



# Minnesota Educational Facility Management Professionals

## The Messenger

### Virtual MASMS May State Meeting May 11, 2021 at 10:00 AM

#### Staying Positive and On Purpose During Change and Uncertainty with Dr. Cindra Kamphoff

Despite all the factors that we cannot control, we can choose to lead with grit, purpose and passion. In this virtual presentation, Dr. Kamphoff will discuss tools to help us see the opportunity, practice self-leadership in change, savor the good in our buildings, and commit to leading with purpose.

#### You have three options to join this Zoom Event

Zoom On-Line, or call into the meeting or do both – use the video on-line Zoom and the audio on the phone.

**Option Zoom On-Line:** To join the meeting go to: <https://zoom.us/j/91392654897> | Meeting ID: 913 9265 4897

**Option Call In:** Dial in: 1 (312) 626 6799 | Meeting ID: 913 9265 4897

**Pre-registration is not required.**

*Please note that this event will be recorded for replay for those that cannot attend on May 11th.*



### 2021 VIRTUAL MASMS Custodial | Maintenance | Grounds Days

Due to Covid 19 the MASMS Executive Board made the decision to not hold in-person custodial days this year.

In place of the in-person event, educational sessions will be offered virtually. Six different sessions will be offered, and each session will be repeated twice, so you can send different members of your staff at different times.

**June 16th at 9AM, 10AM & 11AM and session will be repeated on  
June 17th at 1PM, 2PM and 3PM**

**Sessions offered:** Urethane Floor Finishes  
Roof Maintenance & In House Inspection  
Cleaning

**June 23rd at 9AM, 10AM & 11AM and sessions will be repeated on  
June 24th at 1PM, 2PM and 3PM**

**Sessions offered:** Play It Safe: Facility Management of Play Structures & Surfaces  
Clean Up Water Damage  
Equipment Use and Care

## MARK YOUR STAFF CALENDARS!

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#### CONTACT US



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[MASMS.ORG](http://MASMS.ORG)

## MESSAGE FROM THE BOARD



*Wade Nibbe  
West Chapter Director*

## Mental Health and taking care of YOU!

We work in the public's eye and all know the need to maintain professionalism, political correctness, and image for the district's we work for. There is a fine line to walk because we encounter many situations in this profession when it's hard to maintain composure, and just want to snap.

Everybody has bad days, some worse than others. The last 14 months have proven to be a rollercoaster for everyone. Not only those of us working for schools, but the communities statewide are feeling the stress of the "new normal". It is important now more than ever to find ways to take a break, shut down all the negative, and take our mind away from the stressful things.

Find something that gives hope, a new look, and relieves stress. I like to keep any conversation lighthearted. If you have been around me, or in Zoom meetings (another "new normal") you have likely noticed I am not shy to pick on people and have fun. This also is a fine line we run while trying to maintain professionalism. But today more than ever, I find this to be one of my mechanisms to not let the stress get to me, and if I can use the technique "appropriately" maybe give others a little break from their stress in the process.

It doesn't always have to be a joke, comedy, or picking on people. Sometimes just a casual conversation about anything that isn't work related is the break people need. And the bonus is genuinely getting to know someone and cultivate a relationship that goes beyond the job.

We talk and sell the MASMS organization as one that has an amazing network, and many say the networking amongst peers, and vendors, is one of the best things about this group! I look forward to seeing people face to face this September at our fall conference! ("If the good Lord's willing and the creek doesn't rise!") Until then, keep up the good fight, but FIND A WAY TO UNPLUG!

One thing we are all guilty of is being married to our job, phone, and devices. We are good at what we do because we "answer the call". Don't be afraid to let your administrators or supervisor know you need a break, AND TAKE IT! Turn off the phone, log off the computer! Designate your right hand person to take care of things a couple nights a month! Fish, hunt, golf, read, garden, exercise, spend time with family and friends, find SOMETHING to take your mind off work and the things that stress you.

Until we can share a laugh in person, keep the rubber side down, stay safe and healthy, and find a way to make time for YOU!

