

ULEN-HITTERDAL SCHOOL DISTRICT
 REGULAR SCHOOL BOARD MEETING
 WEDNESDAY, JANUARY 8, 2025
 Following the Reorganizational Meeting at 6:00 PM
 BOARD ROOM

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>	<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2025	__ Nick Theis	2029			
2025	__ Shelly Thordal	2029	2023	__ Donna Jacob	2027
2025	__ Nolan Braseth	2029	2023	__ Laura Tweten	2027
2023	__ Jennie Wibe-Bjerke	2027	2025	__ Troy Amundson	2027

AGENDA

- I. Call to Order – Pledge of Allegiance
- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)
- III. Special Reports
- IV. Good News: Ted Critchley
 - A. December 20th
 - B. Knowledge Bowl
- V. Approval of Minutes
- VI. Approval of Claims and Liquid Transfers
- VII. Reports:
 - A. Special Ed/Title Program –
 - B. ECFE/Community Ed –
 - C. Student & Minority Liaison –
 - D. Negotiations –
 - E. Meet & Confer –
 - F. Technology/Vocational –
 - G. Marketing/Co-Curricular –
 - H. Facilities/Finance/Personnel –
 - I. Food Service/Wellness –
 - J. MSHSL –
 - K. Worlds Best Workforce –

- VIII. Dean of Students Report: Ted Critchley
 - A. End of Semester
 - B. Spelling Bee
 - C. Energy Bus Initiative

- IX. AD Report: Ryan Pahl
 - A. Winter sports update
 - a. Snowflake League
 - b. Elementary Tournaments
 - c. OAP Performance

- X. Superintendent Report: Dustin Flaten
 - A. Enrollment Update (Enclosed)
 - B. Review of the 24-25 School Calendar in prep for the 25-26 Calendar (Enclosed)
 - C. Staffing Update
 - D. Scholarship Awards Night

- XI. Approval of Agenda

- XII. Action Agenda:
 - A. Recommendation to approve the resolution directing the administration to make decisions in programs and positions for reductions and/or increases for the 2025-2026 school year.

 - B. Recommendation to approve the contract with Johnson Controls starting January 1st of 2025. (Enclosed)

- XIII. Upcoming Meetings and Special Events: Regular School Board Meeting to be held on Wednesday, February 12th.

- XIV. Adjourn

Enrollment

	<u>Nov. 2024</u>	<u>Jan. 2025</u>
Kg	18	20
1	15	15
2	25	25
3	23	24
4	19	19
5	20	20
6	<u>25</u>	<u>26</u>
	145	149
7	27	27
8	33	33
9	29	29
10	31	30
11	19	19
12	<u>21</u>	<u>21</u>
	160	159
TOTALS	305	308

New Students:

Grade KG (2)
Grade 1 (1)
Grade 3 (1)
Grade 6 (1)

Students Leaving:

Grade 1 (1)
Grade 10 (1)

ULEN-HITTERDAL | 2024-2025 CALENDAR

Contract Days – 179.5 & .5
 Student Contact Days - 171
 PTC/Open House - 1.5
 In-Service/Workshop 7.5

End of Quarter
 PLC's – Early Dismissals

JANUARY '25						
S	M	T	W	Th	F	S
				2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1st Holiday Break
 17 End of Q2
 29 Early dismissal/PLC's

Student Days = 22
 Staff Days = 22

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

26-29 Teacher Workshop
 28 Open house

Staff Days = 4.5

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

14 Early dismissal/PLC's
 17 Presidents Day – No school

Student Days = 19
 Staff Days = 19

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day
 3 1st Day of School

Student Days = 20
 Staff Days = 20

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 End of Q3
 27 Early dismissal/PTC
 28 Teacher Workshop – No students

Student Days = 20
 Staff Days = 21.5

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

16 Early dismissal/PLC's
 17-18 MEA Break NO SCHOOL

Student Days = 21
 Staff Days = 21

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

18 Good Friday
 21 Easter Monday
 30 Early dismissal/PLC's

Student Days = 20
 Staff Days = 20

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1st End of Q1
 7 Early dismissal/PTC
 8 Teacher Workshop-No students
 28-29 Thanksgiving Break – No school

Student Days = 18
 Staff Days = 19.5

MAY '25						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

22 Early dismissal/Last day of classes, End of Q4
 23 Teacher Workshop – No Students, Graduation at 6:00 pm

Student Days = 16
 Staff Days = 17

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

23-31 Holiday Break

Student Days = 15
 Staff Days = 15



Dustin Flaten <dflaten@ulenhitterdal.k12.mn.us>

JCI Additional Coverage Added to Service Contract

1 message

Nicholas John Thomes <nicholas.john.thomes@jci.com>
To: Dustin Flaten <dflaten@ulenhitterdal.k12.mn.us>
Cc: Joshua Roman Woinarowicz <joshua.roman.woinarowicz@jci.com>

Fri, Dec 20, 2024 at 1:20 PM

Dustin,

Thanks for taking a few minutes to talk over the additional services proposed to be added to the service contract. Below is a summary you can communicate to your board to explain the difference.

