

**ULEN-HITTERDAL SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
WEDNESDAY, JULY 9th, 2025
6:00 PM IN THE BOARD ROOM**

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>	<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2025	___ Nick Theis	2029			
2025	___ Shelly Thordal	2029	2023	___ Donna Jacob	2027
2025	___ Nolan Braseth	2029	2023	___ Laura Tweten	2027
2023	___ Jennie Wibe-Bjerke	2027	2025	___ Troy Amundson	2027

AGENDA

- I. Call to Order – Pledge of Allegiance
- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)
- III. Special Reports: None
- IV. Good News: Dustin Flaten
 - A. Introduction of Dean of Students
 - B. Summer Staff Recognition
- V. Approval of Minutes
- VI. Approval of Claims and Liquid Transfers
- VII. Reports:
 - A. Special Ed/Title Program – Laura Tweten
 - B. ECFE/Community Ed – Shelly Thordal
 - C. Student & Minority Liaison – Troy Amundson, Shelly Thordal, Laura Tweten
 - D. Negotiations – Troy Amundson, Nolan Braseth, Laura Tweten
 - E. Meet & Confer – Nick Theis, Jennie Wibe-Bjerke, Laura Tweten
 - F. Technology/Vocational – Troy Amundson, Nolan Braseth, Donna Jacob
 - G. Marketing/Co-Curricular – Troy Amundson, Jennie Wibe-Bjerke, Nick Theis
 - H. Facilities/Finance/Personnel – Jennie Wibe-Bjerke, Nolan Braseth, Donna Jacob
 - I. Food Service/Wellness – Troy Amundson, Nick Theis
 - J. MSHSL – Jennie Wibe-Bjerke
 - K. Worlds Best Workforce – Laura Tweten, Donna Jacob
- VIII. Dean of Students Report:
 - A. Credit Recovery Recap
 - B. Teacher Workshop Schedule
 - C. Elementary and High School Schedule

- IX. AD Report: Ryan Pahl**
 - A. Fall Sports Prep**

- X. Superintendent Report: Dustin Flaten**
 - A. Project Updates and Financial Report**
 - B. Legislative Recap**
 - C. LTFM Revenue and Expenditures (Spreadsheets at meeting)**
 - D. 2025-2026 Preliminary Budget**

- XI. Approval of Agenda**

- XII. Action Agenda:**
 - A. Recommendation to approve the 2025-2026 preliminary budget as presented.**
 - B. Recommendation to approve the Cass-Clay Creamery bid through Moorhead Area Public schools for the 2025-2026 school year. (Enclosed)**
 - C. Recommendation to approve the contract with Interquest Detection Canines for the 2025-2026 school year. (Enclosed)**
 - D. Recommendation to approve the resolution of the LTFM Ten-Year expenditure and revenue application.**
 - E. Recommendation to approve Emma Aranda as the long-term substitute for preschool for the beginning of the 2025-2026 school year.**
 - F. Recommendation to hire Rick Wenschlag as the 2025-2026 Ag teacher as a community expert at BA Step 10.**
 - G. Recommendation to hire Jodi Flaten as Head Girls' Basketball Coach for the 2025-2026 school year.**
 - H. Recommendation to hire Kain Schow as the Head Boys' Basketball Coach for the 2025-2026 school year.**
 - I. Recommendation to approve the replacement of the 34 existing bay light fixtures with 34 high output LED fixtures in the gymnasium. (Enclosed)**

- XIII. Upcoming Meetings and Special Events: Board Workshop on July 21st at 6pm, and Regular School Board Meeting to be held on Wednesday, August 13th at 6pm.**

- XIV. Adjourn**



MOORHEAD
AREA PUBLIC SCHOOLS

Independent School District 152

District Operations Center

1313 30th Ave. S., Moorhead, MN 56560 ☎ Fax: 218-284-3333

www.moorheadschoools.org

☒ **Superintendent:** 218-284-3330

☒ **Assistant Superintendent for Learning and Accountability:** 218-284-3310

☒ **Human Resources and Operations:** 218-284-3350

June 24, 2025

Ulen-Hitterdal Public Schools
Attn: Dustin Flaten, Superintendent
27 2nd St. NW
Ulen, MN 56585

Dear Mr. Flaten,

The attached copies are the results of the dairy/milk bid for the 2025-2026 school year. This information was brought before the school board for Moorhead Public Schools on June 16, 2025 and I recommended that the bid be awarded to Cass-Clay Creamery.

Thank you,

Ashley Schneider
Food and Nutrition Services Director
218-284-3324

Description	Cass-Clay	n/a
Half Pint Size - 1% Butterfat White/per container	\$0.32	
Half Pint Size - Fat Free White/per container	\$0.306	
Half Pint Size - Fat Free Chocolate/per container	\$0.317	
Half Pint Size Lactose Free/per container (Prairie Farms is 1% not fat free)	\$0.59	
36 Lb. Grade AA Butter	Market Value	

BASE PRICE IF ESCALATOR CLAUSE PROPOSED \$0.00054 PER HUNDREDWEIGHT.

Cost Savings Total Calculations:

ITEM	USAGE ESTIMATE	CASS-CLAY COST	n/a	DETERMINATION
1%	400,000 containers	\$128,000		Cass-Clay
FAT FREE WHITE	550,000 containers	\$168,300		Cass-Clay
FAT FREE CHOCOLATE	250,000 containers	\$79,250		Cass-Clay
		Difference:	No Comparison	Cass-Clay



INTERQUEST DETECTION CANINES®

Interquest Detection Canines®

(INTERQUEST)

Ulen Hltterdal School District

(the District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of September 2025 through May 2026.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non- aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide 4 Half day visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. The cost for each visit will be \$340.00 per team. Multiple canine teams will be charged on a per team basis. Required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits.



PROPOSAL

PHONE:218-790-3476 OR 701-866-0160

PO BOX 9645 FARGO, ND 58106

2/11/2025

Proposal Submitted to:
Ulen Hitterdal School
27 2nd St. NW
Ulen, MN 56585

Location Address:
Same

Dustin Flaten

PHONE: 218-596-8853

EMAIL: dflaten@ulenhitterdal.k12.mn.us

WE HEREBY SUBMIT THE FOLLOWING TO COMPLETE THE ELECTRICAL PORTION OF THE FOLLOWING

REPLACE (34) EXISTING HIGH BAY FIXTURES IN THE GYM WITH (34) NEW HIGH OUTPUT LED FIXTURES.

Price does not include appliances, fans, fixtures, door bells, dimmer switches, etc.

We propose hereby to furnish material and labor - complete in accordance with above for the sum of:

ELEVEN THOUSAND EIGHT HUNDRED THIRTY-SIX DOLLARS DOLLARS AND 00/100----- \$11,836

Payment is due upon receipt of invoice. 1.5% SERVICE CHARGE IS APPLIED TO ACCOUNTS 30 DAYS PAST DUE

Authorized

Signature

K&D ELECTRIC LLC

Pricing on this proposal is valid for 30 days and may be withdrawn by us if not accepted within 30 days.

Acceptance of proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Acceptance

Authorized

Date:

Signature: