Nashua-Plainfield Community Schools Computer Loan Agreement

Student(s)/Borrower(s) Name(First & Last) & Grade:

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One Apple MacBook, charger and bag are being lent to the Student/Borrower and are in good working order. It is Student/ Borrower's responsibility to care for the equipment and insure that it is retained in a safe environment.

This equipment is, and at all time remains, the property of Nashua-Plainfield Community Schools, and is herewith lent to the Student/ Borrower for educational purposes only for the academic school year. Student/Borrower may not deface or destroy this property in any way. Inappropriate use of the machine may result in the Student/Borrower losing his/her privilege to use this computer. The equipment will be returned to the school when requested by Nashua-Plainfield Community Schools, or sooner, if the Student/Borrower withdraws from Nashua-Plainfield Community Schools prior to the end of the school year.

The District Property may be used by Student/Borrower only for non-commercial purposes, in accordance with the District's policies and rules, the Nashua-Plainfield Community School's Parent-Student Handbook, as well as, local, state, and federal statutes.

Student/Borrower may not install or use any software other than software owned or approved by the District and made available to Student/Borrower in accordance with this Receipt and Agreement.

One user account with specific privileges and capabilities has been set up on the laptop for the exclusive use of the Student/ Borrower to which it has been assigned. The Student/Borrower agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.

The Student/Borrower agrees to make no attempts to add, delete, access, or modify other user accounts on the laptop and on any school-owned computer.

The Nashua-Plainfield Community Schools network is provided for the academic use of all students and staff. The Student/Borrower agrees to take no action that would interfere with the efficient, academic use of the network.

Identification and inventory labels/tags have been placed on the laptop, charger, and bag. These labels/tags are not to be removed or modified. If they become damaged or missing, contact tech support for replacements. Additional stickers, labels, tags, or markings are not to be added to the laptop.

An email account may be available for each Student/Borrower to use for appropriate communication. These email accounts are the property of Nashua-Plainfield Schools.

It is the Student's/Borrower's responsibility to regularly back up his/her files to external media such as flash drives, CDs, DVDs, or hard drives.

The District is not responsible for any computer or electronic viruses that may be transferred to or from Student/Borrower's flash drives or other data storage medium and Student/Borrower agrees to use his/her best efforts to assure that the District Property is not damaged or rendered inoperable by any such electronic virus while in Student/Borrower's possession.

281-IAC 18.4 indicates "..Districts may charge a fine for overdue, lost or damaged school property..." Student/Borrower acknowledges and agrees that his/her use of the District Property is a privilege and that by Student/Borrower's agreement to the terms hereof, Student/Borrower acknowledges his/her responsibility to protect and safeguard the District Property and to return the same in good condition and repair upon request by Nashua-Plainfield Community Schools.

Parent Responsibilities Your son/daughter has been issued a MacBook notebook computer to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer. • I will supervise my son's/daughter's use of the MacBook at home. • I will discuss our family's values and expectations regarding the use of the Internet and email at home and will supervise my son's/ daughter's use of the Internet and email. • I will not attempt to repair the MacBook, nor will I attempt to clean it with anything other than a soft, dry cloth. • I will report to the school any problems with the MacBook. • I will not load or delete software from the MacBook. • I will make sure that my son/daughter recharges the MacBook battery nightly. • I will make sure my son/daughter brings the MacBook to school every day. • I understand that if my son/daughter comes to school without his/her computer, that he/she may not be able to participate in classroom activities, and his/her grade could be affected. • I agree to make sure that the MacBook is returned to the school when requested and upon my son's/ daughter's withdrawal from Nashua-Plainfield Community Schools. **Cost of Repair** If the student is found at fault for damage to MacBook, we will use the following: **First Repair**-Student is responsible for $25 of repair cost. **Second Repair**-Student is responsible for $75 of repair cost. **Third Repair**-Student is responsible for the full cost of repair. This will be cumulative starting in 3rd Grade and ending in 12th Grade.	**Student Responsibilities** Your MacBook is an important learning tool and is for educational purposes only. In order to take your MacBook home each day, you must be willing to accept the following responsibilities. • When using the MacBook at home, at school, and anywhere else I may take it, I will follow the policies of the Nashua-Plainfield Community Schools, and abide by all local, state, and federal laws. • I will treat the MacBook with care by not dropping it, getting it wet, leaving it outdoors, leaving it in a car in extreme weather conditions, or using it with food or drink nearby. • I will not lend the MacBook to anyone, not even my friends or siblings; it will stay in my possession at all times. • I will not load any software on the MacBook. • I will not remove programs or files from the MacBook. • I will honor my family's values when using the MacBook. • I will not give personal information when using the MacBook. • I will bring the MacBook to school every day. • I agree that email (or any other computer communication) should be used only for appropriate, legitimate, and responsible communication. • I will keep all accounts and passwords assigned to me secure, and will not share these with any other students. • I will recharge the MacBook battery each night. • I will place the MacBook in its protective bag when not in use and when it is being moved. • I will place my laptop in a secure location when not in use (locked up when possible).

Nashua-Plainfield Community Schools Computer Loan Agreement

The undersigned acknowledge the failure to timely return the MacBook when scheduled or when requested shall result in liability by both parent and child for the value of the MacBook. The parties acknowledge the value of the MacBook shall be $900.00. Parents are signing this agreement as guarantors for their child(ren).

Parent Signature: Print Name: _____

Student(s) Signature
&Date:_____