Existing Cost: \$16,188.00

New Proposed Cost: \$28,445.00

Scope of services for the additional \$12,257.00 listed below and noted in the attached pictures:

- Johnson Controls will supply the (87) Heat Pump filters for ONE change per year. The district purchased these filters with JCI in the summer of 2024 for ~6k.
- JCI will perform a filter change/inspection on the Energy Recovery Units located on the roof.
- JCI will do an annual filter change on the Make-Up Air units responsible for providing fresh-air to the spaces fed by the heat pumps.
- JCI will service the existing exhaust fans on the roof.
- JCI will add condenser coil cleanings to our scope when servicing the roof-top units (RTU's)

If any questions arise between now and the Jan 8th board meeting, don't hesitate to reach out.

Best Regards,

Nick Thomes

Account Representative – Owner Direct

Cell: 763-923-9170

Nicholas.john.thomes@jci.com



Johnson Controls Planned Service Proposal

Prepared for ULEN-HITTERDAL SCH DIST 914

Customer
ULEN-HITTERDAL SCH DIST 914

Local Johnson Controls Office
2320 12TH ST N
FARGO, ND 58102-1806

Agreement Start Date:
01/01/2025

Proposal Date
11/15/2024

Estimate No:
1-1PCPW346



Partnering with you to Deliver Value-Driven Solutions

Every day, we transform the environments where people live, work, learn and play. From optimizing building performance to improving safety and enhancing comfort, we are here to power your mission.

A Planned Service Agreement with Johnson Controls provides you with a customized service strategy designed around the needs of your facility. Our approach features a combination of scheduled, predictive and preventative maintenance services that focus on your goals.

As your building technology services partner, Johnson Controls delivers an unmatched service experience delivered by factory-trained, highly skilled technicians who optimize operations of the buildings we work with, creating productive and safe environments for the people within.

By integrating our service expertise with innovative processes and technologies, our value-driven planned service solutions deliver sustainable results, minimize equipment downtime and maximize occupant comfort.

With more than a century of healthy buildings expertise, Johnson Controls leverages technologies to successfully deliver smart solutions to facilities worldwide.



Johnson Controls was recognized by Frost & Sullivan as the 2020 North American Company of the Year for innovation in the Smart Connected Chillers Market

Executive Summary

Planned service proposal for ULEN-HITTERDAL SCH DIST 914

Dear Dustin Flaten,

We value and appreciate your interest in Johnson Controls as a service provider for your building systems and are pleased to provide a value-driven maintenance solution for your facility. The enclosed proposal outlines the Planned Service Agreement we have developed on your facility.

Details are included in the Planned Service Agreement summary (Schedule A), but highlights are as follows:

- In this proposal we are offering an increase in coverage for Years 2 and 3 of your service agreements starting 01/01/2025 and ending 12/31/2026.
- The agreement price for the second year is \$28,445.00; see Schedule A, Supplemental Price, and Payment Terms, for pricing in subsequent years.
- The equipment options and number of visits being provided for each piece of equipment are described in Schedule A, Equipment list.

As a manufacturer of both mechanical and controls systems, Johnson Controls has the expertise and resources to provide proper maintenance and repair services for your facility.

Again, thank you for your interest in Johnson Controls and we look forward to becoming your building technology services partner.

Please contact me if you have any questions.

Sincerely,

Nick Thomes

Nick Thomes
Account Representative – Owner Direct
(763) 923-9170

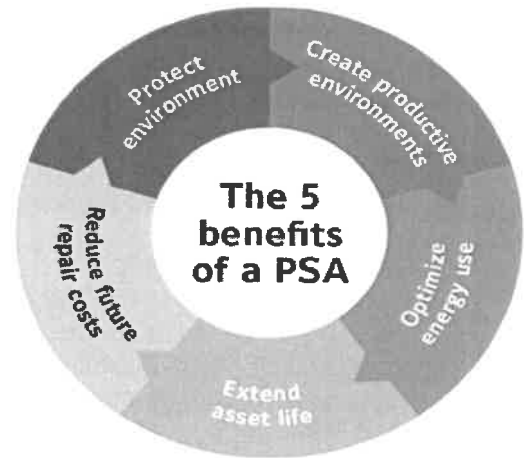
The power behind **your mission**

Benefits of Planned Service

A Planned Service Agreement with Johnson Controls will allow you to optimize your building's facility performance, providing dependability, sustainability and energy efficiency. You'll get a value-driven solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