### Training Opportunities

MASMS realizes that opportunities over the past few months to receive credits for the MASMS certification program have been cancelled. You can find information for on-line courses to take on-line, and receive credit for the MASMS Certification program.

If you find any opportunities that are not listed on the web site, feel free to take advantage of them.

Login at [www.masms.org](http://www.masms.org) and select the "On Line Training Opportunities". If you choose to take any of the on-line classes (listed on this site or others that you find), **you must email the MASMS office to receive credit for the class.**

Contact the MASMS office with questions (320) 685-4585 or [ruth@masms.org](mailto:ruth@masms.org)

## WELCOME NEW MEMBERS

### Educational Members

Maribel Woldes, Eastern Carver County Schools  
Anthony Morris, Eastern Carver County Schools  
Allen Carr, Eastern Carver County Schools  
Todd Hayes, Osseo Area Schools

### Business Members

Aakash Chandarana, EMC  
Grant Kangas, ATE Recreation, LLC  
Brian Saaf, Hathaspace



## It is time to renew your MASMS Membership!

The MASMS Membership year runs from July 1st to June 30th of each year. In the past MASMS has sent out membership renewal forms and conference registration forms together, in one packet. Due to COVID 19, we will be changing our procedures this year. We will be distributing membership forms and conference registration forms separately.

### Membership forms for renewal are now available.

When you click on the provided files, fill in the pages by moving from field to field with tab or your mouse, save it and email it back to the MASMS Office OR you may open the form, print it, fill it out manually, scan it and email it to the MASMS office or copy it and snail mail it to the MASMS office.

**Click here for the membership form you need:**

[Education Membership Forms](#)

[Business Membership Forms](#)

[Retired Membership Forms](#)

Or go to [www.masms.org](http://www.masms.org) and select membership forms under "quicklinks" on the left hand side of the window.

Watch your email for conference registration forms in early July. Please contact the MASMS office with any questions and/or concerns ([ruth@masms.org](mailto:ruth@masms.org) or (320) 685-4585).



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Today's Edition

No. 11-2020

## Waconia Daily Telegraph

### School Leaders Turn Into Super-Heroes!

LED Conversion Saves District Tax-Payers \$624,000



Waconia School Board - Photo Taken After Project Approval

Students and staff will be walking into completely transformed schools this year because of Waconia's partnership with the Bright Schools Project.

New integrated LED lights with controls will save the district over \$624,000.

There was no initial investment on the project and the ten-year capital lease carried an interest rate of 2.6% - resulting in immediate cash-flow back in the districts budget.

**DAVID SWAN**

Bright Schools Project, Anoka MN

[David@BrightSchoolsProject.org](mailto:David@BrightSchoolsProject.org)

## Vendor Corner



### Don't Give Up Too Soon!

The famous inventor Thomas Edison is quoted as saying "Many of life's failures are people who did not realize how close they were to success when they gave up." Here are some examples of successful people that didn't give up and kept trying even after initial failures:

Steven Spielberg, the legendary movie director, was rejected by the University of Southern California Film School 3 times.

Colonel Sanders of KFC fame was turned down 1009 times trying to sell his recipe for fried chicken.

Sylvester Stallone was rejected 1500 times when he was trying to pitch his script and himself for the movie "Rocky".

James Dyson created 5126 failed prototypes of his vacuum cleaner before designing a successful machine.

Thomas Edison, the person quoted at the start of this article, experienced 10,000 failures before his first successful light bulb!

We often think that most successful people are simply gifted or lucky and experience immediate success, but the truth is they likely suffered numerous setbacks along the way and what really makes them different from most people is their work ethic and their ability to keep trying even after initially failing.

Don't give up too soon!

#### Looking for a Mentor, or just someone to talk to?

Meet with your MASMS Mentor in person or phone contact only. Contact the MASMS office at [ruth@masms.org](mailto:ruth@masms.org) if you are interested!

### 2021 Conference Theme

REESTABLISHING CONNECTIONS  
TOGETHER AGAIN RESILIENCE IN ACTION  
A NEW BEGINNING  
LET'S HAVE SOME FUN IN 2021!

