.mnmsba.org/doc/policy/5ab691d6-194e-4d54-8051-665f67eb127e?_ga=2.38486503.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/5ab691d6-194e-4d54-8051-665f67eb127e?_ga=2.38486503.590940418.1632510628-1046521236.1632510628)
- [612-1 — Development of Parent and Family Engagement Policies for Title I Programs](https://search.mnmsba.org/doc/policy/4a341139-07b5-40e3-851e-5ce5348f5ccf?_ga=2.38486503.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/4a341139-07b5-40e3-851e-5ce5348f5ccf?_ga=2.38486503.590940418.1632510628-1046521236.1632510628)
- [616 — School District System Accountability](https://search.mnmsba.org/doc/policy/ff189c14-1518-4bdb-9966-69c2c7d1922e?_ga=2.38486503.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/ff189c14-1518-4bdb-9966-69c2c7d1922e?_ga=2.38486503.590940418.1632510628-1046521236.1632510628)
- [620 — Credit for Learning](https://search.mnmsba.org/doc/policy/b94fba0f-1111-4ff1-a4aa-f03525b69a2a?_ga=2.38486503.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/b94fba0f-1111-4ff1-a4aa-f03525b69a2a?_ga=2.38486503.590940418.1632510628-1046521236.1632510628)

700 Series — Non-Instructional Operations

- [Z09 — Student Transportation Safety Policy](https://search.mnmsba.org/doc/policy/f4a05955-1599-4863-9e99-ebf0e31c3552?_ga=2.34941157.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/f4a05955-1599-4863-9e99-ebf0e31c3552?_ga=2.34941157.590940418.1632510628-1046521236.1632510628) and [Notification Forms](https://search.mnmsba.org/api/download/file-1583526721362-download-709_12017.docx) (https://search.mnmsba.org/api/download/file-1583526721362-download-709_12017.docx).
- [Z21 — Uniform Grant Guidance Policy Regarding Federal Revenue Sources](https://search.mnmsba.org/doc/policy/42ac17a-64ad-4dfe-9b17-bfc4007630c3?_ga=2.34941157.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/42ac17a-64ad-4dfe-9b17-bfc4007630c3?_ga=2.34941157.590940418.1632510628-1046521236.1632510628).
- [Z22 — Public Data Requests](https://search.mnmsba.org/doc/policy/1oe25e51-2dfo-432f-8c5b-ffb7a7aa42b?_ga=2.34941157.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/1oe25e51-2dfo-432f-8c5b-ffb7a7aa42b?_ga=2.34941157.590940418.1632510628-1046521236.1632510628) and [Public Data Request Form](https://search.mnmsba.org/api/download/file-1583444534011-download-722_12017.docx) (https://search.mnmsba.org/api/download/file-1583444534011-download-722_12017.docx).

800 Series — Buildings and Sites

- [806 — Crisis Management Policy](https://search.mnmsba.org/doc/policy/83b6294c-0c71-4793-9849-5c6397e8f1b6?_ga=2.198920555.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/83b6294c-0c71-4793-9849-5c6397e8f1b6?_ga=2.198920555.590940418.1632510628-1046521236.1632510628) and [F1: Assistance in Drafting a Crisis Management Plan. F-2: Other Resources/Publications. F-3: Emergency Planning and Procedures Guide for Schools.](https://search.mnmsba.org/api/download/file-1583445897698-download-806_12014.docx) (https://search.mnmsba.org/api/download/file-1583445897698-download-806_12014.docx).

900 Series — School District - Community Relations

- [203 — Visitors to School District Buildings and Sites](https://search.mnmsba.org/doc/policy/727a3a84-f68a-4ba3-bd23-07f5424bf384?_ga=2.206129367.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/727a3a84-f68a-4ba3-bd23-07f5424bf384?_ga=2.206129367.590940418.1632510628-1046521236.1632510628).

Charter Schools

In addition, the Minnesota Department of Education requires charter schools to have policies in place addressing the following issues:

- [504 — Student Dress and Appearance](https://search.mnmsba.org/doc/policy/694cee2e-af1b3-4ea3-bb1e-c0ac922a26b6?_ga=2.206129367.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/694cee2e-af1b3-4ea3-bb1e-c0ac922a26b6?_ga=2.206129367.590940418.1632510628-1046521236.1632510628).
- [609 — Religion](https://search.mnmsba.org/doc/policy/af966285-70fa-4f98-aab3-3274db55e5f3?_ga=2.206129367.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/af966285-70fa-4f98-aab3-3274db55e5f3?_ga=2.206129367.590940418.1632510628-1046521236.1632510628).
- [801 — Equal Access to School Facilities](https://search.mnmsba.org/doc/policy/891bd082-cdff-4ed4-b744-0fff8e0b3351?_ga=2.206129367.590940418.1632510628-1046521236.1632510628) (https://search.mnmsba.org/doc/policy/891bd082-cdff-4ed4-b744-0fff8e0b3351?_ga=2.206129367.590940418.1632510628-1046521236.1632510628) and [Application for Use of Facilities Form — Equal Access Act Meeting](https://search.mnmsba.org/api/download/file-1583444731423-download-801_12006.docx) (https://search.mnmsba.org/api/download/file-1583444731423-download-801_12006.docx).



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The Minnesota School Boards Association is a private, nonprofit organization founded in 1920. As a leading advocate for public education, we support, promote, and strengthen the work of Minnesota school boards. We are located in St. Peter and employ more than 20 staff members with over 150 years of combined experience in the areas of governance, management, finance, communications, policy, legal matters, elections, and equity. MSBA provides workshops, resources, services, and connections designed to help boards save time, reduce expenses, govern efficiently, and stay inspired.

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