With this Planned Service Agreement, Johnson Controls can help you achieve the following five objectives:

- 1. Identify Energy Savings Opportunities**
Since HVAC equipment accounts for a major portion of a building's energy usage, keeping your system performing at optimum levels may lead to a significant reduction in energy costs.
- 2. Reduce Future Repair Costs**
Routine maintenance may maximize the life of your equipment and may reduce equipment breakdowns.
- 3. Extend Asset Life**
Through proactive, factory-recommended maintenance, the life of your HVAC assets may be extended, maximizing the return on your investment.
- 4. Ensure Productive Environments**
Whether creating a comfortable place where employees can be productive or controlling a space to meet specialized needs, maintenance can help you achieve an optimal environment for the work that is being accomplished
- 5. Promote Environmental Health and Safety**
When proper indoor conditions and plant requirements are maintained, business outcomes may be improved by minimizing sick leave, reducing accidents, minimizing greenhouse gas emissions and managing refrigerant requirements.



All of the services we perform on your equipment are aligned with "The 5 Values of Planned Maintenance" and our technicians understand how the work they perform can help you accomplish your business objectives.

Our Partnership

Personalized Account Management

A Planned Service Agreement also provides you with the support of an entire team that knows your site and can closely work with you on budget planning and asset management. Your local Johnson Controls account management team can help guide planned replacement, energy retrofits and other building improvement projects. You'll have peace of mind that an entire team of skilled professionals will be looking out for what is best for your facility and budget.

A Culture of Safety

Johnson Controls technicians take safety seriously and personally and integrate it into everything they do. All of our technicians participate in regular and thorough safety training. Because of their personal commitment, we are a leader in the HVAC service industry for workplace safety performance. This means that you do not have to worry about us when we are on your site.

Commitment to Customer Satisfaction

Throughout the term of your Planned Service Agreement, we will periodically survey you and use your feedback to continue to make improvements to our service processes and products. Our goal is to deliver the most consistent and complete service experience possible. To meet this goal, we've developed and implemented standards and procedures to ensure you receive the ultimate service experience – every time.

Energy & Sustainability

A more sustainable world one building at a time – Johnson Controls is a company that started more than 125 years ago with a product that reduced energy use in buildings. We've been saving energy for customers ever since. Today, Johnson Controls is a global leader in creating smart environments where people live, work and play, helping to create a more comfortable, safe and sustainable world.

The Value of Integrity

Johnson Controls has a long, proud history of integrity. We do what we say we will do and stand behind our commitments. Our good reputation builds trust and loyalty. In recognition for our commitment to ethics across our global operations, we are honored to be named one of the World's Most Ethical Companies by Ethisphere Institute, a leading think tank dedicated to business ethics and corporate social responsibility. In addition, Corporate Responsibility Magazine recognizes Johnson Controls as one of the top companies in its annual "100 Best Corporate Citizens" list.

Service Delivery

As part of the delivery of this Planned Service Agreement, Johnson Controls will dedicate a local customer service agent responsible for having a clear understanding of the agreement scope, and your facility procedures and protocols.

A high-level overview around our service delivery process is outlined below including scheduling, emergency service, on-site paperwork, communication and performing repairs outside of the agreement scope.

Scheduling

Preventative maintenance service will be scheduled using our automated service management system. In advance of the scheduled service visit, our technician is sent a notice of service to a smartphone. Once the technician acknowledges the request, your customer service agent will call or e-mail your on-site contact to let you know the start date and type of service scheduled.

The technician checks in, wears personal protective equipment, performs the task(s) as assigned, checks out with you and asks for a screen capture signature on the smartphone device. A work order is then e-mailed, faxed or printed for your records.

Emergency Services

Emergency service can be provided 7 days a week, 24 hours a day, 365 days a year. During normal business hours, emergency service will be coordinated by the customer service agent. After hours, weekends and holidays, the emergency service number transfers to the Johnson Controls after-hours call center and on-call technicians are dispatched as needed.

Johnson Controls is committed to dispatching a technician within hours of receiving your call through the service line. A work order is e-mailed, faxed or printed for your records. Depending on the terms of your agreement, you may incur charges for after hour services.

Communication

A detailed communication plan will be provided to you so you know how often we will provide information to you regarding your Planned Service Agreement. The communication plan will also provide you with your main contacts at Johnson Controls.