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## PROJECT HIGHLIGHT

### Ada-Borup ISD #2854

Project Submitted by: Gordian



### Challenge:

Norman County West High School called Halstad, Minnesota home for 36 years. In that time, West High changed expectations for what a small school in Minnesota could accomplish, setting new standards for academic and athletic excellence. Despite all its success, West High faced declining enrollment. After months of research and planning the Norman County West School Board reached an agreement with ISD #2854 to send their 6th-12th grade students to the Ada-Borup School beginning in the fall of the 2018-2019 school year. The Ada-Borup School District now needed to add space due to the influx of students and had only one summer to find a solution.

### Solution:

The Ada-Borup School Board and Administration, Facilities Manager Doug Slininger and other decision-makers weighed their options, including whether to build a permanent addition to the school or to erect temporary classrooms. Ultimately, they decided to build an addition using eziQC from Gordian. Ada-Borup purchased construction services by accessing eziQC through their local cooperative purchasing network, Sourcewell. For the school, it came down to time and money.

“We reached out to another firm to obtain a cost estimate using the conventional route when we were first considering the building addition. It was nearly double the cost and came with a four-month extended construction time. We like the ease of using a cooperative contract to streamline the process—going with eziQC got this project done plain and simple,” Doug Slininger said.

Nor-Son Construction was awarded the contract in part because they worked successfully with the school district before on a bathroom renovation. The Scope of Work for this project was exhaustive. It included installation of footings and foundation, below-ground plumbing and sprinkler installation, demolition of interior doors and infill of windows in existing classrooms. And that’s just what was finished by August 1. After that, exterior concrete was laid for walkways and roofing and more windows were installed. This job was significant considering the tight timeline.

After work began, Nor-Son discovered underground geothermal lines were not located where the blueprints indicated and had to be relocated before work could continue. Nor-Son found a sub-contractor to move the lines using the eziQC contract. If Ada-Borup had used traditional procurement, work would have stopped until a change order could be negotiated, potentially adding weeks to the timeline and thousands of dollars to the budget. With eziQC, this large change was no trouble at all.

### Result:

The Ada-Borup High School students were in the new classrooms by fall break in October. Using eziQC instead of traditional construction procurement saved the school four months of work and cut their costs almost in half. The newly arriving students integrated seamlessly into their new schools and Ada-Borup is continuing Norman County West High School’s tradition of academic, arts and athletic excellence.

## MDH Information and Webinar on Radon in Schools

According to Minnesota Statute 123B.571, school districts that receive health and safety revenue to conduct radon testing must conduct the testing according to the state's 'Radon Testing Plan'. We have updated the school radon testing plan to be consistent with the MRLA and the AARST standards for schools. The most significant change is the requirement that school staff must be licensed to test or mitigate radon. There are other changes to the testing plan. The school radon guidance and reporting form have also been updated. The updated information is available on the [MDH Radon in Schools](#) website.

**MDH is hosting a webinar about radon in schools on May 18, 1 - 2 pm.** The agenda includes radon basics, test results reported to MDH, and updates to the testing plan and reporting form. You will need to [register for the webinar](#).

Please contact the MDH Indoor Air Unit with any questions at 651-201-4601 or [health.indoorair@state.mn.us](mailto:health.indoorair@state.mn.us).

The state statute and the State Fire Marshal requirements under it did not change or go away because of COVID-19. So, the 5 fire, 5 lockdown, and 1 tornado drill requirement remains for all schools. The only thing the State Fire Marshal advised was to conduct drills with physical distancing in mind.

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|---|---|---|



## Update from the State Capitol | MASMS Lobbyist

With a couple of weeks remaining, Minnesota's divided legislature is miles apart in terms of taxes, spending and an entire waterfront of policy issues aimed at addressing racial inequities in our state. The House DFL is aligned closely with Governor Walz as they work to press the Senate GOP majority into negotiating on numerous topics they would rather avoid. Police reforms are top of the list for the "People of Color & Indigenous" caucus. Education reforms aimed at increasing teachers of color remain a top priority for the POCI caucus as well. For Senate GOP members, limiting new policy and avoiding tax increases are their primary goals. The May 17 constitutional end of session is fast approaching and most who work inside the legislative arena assume we'll need a special session to get a new two-year operating budget in place by June 30.

Complicating matters for the E-12 budget bill is the massive influx of ESSER II & III funds, and the lopsided distribution of those dollars across school districts. The legislature may be pressed to provide some one-time funds to the districts on the bottom end of the federal fund distribution. However, any one-time funds will likely compete against the overall spending target for schools, meaning on-going basic formula and special education funds could shrink from their potential, as backfilling district budgets from this school years stays on the radar screen. The public school district lobby is hoping the eventual E-12 conference committee will receive a separate target for one-time 'backfill funds' for the current school year and another target for on-going funds for the next two school years. Regardless of how the legislature and Governor eventually chop up the budget pie, there is a fixed amount and the state constitution requires a balanced budget.

As for school facilities, it's been relatively quiet since our brush-up against SF 710 that would have opened up LTFM for another year for distance learning technology costs. As the House and Senate omnibus bills settle into conference committee, there's no changes proposed to the core of LTFM. Both the House and Senate bills propose new deferred maintenance levy authority for schools to use for any cooperative facilities they participate in, which is an item of support on the MASMS platform. For the sake of the cooperative entities across the state, and the students they serve, it would be good to get this legislation passed into law.

Best of luck to all of you as you wrap up this tough school year. Here's to a successful conclusion for education funding this session.

Sincerely, Sam Walseth, MASMS Lobbyist





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## Work Order Share Session

Over the past few weeks discussions have been started on “what work order system are you using”; “how are you handling work orders”, “I’d like to hear what others are doing with their work orders”, etc.

We will be holding a “work order share session” for MASMS Educational Members in early June. We are looking for educational members that would like to share what they are doing with work orders. We plan to allow about 15 minutes for each share. Please contact the MASMS office if you would be interested in being on the agenda for this share session. Contact Ruth at [ruth@masms.org](mailto:ruth@masms.org) or (320) 685-4585.

## COVID-19 CORNER

### Conversations with other MASMS members on Covid19

To keep MASMS members connected and informed, we created a weekly virtual meeting for directors/supervisors to discuss current topics. We hold this meeting every second Thursday at 9:00 AM. **To participate please email the MASMS office at [ruth@masms.org](mailto:ruth@masms.org).**



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- Legacy Christian Academy, Andover, MN (pictured)
- Green Meadows Schoolhouse, Lewis Center, OH
- Anoka-Hennepin School District
- Gustavus Adolphus College, St. Peter, MN
- Stetson University, DeLand, FL



## MASMS is Accepting Nominations for the 2021-2022 State Vice President Position

Members of the MASMS Executive Board provide leadership, have a shared vision, a sense of mission and are responsible for the health and growth of MASMS. This position is a four (4) year commitment that rotates through the following positions: Year One-Vice President, Year Two- President Elect, Year Three-President and Year Four-Past President,

Nominees must be employed by a school district and be a current active MASMS educational member. Considerations include a commitment to MASMS, leadership ability, appreciation for the respective roles on the board and ability and willingness to serve (disclosed their intent to their employer to serve on the MASMS Executive Board as well as understand the time commitment necessary to fulfill this role).

**Complete duties of each position within this commitment are outlined on the nomination form.**

**Vice President** | Shall be responsible for planning the educational programs at the State professional growth seminars.

**President Elect** | Shall Chair the Conference Committee; be an ex officio member of all standing/special committees.

**The President** | Shall be the Executive Officer of the State Association; preside over meetings of the State Association; prepare the agenda for the State business meetings; sign all necessary documents and other instruments of the Association authorized by the Executive Board.

**Past President** | Shall provide support and leadership as requested.

**Note:** All positions have the support of the Executive Administrator who helps secure locations, speakers, plans details of events and any other support requested and/or required.

### Nomination and Election Timeline

- Nomination forms are emailed to membership and posted on the MASMS website no later than June 1<sup>st</sup> of each year.
- Completed forms are due back to the MASMS office no later than August 15th of each year.
- Nominations will not be accepted at the Annual MASMS Conference.
- Ballots will be distributed and voting will be completed at the business meeting at the Annual MASMS Conference
- Job duties start at the close of the Annual MASMS Conference.

**Nomination Process** | To nominate yourself or another MASMS member please complete and follow the instructions on the nomination form. [Click here for the nomination form](#); or go to [www.masms.org](http://www.masms.org) and select membership information under “quicklinks”.



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## There is room for three more members to attend the MASMS Boot Camp | July 2021

**Dates & time:** Tuesday July 20th and Wednesday July 21st, 2021, 8:00 AM to 4:00 PM, dinner at 6:00 PM on July 20th.

**Location:** Holiday Inn, St. Cloud, MN

**Cost:** MASMS will cover the cost of this training, including hotel & meals.

**Boot Camp Information:** The MASMS Boot Camp is specifically designed to provide training for facility professionals.

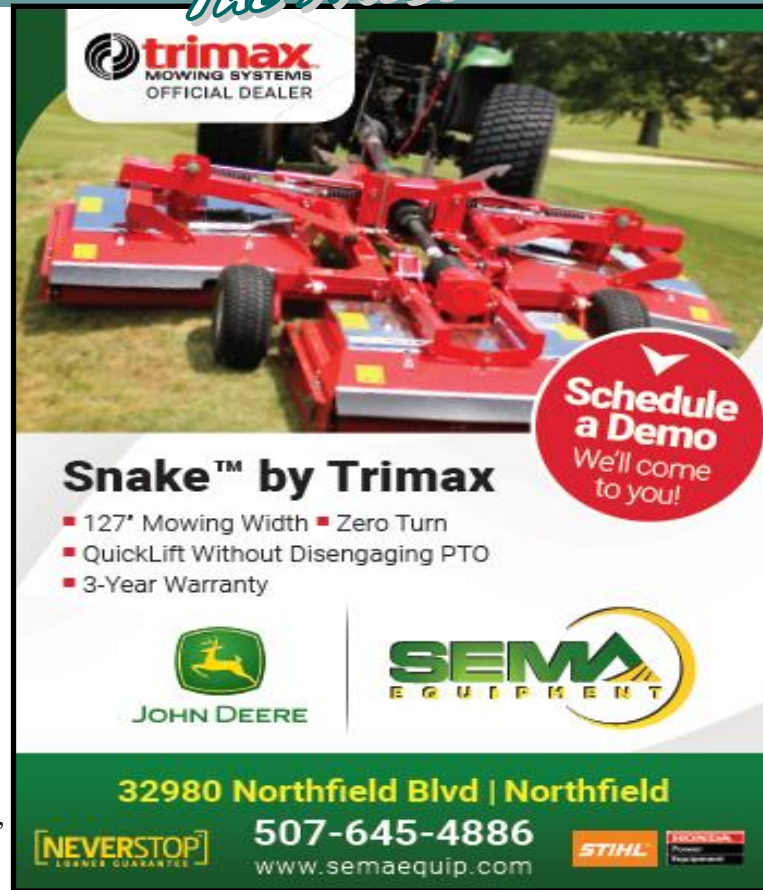
### The following topics will be covered:

Custodial | Grounds | Maintenance Management | Security  
Health & Safety | Transportation Standards | Best Practices  
Training | Equipment | Management Tools | Inspections  
Budgets | Staff Management & Development

### Instructors:

This course is taught by seasoned experienced facility staff from public schools. Mike Boland (ISD #622), Scott Hogen (Mankato Schools), Chis Pint (ISD#196) and Laura Masley (Elk River Schools), who have over 75 years of combined experience!

Contact the MASMS Office with questions or to register.  
ruth @ masms.org | 320-685-4585  
Please indicate if you need a hotel reservation.



