

## **Blooming Prairie High School COVID-19 Distance Learning Plan**

### Providing Education During a District Closure

In the event a situation occurs that our district needs to be closed due to the threat of COVID-19, the district, per the governor's directive, will provide meaningful learning to students. This will require full cooperation from students, teachers, and parents to make this instruction meaningful. The distance learning plan will be a resource to families to help access necessary educational information.

#### 1. Staff Expectations During School Closure

- a. Staff will work during contracted hours (**7:50-3:30 M-Th, 7:50-2:50 F**)
  - i. Teachers will post content, videos, curriculum, and other necessary educational instruction through, school email, teacher's websites, Schoology, and JMC. These communication avenues will be clearly communicated to students and parents.
  - ii. Teachers will work in the building and/or from home. The building will only be accessible through the main entrance.
  - iii. Staff meetings and other administrative communication will occur via Zoom, phone, or email.
  - iv. If a teacher will not be available for a distance learning day, they will contact the students ASAP and contact Cindy in the high school office stating the reason.
  - v. ADSIS curriculum will be taught during this time.
  - vi. Continual parent communication will occur through JMC, Schoology, and email. School extension numbers are listed on teacher's websites and/or Schoology main page if a parent wants to talk with the teacher in person.

#### 2. Student Expectations During School Closure

- i. Students will use their student issued electronic device to complete all tasks. Students who do not have technology availability, will have paper copies available to them for pick-up at the high school on **Tuesday, March 24<sup>th</sup> from 9:00-1:00**. If this is the case, teachers have contacted the students by email.
- ii. Students will abide by classroom and digital expectations as laid out by their individual classroom teachers. All district and school rules apply to distance learning.
- iii. Students should be in regular electronic communication with each of their teachers during the school day. Ongoing learning will occur in each class. Student who fail to be in contact with their teachers will be marked absent unexcused and risk falling behind or failing the course.
- iv. Students are encouraged to ask teachers direct questions and be engaged in their distance learning. They can do this by using one of the communication

avenues mentioned above. Some teachers will post “office hours” to help support student learning. If a phone call needs to happen, teachers can be contacted through their classroom phones using the appropriate extension listed on the teacher’s website and/or Schoology main page.

### 3. Grading and Assessments

#### a. Grading

- i. The grading system will remain in place. Students will be graded on formative and summative assessments as directed by the teacher.
- ii. Grading and assessments may be modified for students, but the intent will be that the delivery model will meet all state standards and objectives.
- iii. Teachers will be responsible for grading assessments and updating the gradebook in a timely manner.

#### b. Assessments

- i. The following constitutes potential learning activities and potential assessments: Schoology, student writing (papers and essays), individual student projects.
- ii. **Parents should be aware of assessment times to help maintain the integrity of the assessment.**

### 4. Attendance

- i. Every school day the 3<sup>rd</sup> period teacher will be reaching out to those students in their 3<sup>rd</sup> period class. The student needs to respond to that teacher by noon each day. The teacher will enter the attendance into JMC. The office personnel will check attendance and make phone calls to those students marked absent.

### 5. Special Education

- i. Special education teachers have the same expectations for curriculum as general education teachers.
- ii. For individual questions regarding students with special education services, families should reach out to their special education teacher.