Approval Process for Non-Covered Items

Johnson Controls will adhere to your procurement process. No work will be performed outside of the agreement scope without prior approval. Johnson Controls will work with you closely to ensure your procurement process is followed before any non-covered item work is started.

Summary of Services and Options

Comprehensive and Operational Inspections

During comprehensive and operational inspections, Johnson Controls will perform routine checks of the equipment for common issues caused by normal wear and tear on the equipment. Additional tests can be run to confirm the equipment's performance.

Routine maintenance, such as lubrication, cleaning and tightening connections, can be performed depending on the type of equipment being serviced. Routine maintenance is one of the keys to the five values of maintenance – it can help identify energy saving opportunities, reduce future repair costs, extend asset life, ensure productive environments, and promote health and safety.

Combustion Analysis

Combustion analysis and subsequent adjustments are critical to efficient boiler operation. Boiler fuel, whether natural gas or oil, must burn in the proper combination of fuel and air (oxygen). Poor combustion can create soot deposits on the tubes, impairing heat transfer. Incomplete combustion can also lead to the potential formation of CO (carbon monoxide); an odorless gas that can harm occupants in the mechanical room and/or building. Johnson Controls technicians will analyze the flue gas to determine if optimal fuel/air ratios are present.

Filter Replacement

Clean air filters help maintain proper airflow throughout your building. Decreased airflow can impair the performance of the cooling coil and may lead to occupant discomfort and inefficient operation of the HVAC system. Johnson Controls will replace the filters on a regular basis to maintain airflow and maximize air quality.

Customer Portal / Service Information Access

The Johnson Controls customer portal is the online gateway to easily access various elements of your service information. This real-time, self-service mechanism is just one more way for you to stay in touch with our service within your facilities. Using the internet, you can view service call history by location, monitor agreements, as well as view asset and invoice information.

Summary

Thank you for considering Johnson Controls as your building technology services partner. The following agreement document includes all the details surrounding your Planned Service Agreement.

With planned service from Johnson Controls, you'll get a value-driven solution that can help optimize your building controls and equipment performance, providing dependability, sustainability and energy efficiency. You'll get a solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

The power behind **your mission**

Planned Service Agreement

Customer Name: ULEN-HITTERDAL SCH DIST 914
Address: 27 2ND ST NW ULEN, MN 56585
Proposal Date: 11/15/2024
Estimate #: 1-1PCPW346

Scope of Service

Johnson Controls, Inc. ("JCI") and the Customer (collectively the "Parties") agree Preventative Maintenance Services, as defined in Schedule A ("Services"), will be provided by JCI at the Customer's facility. This Planned Service Agreement, the Equipment List, Supplemental Price and Payment Terms, Terms and Conditions, and Schedules attached hereto and incorporated by this reference as if set forth fully herein (collectively the "Agreement"), cover the rights and obligations of both the Customer and JCI.

Extended Service Options for Premium Coverage

If Premium Coverage is selected, on-site repair services to the equipment will be provided as specified in this Agreement for the equipment listed in the attached Equipment List.

Equipment List

Only the equipment listed in the Equipment List will be covered as part of this Agreement. Any changes to the Equipment List must be agreed upon in writing by both Parties.

Term / Automatic Renewal

This Agreement takes effect on 01/01/2025 and will continue until 12/31/2025 ("Original Term"). The Agreement will automatically renew and extend for successive terms equal to the Original Term unless the Customer or JCI gives the other written notice it does not want to renew prior to the end of the then-current term (each a "Renewal Term"). The notice must be delivered at least (90) days prior to the end of the Original Term or of any Renewal Term. The Original Term and any Renewal Term may be referred to herein as the "Term". Renewal price adjustments are discussed in the Terms and Conditions.

Refrigerant Charges

Refrigerant is not included under this Agreement and will be billed separately to the Customer by JCI.

Price and Payment Terms

The total Contract Price for JCI's Services during the first year of the Original Term is \$28,445.00. This amount will be paid to JCI in advance in Annual installments. Pricing for each subsequent year of a multiyear Original Term is set forth in the Supplemental Price and Payment Terms. Unless otherwise agreed to by the parties, All payments will be due upon receipt. Renewal price adjustments are set forth in the Terms and Conditions.

Invoices will be sent to the following location: ULEN-HITTERDAL SCHOOL DISTRICT 914
PO BOX 389
27 2ND STREET NW
ULEN, MN 56585-0389
Email: jgreen@ulenhitterdal.k12.mn.us

To ensure that JCI is compliant with your company's billing requirements, please provide the following information:

PO is required to facilitate billing:

- No: This signed contract satisfies requirement
- YES: Please reference this PO number:

AR Invoices are accepted via e-mail:

- YES: E-mail address to be used:
- No: Please submit invoices via mail
- No: Please submit via:

This proposal is valid for thirty days from the proposal date.

