

Coaching Pre-Conference

Please complete this form prior to your scheduled pre-conference. The questions below will be the focus of the pre-conference session with your coach.

Staff Member's Name _____ Coach's Name _____

Grade/Subject to be observed _____ Pre-conference Date/Time _____

Observation Date/Time _____ Post-observation Date/Time _____

- What are your **LEARNING GOALS** for this lesson or event?

- What **INDICATORS OR EVIDENCE** will you want collect to know that you were successful in reaching your goals?

- What **STRATEGIES OR ACTIVITIES** will need to happen to support you in reaching your learning goals?

- What might be a **PERSONAL LEARNING** you want to explore through this lesson or event?

- What **DATA** would you like the coach to collect for you that could be helpful in gathering evidence around your Personal Learning or success in reaching your learning goals?

- Is there anything in particular that you want the coach to know prior to observing the lesson or event?