

ULEN-HITTERDAL SCHOOL DISTRICT
 REGULAR SCHOOL BOARD MEETING
 WEDNESDAY, NOVEMBER 12th, 2025
 6:00 PM IN THE BOARD ROOM

<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>	<u>Elected</u>	<u>Roll Call</u>	<u>Term Exp.</u>
2025	__ Nick Theis	2029			
2025	__ Shelly Thordal	2029	2023	__ Donna Jacob	2027
2025	__ Nolan Braseth	2029	2023	__ Laura Tweten	2027
2023	__ Jennie Wibe-Bjerke	2027	2025	__ Troy Amundson	2027

AGENDA

- I. Call to Order – Pledge of Allegiance

- II. Open Mic: (The Open Mic. segment is the agenda item that allows members of the public to address the Board on any issues they deem appropriate. Speaking time is limited to two minutes per person. It is requested by the Board that visitors refrain from addressing the Board during the Action Agenda unless invited to do so by the Board or Superintendent.)

- III. Special Reports

- IV. Good News: Avery Thompson
 - A. Junior High Knowledge Bowl
 - B. FFA National Convention
 - C. Halloween Parade
 - D. Kindness Week & STEM
 - E. Music Festivals and Concerts

- V. Approval of Minutes

- VI. Approval of Claims and Liquid Transfers

- VII. Reports:
 - A. Special Ed/Title Program – Laura Tweten
 - B. ECFE/Community Ed – Shelly Thordal
 - C. Student & Minority Liaison – Troy Amundson, Shelly Thordal, Laura Tweten
 - D. Negotiations – Troy Amundson, Nolan Braseth, Laura Tweten
 - E. Meet & Confer – Nick Theis, Jennie Wibe-Bjerke, Laura Tweten
 - F. Technology/Vocational – Troy Amundson, Nolan Braseth, Donna Jacob
 - G. Marketing/Co-Curricular – Troy Amundson, Jennie Wibe-Bjerke, Nick Theis
 - H. Facilities/Finance/Personnel – Jennie Wibe-Bjerke, Nolan Braseth, Donna Jacob
 - I. Food Service/Wellness – Troy Amundson, Nick Theis

- J. MSHSL – Jennie Wibe-Bjerke
- K. Worlds Best Workforce – Laura Tweten, Donna Jacob

VIII. Dean of Students Report: Avery Thompson

- A. Early Dismissal Schedule
- B. End of Quarter 1
- C. Parent Teacher Conferences
- D. NHS Events

IX. AD Report: Ryan Pahl

- A. NDSU Athletic Training (Sport Safety Workshop)

X. Superintendent Report: Dustin Flaten

- A. Enrollment (Enclosed)
- B. Minnesota Paid Leave
- C. Building Project Update

XI. Approval of Agenda

XII. Action Agenda:

- A. Recommendation to approve the 2025-2026 UH Seniority List. (Enclosed)
- B. Recommendation to approve Amanda Holland and Stacy Klemetson as Co-Directors for One Act Play.
- C. Recommendation to approve the resignation of Lindsey Hanson from her 5th-8th grade special education teaching position. (Enclosed)
- D. Recommendation to approve the resignation of Stacey Cable from her 6th grade teaching position and JH volleyball coaching position. (Enclosed)
- E. Recommendation to approve the hire of Meghan Schultz as a JH Girls' Basketball Coach.
- F. Recommendation to hire Emma Aranda as a 6th grade teacher for the remainder of the 2025-2026 school year. BA step 0

XIII. Upcoming Meetings and Special Events: Regular School Board Meeting to be held on Wednesday, December 10th at 6 PM.

XIV. Adjourn

Enrollment

	<u>Sep., 2025</u>	<u>Nov, 2025</u>
Kg	19	18
1	22	22
2	13	12
3	25	23
4	26	26
5	20	19
6	<u>19</u>	<u>19</u>
	144	139
7	25	23
8	28	28
9	31	30
10	25	23
11	29	29
12	<u>18</u>	<u>17</u>
	156	150
TOTALS	300	289

New Students:

Students Leaving:

Grade Kg: 1
Grade 2: 1
Grade 3: 2
Grade 5: 1
Grade 7: 2
Grade 9: 1
Grade 10: 2
Grade 12: 1

NOTICE REGARDING SENIORITY AND CERTIFICATION

NOTICE is hereby given to all professional employees of Independent School District No. 914 required to be licensed as follows:

1. On October 10, 2025, the school district promulgated a tentative seniority and certification list for teachers in the district. A copy of the tentative list is attached.
2. If after reviewing the tentative seniority list, a teacher believes the tentative seniority and certification is in error as to him or her in any particular way, he or she shall contact Superintendent Flaten by **November 1, 2025**.
3. Failure by any teacher to object within said time period, shall be deemed a waiver of any objection. The final seniority list will be a factor in any staff reductions that may be necessary and shall continue in effect until modified in subsequent school years.
5. Any teacher, who with knowledge of the true facts, fails to call to the attention of the administration any mistakes in any seniority and certification list or information which would affect such teacher's placement on the list, as it applies to him or her may be subject to appropriate discipline which may include discharge.
6. On November 11, 2025, or as soon thereafter as possible, a final seniority list incorporating any change in the original list resulting from errors or additional information shall be distributed. The school board reserves the right at any time, to add to or delete from the list of certifications, of any teacher, a certification listing which is made effective or ineffective, respectively, after the promulgation of the final seniority list.
7. Any teacher having a new certification pending by January 1 of any year shall notify the school district administration in writing no later than January 15. Failure to notify the school district administration office of pending new certification by January 15 shall be deemed a waiver of any objection involving the new certification should such teachers be necessary. Such notice is intended to assist the school district in staff planning. It is not a substitute for the copy of the actual certificate itself. It is the obligation of each individual teacher to file for record their most current teacher's certificate. The school district is not obligated to recognize a teacher's certification classification unless it is included on his most recent certificate filed for record in the Superintendent's office.
8. Even when a notice of pending certification has been received, additional certifications filed on or after March 1 of any year shall not be taken into account in making staff reduction in that year.

Dated this 10th day of October, 2025.

By: _____

Dustin Flaten, Superintendent

POSTED: 10-10-2024

2025-2026 Ulen-Hitterdal ISD 914 Seniority List

Key:

Teacher Last Name, Teacher First Name
Date contract signed
First day teaching
Current Valid Certificate and Expiration Date
Current General Assignment

Henrickson, Kent

8-16-99
7-99
K-12 Principal – 2029

Anderson, Robert

3-23-06
9-5-06
K-12 Instrumental & Classroom Music, K-12 Vocal & Classroom Music - 2027
K-12 Band, 7-8 Music, 4-12 Lessons

Anderson, Kylie

3-23-06
9-5-06
K-12 Instrumental & Classroom Music, K-12 Vocal & Classroom Music - 2027
K-12 Vocal Music

Hemberger, Mark

6-20-07
9-4-07
7-12 Coaching, 7-12 Social Studies - 2029
Geography 8, US History 10, Psych/Econ/World History,
US Govt. 12, Civics 9, Drivers Education, US History 7

Bubbers, Daryl

5-4-09
9-8-09
7-12 Business Education-All, 5-12 Business - 2027
Technology 7, 8, 9,10, Personal Finance, Accounting
Computer Coordinator

Holland, Amanda

6-8-11

9-6-11

K-6 Elementary Ed, 5-8 Mathematics - 2029

HS Interventionist

Herbst, Michael

8-13-12

9-4-12

5-8 Science, 9-12 Life Sciences - 2028

Life Science 7, Earth Science 8, Phy. Science 9, Biology, Chemistry,

Herzog, Cara

8-2-13

9-3-13

K-6 Elementary Ed – 2028

Title 1 – RTI Coordinator/MTSS, Elementary TAT

Groth, Karen

6-3-15

9-8-15

Pre K/K-6 Elem Education/5-8 Math/3-k Pre-Primary -2026

Kindergarten

Forsythe, Nicole

6-8-15

9-8-15

Grade B-3 Early Childhood Education - 2027

2nd Grade

Dunham, Brad

3-14-16

9-6-16

5-12 Social Studies - 06/30/2030; 9-12 Teacher Coordinator Work Based Learning-06/30/2030

CIHS Social Studies, Western Civilization, History 7, CTE

Nelson, Tessa

5-3-17

9-5-17

B-Grade 3 – Early Childhood Education – 2028

Preschool

Klemetson, Stacy

5-10-17

9-5-17

1-6 Elementary Education - 2029, 7-12 Coaching 2029

6th Grade

Pahl, Ryan

6-15-17

9-5-17

K-12 Physical Education, 5-12 Health – 2030

Physical Education/Health, Activities Director, Elementary Computer Science

Skjold, Kim

4-5-18

9-4-18

K-12 School Counselor – 2028

School Counselor

Mies, Julie

6-21-18 / 2005

9-4-18

K-12 Emotional Behavioral Disabilities, K-12 Learning Disabilities –2030

Elementary Special Education Teacher

Brooks, Tamara

5-7-20

8-31-20

7-12 Mathematics - 2028

JH and High School Mathematics

Berger, Rhonda

8-16-21

8-30-21

5-12 Mathematics – 2028

JH and HS Mathematics, CEP Mathematics

Flaten, Dustin

4-1-22

7-1-22

1-6 Elementary Education - 06/30/2024, Pre K to Adult Community Education Director - 06/30/2027,