JOHNSON CONTROLS Inc.

JCI Manager:

Customer Manager:

JCI Manager Signature:

Customer Manager Signature:

Title:

Date:

Title:

Date:

JCI Branch: JOHNSON CONTROLS FARGO ND CB - 0N43
Address: 2320 12TH ST N

FARGO, ND 58102-1806

Branch Phone: (866) 818-5332

Branch Email:

Schedule A - Equipment List

ULEN-HITTERDAHL SCHOOL DISTRICT 914	27 2ND ST NW ULEN, MN 56585
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Product: Boiler, Gas-Fired, High Efficiency, 0-10 HP

Quantity: 2
 Coverage Level: Basic

Services Provided
 1 Operational
 1 Combustion Analysis
 1 Comprehensive

<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>
Boiler #1			1-1ADZYB1H
Boiler #2			1-1ADZD2NR

Product: Heat Pump, Air Cooled, 0-5 Tons

Quantity: 87
 Coverage Level: Basic

Services Provided
 1 Operational (Mid-Season)

<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>
Heat Pump #1			1-1ADZD2RT
Heat Pump #10			1-1ADZSJM9
Heat Pump #11			1-1AE0AQMD
Heat Pump #12			1-1AE0AQSK
Heat Pump #13			1-1AE0AQU8
Heat Pump #14			1-1AE0AQUI
Heat Pump #15			1-1AE0AQV2
Heat Pump #16			1-1AE0AQVM
Heat Pump #17			1-1AE0AQWQ
Heat Pump #18			1-1AE0AQXA
Heat Pump #19			1-1AE0AQXK
Heat Pump #2			1-1ADZD2OT
Heat Pump #20			1-1AE0AQY4
Heat Pump #21			1-1AE0AQYO
Heat Pump #22			1-1AE0AQZ8
Heat Pump #23			1-1AE0AQZS
Heat Pump #24			1-1AE0AR0M
Heat Pump #25			1-1AE0AYQO
Heat Pump #26			1-1AE0AYR8
Heat Pump #27			1-1AE0AYRI
Heat Pump #28			1-1AE0AYS2
Heat Pump #29			1-1AE0AYSW
Heat Pump #3			1-1AE0AQWG
Heat Pump #30			1-1AE0AYTQ
Heat Pump #31			1-1AE0AYUA
Heat Pump #32			1-1AE0AYUK
Heat Pump #33			1-1AE0AYVO
Heat Pump #34			1-1AE0AYVY
Heat Pump #35			1-1AE0AYWI
Heat Pump #36			1-1AE0AYXW
Heat Pump #37			1-1AE0AYY6
Heat Pump #38			1-1AE0AYZ0
Heat Pump #39			1-1AE0AYZA
Heat Pump #4			1-1ADZSJIX

Johnson Controls Planned Service Proposal
 Prepared for ULEN-HITTERDAL SCH DIST 914

Heat Pump #40	1-1AE0AZ7V
Heat Pump #41	1-1AE0AQT5
Heat Pump #42	1-1AE0AZ85
Heat Pump #43	1-1AE0AZ8D
Heat Pump #44	1-1AE0AZ8N
Heat Pump #45	1-1AE0AQTF
Heat Pump #46	1-1AE0AQTP
Heat Pump #47	1-1AE0AQRL
Heat Pump #48	1-1AE0AQSS
Heat Pump #49	1-1AE0AQSG
Heat Pump #5	1-1ADZSJF
Heat Pump #50	1-1AE0AZF4
Heat Pump #51	1-1AE0AZFO
Heat Pump #52	1-1AE0AZFY
Heat Pump #53	1-1AE0AZGI
Heat Pump #54	1-1AE0AZGS
Heat Pump #55	1-1AE0AZH2
Heat Pump #56	1-1AE0AZHM
Heat Pump #57	1-1AE0AZHW
Heat Pump #58	1-1ADZD2OB
Heat Pump #59	1-1ADZD2S3
Heat Pump #6	1-1AE0AQLV
Heat Pump #60	1-1ADZD2MX
Heat Pump #61	1-1ADZSJCZ
Heat Pump #62	1-1ADZSJDJ
Heat Pump #63	1-1ADZSJEE
Heat Pump #64	1-1ADZSJOE
Heat Pump #65	1-1ADZSJCT
Heat Pump #66	1-1ADZSJJ4
Heat Pump #67	1-1ADZSJJY
Heat Pump #68	1-1ADZSJKS
Heat Pump #69	1-1ADZSJLM
Heat Pump #7	1-1ADZSJK9
Heat Pump #70	1-1ADZSJN0
Heat Pump #71	1-1ADZSJNK
Heat Pump #72	1-1ADZSJNU
Heat Pump #73	1-1ADZSJO4
Heat Pump #74	1-1ADZSJO0
Heat Pump #75	1-1ADZSJPI
Heat Pump #76	1-1ADZSJQC
Heat Pump #77	1-1ADZSJQW
Heat Pump #78	1-1ADZSJRG
Heat Pump #79	1-1ADZSJSA
Heat Pump #8	1-1AE0AQOO
Heat Pump #80	1-1ADZSJSU
Heat Pump #81	1-1ADZSJTE
Heat Pump #82	1-1ADZSJTY
Heat Pump #83	1-1ADZSJU8
Heat Pump #84	1-1ADZSJVC
Heat Pump #85	1-1ADZSJVW
Heat Pump #86	1-1ADZSJWG
Heat Pump #87	1-1ADZSJXA
Heat Pump #9	1-1ADZSJIN

