

ULEN-HITTERDAL SCHOOL DISTRICT
 REGULAR SCHOOL BOARD MEETING
 WEDNESDAY, NOVEMBER 11, 2024
 6:00 PM
 BOARD ROOM

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>	<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2021	__ Mindy Bakke	2025			
2021	__ Bob Klemetson	2025	2023	__ Donna Jacob	2027
2021	__ Nolan Braseth	2025	2023	__ Laura Tweten	2027
2023	__ Jennie Wibe-Bjerke	2027	2024	__ Troy Amundson	2025

AGENDA

- I. Call to Order – Pledge of Allegiance

- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)

- II. Special Reports

- III. Good News: Ted Critchley
 - A. Music Festivals and Concerts
 - B. Junior High Knowledge Bowl
 - C. FFA Events and Competitions
 - D. Halloween Parade
 - E. NHS: Veterans Day

- V. Approval of Minutes

- VI. Approval of Claims and Liquid Transfers

- VII. Reports:
 - A. Special Ed/Title Program – Laura Tweten
 - B. ECFE/Community Ed – Mindy Bakke
 - C. Student & Minority Liaison – Troy Amundson, Jennie Wibe-Bjerke, Laura Tweten
 - D. Negotiations – Nolan Braseth, Mindy Bakke, Laura Tweten
 - E. Meet & Confer – Bob Klemetson, Jennie Wibe-Bjerke, Laura Tweten
 - F. Technology/Vocational – Troy Amundson, Mindy Bakke, Donna Jacob
 - G. Marketing/Co-Curricular – Troy Amundson, Jennie Wibe-Bjerke, Bob Klemetson

- H. Facilities/Finance/Personnel – Jennie Wibe-Bjerke, Nolan Braseth, Donna Jacob
- I. Food Service/Wellness – Troy Amundson, Mindy Bakke
- J. MSHSL – Bob Klemetson
- K. World's Best Workforce – Laura Tweten, Donna Jacob

VIII. Dean of Students Report: Ted Critchley

- A. End of Quarter 1
- B. Parent-Teacher Conferences
- C. November In-service Day
- D. Handbook: Academic Eligibility Policy

IX. AD Report:

- A. Winter Sports Preview
- B. MSHSL Region Team-Up Event
- C. E-sports

X. Superintendent Report: Dustin Flaten

- A. Enrollment (Enclosed)
- B. READ Act MOU
- C. CCURS: Clay County Unified School Response
- D. E-sports

XI. Approval of Agenda

XII. Action Agenda:

- A. Recommendation to increase the cost of behind the wheel driver's education from \$225 to \$250 for students enrolled at the Ulen-Hitterdal district and to \$300 for a student not enrolled at Ulen-Hitterdal.
- B. Recommendation to approve the changes to our academic eligibility as presented by Mr. Critchley.
- C. Recommendation to approve the overnight trip of the Ulen-Hitterdal FFA Chapter Leadership Conference. (Enclosed)
- D. Recommendation to approve the resignation of Stacy Klemetson from her JH volleyball coaching position. (Enclosed)
- E. Recommendation to approve the resignation of Tammy Lindell from her head volleyball coaching position. (Enclosed)
- F. Recommendation to approve the RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION. (Enclosed)

- G. Recommendation to approve the RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION. (Enclosed)
 - H. Recommendation to approve the 2024-2025 UH Seniority List. (Enclosed)
 - I. Recommendation to approve the RESOLUTION OF GOVERNING BOARD SUPPORTING Form A Application to Minnesota State High School League Foundation. (Enclosed)
 - J. Recommendation to approve the start of an E-sports club team for the spring season, pending the hire of a General Manager.
- XIII. Upcoming Meetings and Special Events: Regular School Board Meeting to be held on Wednesday, December 11th.
- XIV. Adjourn

Enrollment

	<u>Oct, 2024</u>	<u>Nov, 2024</u>
Kg	18	18
1	14	15
2	25	25
3	24	23
4	19	19
5	20	20
6	<u>24</u>	<u>25</u>
	144	145
7	27	27
8	32	33
9	29	29
10	30	31
11	19	19
12	<u>21</u>	<u>21</u>
	158	160
TOTALS	302	305

New Students:

Grade 1 (1)
Grade 6 (2)
Grade 8 (1) – Driver’s Ed class only
Grade 10 (1)

Students Leaving:

Grade 3 (1)
Grade 6 (1)

Ulen-Hitterdal FFA Chapter Leadership Conference Trip

Who

Approximately 20 members of the Ulen Hitterdal FFA Chapter in grades 7-12 who have qualified at regions to compete in Leadership Development Events at the state level or are participating in various leadership events such as College and Career Workshops, Tours, Networking Experiences.

What

The State Association has moved to splitting convention into two events. The traditional April convention will be host to CDEs, whereas this event is for all the Speaking/Leadership contests. The intention of splitting into two conventions is to accommodate for some serious scheduling and location issues at the U of M this spring. It is unclear if it will continue to be split in the future.

When

Monday December 9th and concludes on Tuesday December 10th. The group may need to leave on Sunday to accommodate for 7am start times, depending on which teams/individuals qualify.

Where

Convention is held on the campus of St. Cloud State University.

Cost

Convention registration fees are \$55 per student. The Chapter will be traveling by bus. Hotel rooms will be approximately \$140 per night, occupancy of 4 students per room. Hotel rooms will be needed for 1-2 nights. Separate rooms will be needed for the advisor, and bus driver. The students will cover all of their meal costs, in exception of breakfast, which is provided at the hotel, and one ordered in meal covered by the Chapter. Transportation is the only expense not covered by the FFA Chapter.

Benefits

The benefits of attending the Minnesota State FFA Leadership Conference/ Convention are numerous. At convention, I believe it is imperative that our members are able to see the advanced opportunities that are available to them. The members will be able to network with other FFA members who are passionate and active in the FFA organization. U-H students will have the opportunity to attend career exploratory and leadership development workshops in addition to their contests. Students will also attend sessions with keynote speakers.

If you have any questions or concerns, please do not hesitate to contact me.

Thank you for your support,



Mrs. Amanda Thorsvig
Agricultural Education Instructor
Ulen-Hitterdal FFA Advisor
Ulen Hitterdal Public School
27 2nd Street North
Ulen, MN 56585
School Phone: 218-596-8853
Cell Phone: 218-841-5976

October 22, 2024

To UH and NCE School Boards and Ryan Pahl,

Please accept my resignation as the junior high volleyball coach effective immediately. Thank you for giving me this opportunity the last four years.

Sincerely,

A handwritten signature in cursive script that reads "Stacy Klemetson". The signature is written in black ink and is positioned above the printed name.

Stacy Klemetson

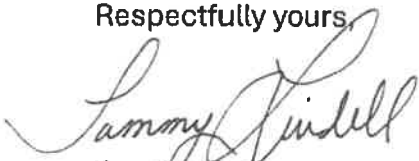
October 22, 2024

Mr. Nudell and the Norman County East Board of Education,

I am writing to inform you that I am resigning from the position of Head Volleyball Coach at NCE-UH.

I would like to thank you for the opportunity to coach at NCE-UH.

Respectfully yours,



Tammy Lindell

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 914
ULEN-HITTERDAL
STATE OF MINNESOTA

Pursuant to due call and notice thereof, at a meeting of the School Board of Independent School District No. 914 (Ulen-Hitterdal), State of Minnesota, was duly held in said school district on the 13th day of November 2024, at 6:00 p.m. for the purpose, in part, of canvassing its special election.

The following members were present:
and the following were absent:

Member _____ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 914, as follows:

1. It is hereby found, determined and declared that the special election of the voters of the district held on November 5, 2024, was in all respects duly and legally called and held.
2. Voters of the district voted at said election on the election of one school board member for a three-year term vacancy on the board caused by expiration of term on the first Monday in January next following the special election as follows:

Troy Amundson	730
WRITE-IN	14
3. Troy Amundson having received the highest number of votes, is elected to a three-year term beginning the first Monday in January 2025.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: Whereupon said resolution was declared duly passed and adopted.

COUNTY OF CLAY) SS
)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 914 (Ulen-Hitterdal Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 13th day of November 2024.

Clerk

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 914
ULEN-HITTERDAL
STATE OF MINNESOTA

Pursuant to due call and notice thereof, at a meeting of the School Board of Independent School District No. 914 (Ulen-Hitterdal), State of Minnesota, was duly held in said school district on the 13th day of November 2024, at 6:00 p.m. for the purpose, in part, of canvassing its general election.

The following members were present:
and the following were absent:

Member _____ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 914, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 5, 2024, was in all respects duly and legally called and held.

