

ULEN-HITTERDAL SCHOOL DISTRICT
 REGULAR SCHOOL BOARD MEETING
 WEDNESDAY, APRIL 17, 2024
 6:00 PM
 BOARD ROOM

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>		<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2021	___ Mindy Bakke	2025				
2021	___ Bob Klemetson	2025	—	2023	___ Donna Jacob	2027
2021	___ Nolan Braseth	2025		2023	___ Laura Tweten	2027
2023	___ Jennie Wibe-Bjerke	2027		2024	___ Troy Amundson	2025

AGENDA

- I. Call to Order – Pledge of Allegiance

- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)

- III. Special Reports:

- IV. Good News: Ted Critchley
 - A. Fosston Art Festival
 - B. NHS Induction
 - C. FFA: Farm Management Team
 - D. Elementary Knowledge Bowl
 - E. Math Masters Competition
 - F. High School Musical
 - G. MCEE Personal Finance Decathlon

- V. Approval of Minutes

- VI. Approval of Claims and Liquid Transfers

- VII. Reports:
 - A. Special Ed/Title Program – Laura Tweten
 - B. ECFE/Community Ed – Mindy Bakke
 - C. Student & Minority Liaison – Toy Amundson, Jennie Wibe-Bjerke, Laura Tweten
 - D. Negotiations – Nolan Braseth, Mindy Bakke, Laura Tweten
 - E. Meet & Confer – Bob Klemetson, Jennie Wibe-Bjerke, Laura Tweten
 - F. Technology/Vocational – Troy Amundson, Mindy Bakke, Donna Jacob
 - G. Marketing/Co-Curricular – Troy Amundson, Jennie Wibe-Bjerke, Bob Klemetson
 - H. Facilities/Finance/Personnel – Jenne Wibe-Bjerke, Nolan Braseth, Donna Jacob
 - I. Food Service/Wellness – Troy Amundson, Mindy Bakke
 - J. MSHSL – Bob Klemetson
 - K. Worlds Best Workforce – Laura Tweten, Donna Jacob

VIII. Dean of Students Report: Ted Critchley

- A. Severe Weather Awareness Week/Emergency Drills
- B. Reality Store Event in Ada
- C. FFA State Convention
- D. Art & Literacy Week
- E. Early Dismissal
- F. Prom

IX. AD Report: Ryan Pahl

- A. AD Conference- MnIAAA in St. Cloud
- B. Spring Sports Numbers
- C. Spring Scheduling

X. Superintendent Report: Dustin Flaten

- A. Enrollment Update
- B. Summer Titan Town Program
- C. Project Updates
- D. MCA Updates

XI. Approval of Agenda

XII. Action Agenda:

- A. Recommendation to approve the RESOLUTION RELATING TO CANVASSING RETURNS OF SPECIAL ELECTION. (Enclosure)
- B. Recommendation to approve the RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A; AUTHORIZING ISSUANCE, PROVIDING FOR SALE, AND COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND USE THE STATE CREDIT ENHANCEMENT PROGRAM. (Enclosure)
- C. Recommendation to approve the overnight trip of the UH Personal Finance team that qualified for the State Personal Finance Decathlon. (Enclosure)
- D. Recommendation to approve the capability to work with the city of Ulen to address the pick-up/drop off lane and event parking.
- E. Recommendation to approve the ECFE Educator and Parent Educator contract with LCSC for the 2024-2025 school year. (Enclosure)
- F. Recommendation to approve the 2024 summer Titan Town program for the months of June, July, and August.
- G. Recommendation to approve Valley Bus Coaches for State FFA. (Enclosure)

XIII. Upcoming Meetings and Special Events: Regular School Board Meeting to be held on Wednesday, May 8th.

XIV. Adjourn



Valley Bus Coaches, LLC
2761 Leahy Ave. S.
Fargo, ND 58103

Phone: 701-373-0286
Fax: 701-235-8658

■ Emailed 4/2/2024
In Book
In Computer
PO 5551
Bus # 216

For VB office use

Date: April 5, 2024

Group: Ulen-Hitterdal Public School
FFA Group
27 2nd St. NW
Ulen, MN 56585

Contact Person: Amanda Thorsvig
Phone #: 218-596-1845
Phone # (other): 218-841-5976

Email: athorsvig@ulenhitterdal.k12.mn.us

Departure Date: April 21, 2024 **Return Date:** April 24, 2024

Loading Time: 6:45 AM **Return Time:** TBD

Departure Time: 7:00 AM

Departure Point: Ulen, MN **Destination:** Various Locations – Twin Cities, MN

Number of Passengers: 50 **Type of Bus:** 1 – 55 passenger Motorcoach

Charter Price: \$4,480.00 TOTAL

Plus, a hotel room for the Driver.

Bill Invoice to: See above contact information.

Confirmed By: Cordell Sinding **Date Confirmed:** QUOTED 4/5/2024



Valley Bus Coaches, LLC
2761 Leahy Ave. S.
Fargo, ND 58103

Phone: 701-373-0286
Fax: 701-235-8658

Payment Policy for Charter Services

1. Reservation and Booking:

- a. Clients must make a reservation and booking for our charter services in advance.
- b. Reservations can be made via phone, or in person at our office.

2. Payment Terms:

- a. Full payment for the charter service is required in advance.
- b. We accept the following payment methods: check, credit cards, electronic bank transfers (ACH).
- c. Payments made by credit card are subject to an additional 3 % Convenience Fee.

3. Confirmation of Booking:

- a. The booking is considered confirmed only when full payment is received and verified by our payment processing system.
- b. Clients will receive a booking confirmation email once payment is processed successfully.

4. Cancellation and Refund Policy:

- a. Cancellations made 14 days or more before the scheduled charter date are eligible for a full refund.
- b. Cancellations made less than 14 calendar days of the scheduled charter date will be eligible for a 50% refund. Cancellations due to weather conditions are eligible for a full refund.
- c. Clients can request to reschedule the charter within 7 days of the scheduled charter date, subject to availability and rescheduling fees if applicable.

5. Additional Charges:

- a. Any additional charges incurred during the charter (e.g., extra hours, damages, cleaning fees) will be billed separately and must be settled WITHIN 30 DAYS.

6. Dispute Resolution:

- a. Any disputes regarding payments or charges should be communicated to the Manager of "Company" you have a confirmation with immediately for resolution.

7. Changes to Policy:

- a. We reserve the right to amend this payment policy at any time. Clients will be notified of any changes in advance.

Cordell Sinding

Valley Bus Rep.

Date

Customer Rep.

Date

Ulen-Hitterdal Personal Finance Decathlon State Trip - 2024

Who

Four Ulen-Hitterdal Personal Finance students (Cade Bentley, Ansley Braseth, Morgan Bubbers, Velsen Otte) in grades 11-12 who have tested and been selected as a "Team State Qualifier" for the 2024 Minnesota Council on Economic Education Personal Finance Decathlon.

What

2024 Minnesota Council on Economic Education Personal Finance Decathlon.

When

Competition begins on Thursday, April 25th at 8 AM and concludes that same day at around 2:30 PM. The group will travel to the competition on Tuesday, April 24th, leaving from the school at noon.

Where

Competition will take place at the Securian Financial building in downtown St. Paul.

Cost

We will be traveling using the UH school van so there will be a cost for fuel. We will need Two hotel rooms (<\$300) for one night; one for the three male students, and one for the female student and the teacher/advisor/chaperone to share (parent/child). Breakfast and lunch will be provided at the competition. The only cost for food would be for two suppers (\$25x5x2) for the five individuals attending (\$250).

Benefits

The Personal Finance Decathlon is an exciting competition for high school students that engages students' content knowledge and critical and creative thinking skills and creates a fun incentive for students to take ownership of their education, their choices, and their futures. Bottom line, they become personal financial advisors for the day.

If you have any questions or concerns, please do not hesitate to contact me.

Thank you for your support,



Daryl Bubbers
Business Education Instructor
Ulen-Hitterdal Public School
27 2nd Street North
Ulen, MN 56585
School Phone: 218-596-1823
Cell Phone: 218-329-6900

RESOLUTION CANVASSING RETURNS OF SPECIAL ELECTION CERTIFICATION OF
MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 914 (Ulen-Hitterdal), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on April 17, 2024 at 6:00 p.m. at the District Offices.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO CANVASSING RETURNS OF SPECIAL ELECTION

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on April 17, 2024.

School District Clerk

The Clerk presented affidavits showing filing, publishing and posting of notice, in accordance with the resolution adopted December 13, 2023, of the special election held April 9, 2024, to vote on the question of the issuance of general obligation bonds of the School District in an aggregate amount not to exceed \$4,310,000 and the question of the issuance of general obligation bonds of the School District in an aggregate amount not to exceed \$1,630,000. The Clerk also presented the Official Returns and Summary Statements of Judges. The affidavits and the Official Returns and Summary Statements of Judges were duly examined, approved and ordered placed on file in the office of the Clerk.

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO CANVASSING RETURNS OF SPECIAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 914 (Ulen-Hitterdal), Minnesota that the special election held in and for the School District on April 9, 2024, was in all respects duly and legally called and held, the returns thereof have been duly canvassed, and the votes cast at the special election for and against the questions submitted to the electors were as follows:

**School District Question 1
Approval of School Building Bonds**

YES Shall the board of Independent School District No. 914 (Ulen-Hitterdal), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$4,310,000 for acquisition and betterment of school sites and facilities including, but not limited to, the roofing project?

NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE

<u>Votes</u> <u>YES</u>	<u>Votes</u> <u>NO</u>	<u>Spoiled, Defective or</u> <u>Blank Ballots</u>	<u>TOTAL</u> <u>VOTES</u>
_____	_____	_____	_____

The ballot question, having [not] received the approval of a majority of the votes cast, is hereby declared [not] to have carried.

**School District Question 2
Approval of School Building Bonds**

YES If School District Question 1 is approved, shall the board of Independent School District No. 914 (Ulen-Hitterdal), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed

NO

\$1,630,000 for acquisition and betterment of school sites and facilities including, but not limited to, security upgrades and enhancements?

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE

<u>Votes</u> <u>YES</u>	<u>Votes</u> <u>NO</u>	<u>Spoiled, Defective or</u> <u>Blank Ballots</u>	<u>TOTAL</u> <u>VOTES</u>
_____	_____	_____	_____

The ballot question, having [not] received the approval of a majority of the votes cast, is hereby declared [not] to have carried.

Pursuant to Minnesota Statutes, Section 205A.07, subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of Education of the results of the special election and to provide the certified vote totals for each ballot question in written form within 15 days after the results have been certified by the Board.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted and was signed by the Chairperson and attested by the Clerk.

Chairperson

Attest: _____
School District Clerk

CERTIFICATION OF MINUTES RELATING TO
GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A

Issuer: Independent School District No. 914 (Ulen-Hitterdal), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on April 17, 2024 at 6:00 p.m. at the District Offices.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL
BUILDING BONDS, SERIES 2024A; AUTHORIZING ISSUANCE,
PROVIDING FOR SALE, AND COVENANTING AND OBLIGATING THE
DISTRICT TO BE BOUND BY AND USE THE STATE CREDIT
ENHANCEMENT PROGRAM

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 17th day of April, 2024.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A; AUTHORIZING ISSUANCE, PROVIDING FOR SALE, AND COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND USE THE STATE CREDIT ENHANCEMENT PROGRAM

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 914 (Ulen-Hitterdal), Minnesota (the District), as follows:

SECTION 1. CONTINGENT AUTHORIZATION. This Board hereby determines it is in the best interests of the District to authorize the issuance and sale of its General Obligation School Building Bonds, Series 2024A in a principal amount not to exceed \$5,940,000 for acquisition and betterment of school sites and facilities including, but not limited to, the roofing project (collectively, the Projects), as approved by the electors at a special election held on April 9, 2024 (the Election), pursuant to Minnesota Statutes, Chapter 475. The authorization in this Section 1 is contingent on there being no valid contest of the Election pursuant to Minnesota Statutes, Section 209.021, Subdivision 1, following the canvassing period for said Election, as described in Minnesota Statutes, Section 205A.10, Subdivision 3.

SECTION 2. SALE. The District has retained PFM Financial Advisors LLC, in Minneapolis, Minnesota (PFM), as its independent municipal advisor in connection with the sale of the Bonds. PFM is authorized to solicit proposals for the purchase of the Bonds in accordance with Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9). The Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider such proposals for the purchase of the Bonds.

SECTION 3. OFFICIAL STATEMENT; PROPOSALS. PFM is authorized to prepare and distribute, for the District, a preliminary Official Statement and an Official Statement relating to the sale of the Bonds, and PFM and the underwriter are each hereby authorized to use a final Official Statement substantially in the form of said Preliminary Official Statement but with such changes therein as are required to conform the same to the terms of the Bonds, and the chair, clerk, superintendent or business manager, in consultation with and upon the advice of representatives of PFM and bond counsel, are hereby authorized and directed to finalize and approve such Official Statement and execute and deliver such certifications and to take such steps as are necessary to comply with SEC Rule 15c2-12. PFM is additionally authorized to open, read, and tabulate the proposals for presentation to the Board.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and

interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.



Lakes Country Service Cooperative

Jeremy Kovash, Executive Director

1001 E. Mount Faith - Fergus Falls, MN 56537

To: Dustin Flaten, Superintendent
Ulen-Hitterdal Public School District

From: Josh Nelson
Director of Educational Programs

Date: March 27, 2024

Re: ECFE/School Readiness Staff Employment

Thank you for your participation in Lakes Country Service Cooperative's ECFE Consortium.

To determine your district's contract amounts for ECFE and/or School Readiness for FY25 we need to confirm each individual employee's contract hours for the upcoming school year.

The Coordinator for your ECFE/School Readiness program may have additional information to assist you in planning.

The following staff members are contracted through LCSC. Please indicate what their FY25 hours will be.

Last Name	First Name	Position	FY24 Hours	FY25 Hours
Matson	Tonya	ECFE Coordinator	175.0	
Matson	Tonya	ECFE Parent Educator	140.0	

Please return both the consortium membership and this employment information page to Josh Nelson, Director of Educational Programs, at Lakes Country Service Cooperative, by **April 8, 2024**.

Signature

Date