Product: Air Handling Unit (AHU), Make-Up Air Unit (MAU), <15 HP

Quantity: 3

Coverage Level: Basic

Services Provided

- 1 Standard Pleated Filter Change
- 1 Comprehensive

Customer Tag	Manufacturer	Model #	Serial #
MAU #1			1-1AE0AQAS
MAU #2			1-1AE0AQBW
MAU #3			1-1AE0AQCG

Product: Pump, Hot Water, 0-10 HP

Quantity: 4

Coverage Level: Basic

Services Provided

1 Operational

<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>
Pump #1			1-1AE0AQLB
Pump #2			1-1AE0AQLK
Pump #3			1-1AE0AQM3
Pump #4	JCI_YORK		1-MPM3U5K

Product: Roof Top Unit (RTU), Cooling/Gas Heating, with Economizer, <8 Tons

Quantity: 4

Coverage Level: Basic

Services Provided

1 Condenser Coil Cleaning
 1 Standard Filter Change
 1 Cooling Comprehensive (with Economizer)

<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>
RTU #1	Aaon Inc	RN-011-2-0-EA09-EHL	201807-ANWZ06451
RTU #2	Aaon Inc	RN-011-2-0-EB09-EHL	201807-ANWZ06452
RTU #3	Aaon Inc	RN-009-2-0-EB09-EHL	201807
RTU #4	Aaon Inc	RNA-025-C-0-2-DAA0A-00000	201807-BNCR14415

Product: Block Hours - Controls

Quantity: 1

Coverage Level: Basic

Services Provided

2 Preventive Maintenance

<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>
Controls Tech - PM			

Product: Air Handling Unit (AHU), 100% Outside Air, <15 HP

Quantity: 2

Coverage Level: Basic

Services Provided

1 Operational
 1 Standard Pleated Filter Change
 1 Comprehensive

<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>
ERU's			

Product: Fan, Exhaust Fan, Roof Mounted, 0-5 HP

Quantity: 3
 Coverage Level: Basic

Services Provided
 1 Operational
 1 Belt Change

Customer Tag **Manufacturer** **Model #** **Serial #**

Product: Mechanical Material

Quantity: 1
 Coverage Level: Basic

Services Provided
 1 Pleated Filters for 87 Heat
 Pumps (No Labor Customer
 to Install)

Customer Tag **Manufacturer** **Model #** **Serial #**

Equipment tasking

Air Handling Unit (AHU), 100% Outside Air, <15 HP

Standard Pleated Filter Change	<ul style="list-style-type: none">All work must be performed in accordance with Johnson Controls safety policiesCheck with appropriate customer representative for operational deficienciesTurn equipment offRemove dirty filtersInstall new filtersTurn equipment onDispose of dirty filter appropriatelyDocument tasks performed during visit and report any observations to appropriate customer representative
Comprehensive	<ul style="list-style-type: none">All work must be performed in accordance with Johnson Controls safety policiesCheck with appropriate customer representative for operational deficienciesVisually inspect damper(s)Check condition of pulleys and beltsCheck for proper fan operationCheck condition of coilsCheck condition of filtersRecord temperatures and pressures (if applicable)Check for unusual noise and vibrationCheck for deterioration of gaskets and sealsCheck overall condition of unitVisually inspect for fluid leaks of coils and connecting pipingCheck starter/contactorsCheck and tighten electrical connectionsCheck damper operation and lubricate as requiredVisually check control valve(s)Lubricate blower and motor bearingsClean condensate pan and clear drain lineCheck condition of blower assemblyRemove and dispose any debris from any maintenance activityDocument tasks performed during visit and report any observations to appropriate customer representative
Operational	<ul style="list-style-type: none">All work must be performed in accordance with Johnson Controls safety policiesCheck with appropriate customer representative for operational deficienciesInspect motor mounting isolatorsCheck for integrity of cabinet hardwareVisually inspect damper(s)Verify damper operationCheck condition of pulleys and beltsCheck for proper fan operationCheck condition of coilsCheck condition of filtersRecord temperatures and pressures (if applicable)Check condensate drainVisually inspect electrical connectionsCheck for unusual noise and vibrationCheck overall condition of unitVisually inspect for fluid leaks of coils and connecting pipingDocument tasks performed during visit and report any observations to appropriate customer representative

