

## **Blooming Prairie Elementary COVID-19 Distant Learning Plan**

### Providing Education During a District Closure

In the event a situation occurs that our district needs to be closed due to the threat of COVID-19, the district, per the governor's directive, will provide meaningful learning to students. This will require full cooperation from students, teachers, and parents to make this instruction meaningful. The distant learning plan will be a resource to families to help access necessary educational information.

#### 1. Staff Expectations During School Closure

- a. Staff will work during contracted hours (7:50-3:30 M-Th, 7:50-2:50 F)
  - i. Teachers will post content, videos, curriculum, and other necessary educational instruction through school email, teacher websites, and JMC. These communication avenues will be clearly communicated to students and parents.
  - ii. Teachers can elect to work in the building or from home. The building will only be accessible through the main entrance.
  - iii. Staff meetings and other administrative communication will occur via Zoom, Screencast, phone, or email.
  - iv. If a teacher will not be available for a distant learning day, they will contact the students ASAP and contact Lonna in the elementary school office stating the reason.
  - v. ADSIS curriculum will be taught during this time.

#### 2. Student Expectations During School Closure

- i. Students may use their electronic device to complete tasks. Students who do not have technology availability will have paper copies available to them for pick-up at the elementary school on pre-determined days.
- ii. Students will abide by classroom and digital expectations as laid out by their individual classroom teachers. All district and school rules apply to distant learning.
- iii. Ongoing learning will occur in each class.
- iv. Students are encouraged to ask teachers direct questions and be engaged in their distant learning. They can do this by using one of the communication avenues mentioned above. Some teachers will post "office hours" to help support student learning.

#### 3. Grading and Assessments

- a. Grading
  - i. The grading system will remain in place. Students will be graded on formative and summative assessments as directed by the teacher.

- ii. Grading and assessments may be modified for students, but the intent will be that the delivery model will meet all state standards and objectives.
- iii. Teachers will be responsible for grading assessments and updating the gradebook in a timely manner.

b. Assessments

- i. The following constitutes potential learning activities and potential assessments: Office 365, student writing (papers and essays), individual student projects, and electronic submissions of pictures of work, etc.
- ii. Parents should be aware of assessment and times to help maintain the integrity of the assessment.

4. Attendance

- i. The teacher will enter attendance into JMC as present. Parents will notify the office via phone or email if their child is unable to do the desired tasks of the teacher for that day.

5. Special Education

- i. Special education teachers have the same expectations for curriculum as general education teachers.
- ii. For individual questions regarding students with special education services, families should reach out to their special education teacher.