District Principal K-12 - 06/30/2027, District Superintendent 06/30/2027

Superintendent, District Assessment Coordinator, HS TAT, District 504's

Safar, Rachel

4-28-22

8-29-22

5-12 Communication Arts/Literature - 06/30-2025

English 7-12

Flaten, Jodi

5-10-22

8-29-22

1-6 Elementary Education - 06/30/2029, K-12 Learning Disabilities - 06/30/2029

4th Grade

LaMotte (Stall), Katelyn

7-26-22

8-29-22

B-Grade 3 Early Childhood Education - 06/30/2029

1st Grade

Bakkila, Colton

8-3-22

8-29-22

K-12 Physical Education - 06/30/2029

Physical Education K-12

Swiers, Hailey

6-4-2024

8-26-2024

1-6 Elementary Education - 06/30/2028

3rd Grade

Mendis, Sarah - 3rd year of 3 year probation

6-7-23

8-28-23

K-12 Visual Arts - 6/30/2026

K-12 Visual Arts

McCraven, Amanda - 3rd year of 3 year probation

6-7-23

8-28-23

K-6 Elementary Education, K-6 Emotional Behavior Disorders, K-6 Learning Disabilities, K-6 Developmental Disabilities - 06/30/2026

4th Grade

Jacobson, Emily - 2nd year of 3 year probation

8-8-2024

8-26-2024

Pre-Primary, Age 3-Prek - 06/30/2029, K-6 Elementary Education- 06/30/2029

5th Grade

Vatthauer, Gentrie - 1st year of 3 year probation
3-26-2025
8-25-2025
PreK-3 Early Childhood Education - 06/30/2027
3rd Grade

Thompson, Avery
7-21-2025
7-21-2025
K-6 Elementary Education - 06/30/2026
Dean of Students

Sylliaasen, Tyler - 1st year of 3 year probation
8-7-2025
8-25-2025
5-12 Communication Arts/Literature - 06/30/2028
English 7-12

Wenschlag, Rick - Tier 1
9-10-2025
8-25-2025
7-12 Shop/Ag

Jensen, Margo - Tier 1
10-05-2025
8-25-2025
9-12 Special Education

1. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

2. (AA) After a name, indicates hired pursuant to the school district's affirmative action program.

Lindsey Hanson
11422 280th St N
Hitterdal, MN 56552
ljlandis13@gmail.com
701-335-3556

October 20, 2025

Mr. Flaten
Superintendent
Ulen-Hitterdal Public Schools
Ulen, MN

Dear Mr. Flaten,

Please accept this letter as my formal resignation from my position as a Special Education Teacher at Ulen-Hitterdal Public Schools, effective immediately.

This decision was not easy, but due to personal and mental health reasons, I believe it is the right step for me and my family at this time. I have truly valued the opportunity to work with the students, staff, and families in this district and am grateful for the experiences I've had here.

Thank you for your understanding and for the support I've received during my time at Ulen-Hitterdal. I wish the district continued success moving forward.

Sincerely,

Lindsey Hanson

STACEY CABLE

Resignation Letter

20 October 2025
Dustin Flaten
Superintendent
Ulen Hitterdal Public Schools

Dear Mr. Flaten,

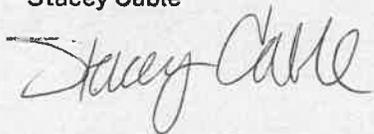
I am submitting my resignation from my role as the 6th Grade Teacher at Ulen Hitterdal, effective 10/31/2025. Due to family commitments that require my attention, I am unable to continue in my role.

I am truly grateful for the support, learning, and experiences gained here. Please let me know if I can assist in any way to help with the transition.

Thank you for your understanding.

Warm regards,

Stacey Cable

A handwritten signature in cursive script that reads "Stacey Cable". The signature is written in black ink and is positioned below the printed name.

Stacey Cable
1345 Hartford St. Hawley, MN
507-530-3971
sttykwin@gmail.com

10/29/2025

NCE/Ulen Hitterdal Public
School Boards

Subject: Resignation from Jr. High Volleyball Coach

Please accept this letter as formal notification that I am resigning from my position as Junior High Volleyball Coach for the NCE/UH Titans effective 10/29/2025.

I am very grateful for the opportunity to have coached this team and for the support you have provided. I am proud of what we have accomplished together, and I wish the team continued success in the future.

Thank you again for everything. I wish you and the entire team all the best.

Sincerely,

A handwritten signature in cursive script that reads "Stacey Cable". The ink is dark and the signature is fluid and legible.

Stacey Cable