Air Handling Unit (AHU), Make-Up Air Unit (MAU), <15 HP

Standard Pleated Filter Change All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies
Turn equipment off
Remove dirty filters
Install new filters
Turn equipment on
Dispose of dirty filter appropriately
Document tasks performed during visit and report any observations to appropriate customer representative

Comprehensive All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies
Visually inspect damper(s)
Check condition of pulleys and belts
Check for proper fan operation
Check condition of coils
Check condition of filters
Record temperatures and pressures (if applicable)
Check for unusual noise and vibration
Check for deterioration of gaskets and seals
Check overall condition of unit
Visually inspect for fluid leaks of coils and connecting piping
Check starter/contactors
Check and tighten electrical connections
Check damper operation and lubricate as required
Visually check control valve(s)
Lubricate blower and motor bearings
Clean condensate pan and clear drain line
Check condition of blower assembly
Remove and dispose any debris from any maintenance activity
Document tasks performed during visit and report any observations to appropriate customer representative

Block Hours - Controls

Preventive Maintenance Check with appropriate customer representative for operational deficiencies
Perform scheduled block hour tasks
Complete any required maintenance checklists, report observations to appropriate customer representative

Block Hours - Mechanical Light

Preventive Maintenance Check with appropriate customer representative for operational deficiencies
Perform scheduled block hour tasks
Complete any required maintenance checklists, report observations to appropriate customer representative

Boiler, Gas-Fired, High Efficiency, 0-10 HP

Combustion Analysis All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies

Johnson Controls Planned Service Proposal
Prepared for ULEN-HITTERDAL SCH DIST 914

Perform combustion analysis procedures
Document tasks performed during visit and report any observations to appropriate customer representative

Operational

All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies
Blow down boiler
Inspect condensate piping , trap and drain
Check for proper operation of low and high gas pressure cut-out switches
Check factory supplied gas piping and components for leakage
Check burner for proper sequence of operation
Check flame quality
Visually inspect combustion chamber, draft diverter and flue for accumulation of soot
Check boiler relief valves for leakage
Verify proper operation of low water cut-out control
Check combustion blower motor operation
Check hot water/steam temperature and pressure
Check proper operation of make-up water valv
Check overall condition of unit
Document tasks performed during visit and report any observations to appropriate customer representative

Comprehensive

All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies
Inspect burner contactors for wear
Check and tighten electrical connections
Check for proper gas supply pressure
Check and clean pilot assembly
Clean combustion fan wheel
Visually inspect combustion chamber, draft diverter and flue for accumulation of soot - clean as needed
Check burner for proper sequence of operation
Check operating controls
Check all safety controls
Inspect condensate piping , trap and drain
Lift relief valve to ensure proper operation
Check boiler relief valves for leakage
Check combustion blower motor operation and lubricate as needed
Check factory supplied gas piping and components for leakage
Drain boiler, open hand hole covers and clean as needed (if applicable)
Disassemble and clean low water cut-out
Fill boiler and check for proper operation of make-up water valve
Verify proper operation of low water cut-out control
Check overall condition of unit
Record and log all operating parameters (including pressures and temperatures)
Remove and dispose any debris from any maintenance activity
Document tasks performed during visit and report any observations to appropriate customer representative

Fan, Exhaust Fan, Roof Mounted, 0-5 HP

Belt Change

All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies
Perform belt change procedures
Remove and dispose any debris from any maintenance activity
Document tasks performed during visit and report any observations to

appropriate customer representative

Operational

Check with appropriate customer representative for operational deficiencies
Check rain guard
Check and tighten electrical connections
Clean area around equipment
Inspect starter
Lubricate as required
Motor operating amps
Check belt guard
Check belt(s) (if applicable)
Check drive condition
Check electrical contacts
Check fan blades
Check for proper rotation
Complete any required maintenance checklists, report observations to appropriate customer representative