2. Voters of the district voted at said election on the election of three school board members for four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

Nick Theis	595
Shelly Thordal	548
Nolan Braseth	503
Jordanne Hogenson	336
Write-In Candidates	27

3. Nick Theis, Shelly Thordal, and Nolan Braseth having received the highest number of votes, are elected to four-year terms beginning the first Monday in January 2025.

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: Whereupon said resolution was declared duly passed and adopted.

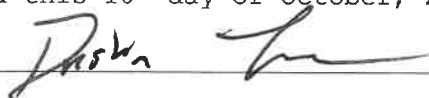
NOTICE REGARDING SENIORITY AND CERTIFICATION

NOTICE is hereby given to all professional employees of Independent School District No. 914 required to be licensed as follows:

1. On October 10, 2024, the school district promulgated a tentative seniority and certification list for teachers in the district. A copy of the tentative list is attached.
2. If after reviewing the tentative seniority list, a teacher believes the tentative seniority and certification is in error as to him or her in any particular way, he or she shall contact Superintendent Flaten by **November 1, 2024**.
3. Failure by any teacher to object within said time period, shall be deemed a waiver of any objection. The final seniority list will be a factor in any staff reductions that may be necessary and shall continue in effect until modified in subsequent school years.
5. Any teacher, who with knowledge of the true facts, fails to call to the attention of the administration any mistakes in any seniority and certification list or information which would affect such teacher's placement on the list, as it applies to him or her may be subject to appropriate discipline which may include discharge.
6. On November 7, 2023, or as soon thereafter as possible, a final seniority list incorporating any change in the original list resulting from errors or additional information shall be distributed. The school board reserves the right at any time, to add to or delete from the list of certifications, of any teacher, a certification listing which is made effective or ineffective, respectively, after the promulgation of the final seniority list.
7. Any teacher having a new certification pending by January 1 of any year shall notify the school district administration in writing no later than January 15. Failure to notify the school district administration office of pending new certification by January 15 shall be deemed a waiver of any objection involving the new certification should such teacher's be necessary. Such notice is intended to assist the school district in staff planning. It is not a substitute for the copy of the actual certificate itself. It is the obligation of each individual teacher to file for record their most current teacher's certificate. The school district is not obligated to recognize a teacher's certification classification unless it is included on his most recent certificate filed for record in the Superintendent's office.
8. Even when a notice of pending certification has been received, additional certifications filed on or after March 1 of any year shall not be taken into account in making staff reduction in that year.

Dated this 10th day of October, 2024.

By: _____



Dustin Flaten, Superintendent

2024-2025 Ulen-Hitterdal ISD 914 Seniority List

Key:

Teacher Last Name, Teacher First Name
Date contract signed
First day teaching
Current Valid Certificate and Expiration Date
Current General Assignment

Maesse, Janet

8-26-98

9-2-98

1-6 Elementary Ed - 2025

3rd grade

Henrickson, Kent

8-16-99

7-99

K-12 Principal – 2024

Anderson, Robert

3-23-06

9-5-06

K-12 Instrumental & Classroom Music, K-12 Vocal & Classroom Music -
2027 K-12 Band, 7-8 Music, 4-12 Lessons

Anderson, Kylie

3-23-06

9-5-06

K-12 Instrumental & Classroom Music, K-12 Vocal & Classroom Music -
2027 K-12 Vocal Music

Hemberger, Mark

6-20-07

9-4-07

7-12 Coaching, 7-12 Social Studies - 2024

Geography 8, US History 10, Psych/Econ/World History,
US Govt. 12, Civics 9, Drivers Education, US History 7

Bubbers, Daryl

5-4-09

9-8-09

7-12 Business Education-All, 5-12 Business - 2027
Technology 7, 8, 9,10, Personal Finance, Accounting
Computer Coordinator

Holland, Amanda

6-8-11

9-6-11

K-6 Elementary Ed, 5-8 Mathematics - 2024
HS Interventionist

Thorsvig, Amanda

7-6-12

9-4-12

5-12 Agricultural Ed - 2023, 9-12 Teacher/Coordinator Work Based Lrng. - 2023 Ag Science, Ag Structures, Ag Business, Welding, Ag 8, 9/10, Wild Life/Natural Resources, Small Animals, Adv. Woods, Small Engines, Horticulture, Ag 7, Exploring Ag, Crops, Animal Science, Farm Management

Herbst, Michael

8-13-12

9-4-12

5-8 Science, 9-12 Life Sciences - 2028
Life Science 7, Earth Science 8, Phy. Science 9, Biology, Chemistry,

Herzog, Cara

8-2-13

9-3-13

K-6 Elementary Ed – 2028
Title 1 – RTI Coordinator/MTSS, Elementary TAT

Groth, Karen

6-3-15

9-8-15

Pre K/K-6 Elem Education/5-8 Math/3-k Pre-Primary -2026
Kindergarten

Forsythe, Nicole

6-8-15

9-8-15

Grade B-3 Early Childhood Education - 2027

2nd Grade

Dunham, Brad

3-14-16

9-6-16

5-12 Social Studies - 06/30/2025; 9-12 Teacher Coordinator Work Based Learning-06/30/2025

CIHS Social Studies, Western Civilization, History 7, CTE

Nelson, Tessa

5-3-17

9-5-17

B-Grade 3 – Early Childhood Education – 2028

Preschool

Klemetson, Stacy

5-10-17

9-5-17

1-6 Elementary Education - 2029, 7-12 Coaching 2029

6th Grade

Pahl, Ryan

6-15-17

9-5-17

K-12 Physical Education, 5-12 Health – 2025

Physical Education/Health, Activities Director, Elementary Computer Science

Skjold, Kim

4-5-18

9-4-18

K-12 School Counselor – 2028

School Counselor

Mies, Julie

6-21-18 / 2005

9-4-18

K-12 Emotional Behavioral Disabilities, K-12 Learning Disabilities –

2025 Elementary Special Education Teacher

Haugen, Kristina

6-12-19

9-3-19

K-6 Elem Education, K-12 Emotional Behavioral Disabilities, K-12 Learning Disabilities –
2029 High School Special Education

Brooks, Tamara

5-7-20

8-31-20

7-12 Mathematics - 2028

High School Mathematics

Berger, Rhonda

8-16-21

8-30-21

5-12 Mathematics – 2028

JH and HS Mathematics, CEP Mathematics

Flaten, Dustin

4-1-22

7-1-22

1-6 Elementary Education - 06/30/2024, Pre K to Adult Community Education Director - 06/30/2027,
District Principal K-12 - 06/30/2027, District Superintendent 06/30/2027
Superintendent, District Assessment Coordinator, HS TAT, District 504's

Safar, Rachel

4-28-22

8-29-22

5-12 Communication Arts/Literature - 06/30-2025

English 7-12

Flaten, Jodi

5-10-22

8-29-22

1-6 Elementary Education - 06/30/2029, K-12 Learning Disabilities - 06/30/2029

4th Grade

LaMotte (Stall), Katelyn - 3rd year of 3 year probation

7-26-22

8-29-22

bB-Grade 3 Early Childhood Education - 06/30/2029

1st Grade

Bakkila, Colton - 3rd year of 3 year probation

8-3-22

8-29-22

K-12 Physical Education - 06/30/2029

Physical Education K-11

Critchley, Theodore

5-10-2023

7-1-2023

7-12 Coaching - 06-30-2027

7-12 Social Studies - 06-30-2027

PreK-12 Dean of Students

Mendis, Sarah - 2nd year of 3 year probation

6-7-23

8-28-23

K-12 Visual Arts - 6/30/2026

K-12 Visual Arts

McCraven, Amanda - 2nd year of 3 year probation

6-7-23

8-28-23

K-6 Elementary Education, K-6 Emotional Behavior Disorders, K-6 Learning Disabilities, K-6 Developmental Disabilities - 06/30/2026

2nd Grade

Malone, Heather- 1st year of 3 year probation

4-29-2024

8-26-2024

K-6 Elementary Education - 06/30/2026, 5-12 Communication Arts/Literature - 06/30/2026

English 7-12

Swiers, Hailey - 1st year of 1 year probation

6-4-2024

8-26-2024

1-6 Elementary Education - 06/30/2028

3rd Grade

Jacobson, Emily - 1st year of 3 year probation

8-8-2024

8-26-2024

Pre-Primary, Age 3-Prek - 06/30/2029, K-6 Elementary Education- 06/30/2029

5th Grade

1. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

2. (AA) After a name, indicates hired pursuant to the school district's affirmative action program.

FORM A

RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Ulen-Hitterdal Public Schools. recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Ulen-Hitterdal Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Date

Board Chair/Head of School

Date

Board Clerk – Treasurer/ Finance Director