Heat Pump, Air Cooled, 0-5 Tons

Operational (Mid Season)

All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies
Review control panel for proper operation and recorded fault histories (if applicable)
Check condition of condenser coil
Check condition of evaporator coil
Check condenser fan motors and blades
Check blower motor operation
Check condition of pulley and belts
Check heating operation (when applicable)
Check condition of filters
Check condensate drain
Check for visual signs of refrigerant/oil leak(s)
Visually inspect electrical connections
Check for unusual noise and vibration
Check overall condition of unit
Document tasks performed during visit and report any observations to appropriate customer representative

Pump, Hot Water, 0-10 HP

Operational

All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies
Check for leaks
Check pressures
Visually inspect coupling
Check for unusual noise and vibration
Check overall condition of unit
Document tasks performed during visit and report any observations to appropriate customer representative

Roof Top Unit (RTU), Cooling/Gas Heating, with Economizer, <8 Tons

Standard Filter Change

All work must be performed in accordance with Johnson Controls safety policies

- Check with appropriate customer representative for operational deficiencies
- Turn equipment off
- Remove dirty filters
- Install new filters
- Turn equipment on
- Dispose of dirty filter appropriately
- Document tasks performed during visit and report any observations to appropriate customer representative

Condenser Coil
Cleaning

- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Rinse coil(s) thoroughly with water
- Remove and dispose any debris from any maintenance activity
- Document tasks performed during visit and report any observations to appropriate customer representative

Cooling Comprehensive
(with Economizer)

- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Review control panel for proper operation and recorded fault histories (if applicable)
- Check and tighten electrical connections
- Check VFD operation and clean cooling fan intake (if applicable)
- Check contactor(s)
- Check condition of condenser coil
- Check condition of evaporator coil
- Check condenser fan motors and blades
- Check blower motor operation
- Lubricate blower and motor bearings
- Check economizer operation
- Lubricate and adjust economizer damper linkages
- Verify proper operation of exhaust motor (if applicable)
- Check condition and alignment of pulley and belts
- Check condition of filters
- Clean condensate pan and clear drain line
- Check for visual signs of refrigerant/oil leak(s)
- Check for unusual noise and vibration
- Record and log all operating parameters
- Check overall condition of unit
- Remove and dispose any debris from any maintenance activity
- Document tasks performed during visit and report any observations to appropriate customer representative

Supplemental Price & Payment Terms (Applies to Multi-Year Contracts Only)

Year	Total Annual Dollar Amount	Payment Frequency
Year1 (1/1/24 – 12/31/24)	\$16,188.00	Annually
Year2 (1/1/25 – 12/31/25)	\$28,445.00	Annually
Year3 (1/1/26 – 12/31/26)	\$29,015.00	Annually

Special Additions and Exceptions

As a Planned Service Agreement Customer, we allow the following Exceptions for the term of this contract:

- No PPE Charges
- No Fuel Surcharge
- No DEU charges for Metasys Controls Service outside of the contract.
- No more than 1 DEU per invoice for Mechanical or Chiller Services performed outside of the contract.

**Terms and Conditions
Definitions (Rev 2/24)**

SCOPE OF SERVICE AND BASE TERMS AND CONDITIONS: In accepting this Agreement, Customer agrees to the Terms and Conditions found at <https://johnsoncontrols.com/buildings/legal/hvac-service-psa-terms-august-8-2023> (the "Service Terms"). Where services include, use, implement, and deploy software and hosted software products, such software related to these services are governed by Company's standard terms for software found at <https://www.johnsoncontrols.com/techterms> (the "Software Terms"). Both the Service Terms and Software Terms, as in effect from time to time, are fully incorporated into this agreement by reference (collectively, the "Terms and Conditions"). Attention is directed to the Customer's commitments and obligations to Company, limitation of liability, warranty, indemnity and other terms and conditions contained therein. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that Customer may issue. Any changes requested by Customer after the execution of Agreement shall be authorized in writing by the parties. This Planned Service Agreement, Terms and Conditions, and any schedules attached hereto are incorporated by reference as if set forth fully herein (collectively the "Agreement"), cover the rights and obligations of the Parties.

Any additional work or services outside the scope of the Agreement and performed by Company at the direction of Customer shall be subject to the Company's standard customer terms and conditions found at <https://www.johnsoncontrols.com/customerterms>, which are also incorporated herein by reference.

This proposal is valid for thirty (30) days from the proposal date. In accepting this proposal, Customer agrees to the Terms and Conditions Covering the Agreement herein and understand they shall prevail over any variation in terms and conditions on any Purchase Order or other documents Customer may issue.

[END OF DOCUMENT]