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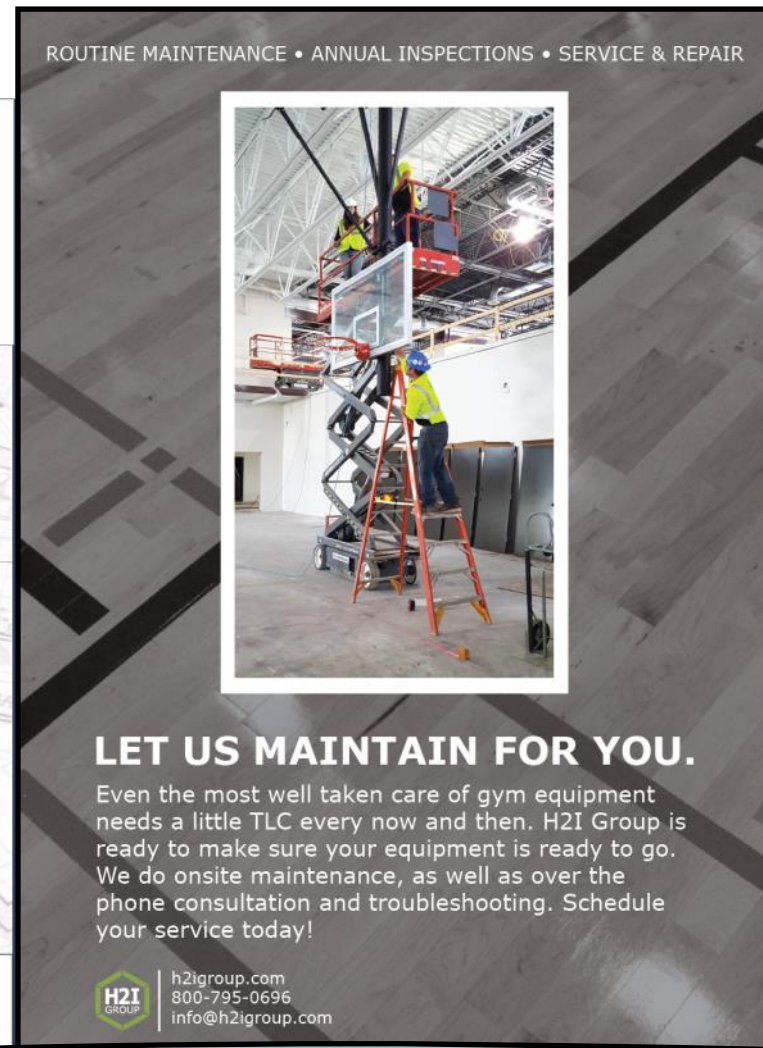


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## Conference Event Information | Thursday September 30th & Friday October 1st, 2021

**Location:** Holiday Inn and Suites, 75 South 37th Avenue, St. Cloud, MN

### Educational Opportunities

The conference provides educational sessions beneficial to all areas of Building & Grounds!

### Great Trade Show

This is your opportunity to meet and visit with vendors. This expo is the only place you will find a great number of facility management vendors all under one roof!

### Presidents Reception | Banquet | Entertainment

Enjoy an evening with your peers networking, relaxing and honoring achievements.

### Twelve \$500 Building & Grounds Grants will be Awarded

During the Trade Show on Thursday there will be drawings for twelve (12) \$500 Building and Grounds Grants to be used for a building and grounds project of the schools choosing! If you register for the conference, you are automatically in the drawing! (Must be present to win).

**Networking** Three days to network and learn from your peers!

### Wednesday September 29, 2021 | Dollars for Scholars Golf Event

Wapicada Golf Course, 4498 15<sup>th</sup> Street NE, Sauk Rapids, Minnesota | [www.wapicada.com](http://www.wapicada.com) | (320) 251-7804

18-hole best ball tournament | Start promptly at 10AM

Proceeds from this golf event fund the MASMS Scholarship Program | Open to all conference attendees.

### Business Member Appreciation | 7:30 PM at the St. Cloud Holiday Inn and Suites

All Business and Educational Members are Invited! | Hors d'oeuvres Reception with Entertainment and Networking

**Registration forms will be arriving in your email by July 15, 2021!**

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## MASMS Award Nominations Requested

Each year, MASMS recognizes outstanding members who are dedicated leaders within the area of facilities, grounds and health and safety operations for Minnesota K-12 and higher education schools.

We encourage you to consider nominating yourself or a colleague for recognition. Nominate someone who you feel has the qualities of a leader who is committed to excellence in the operation and care of educational facilities and who is an exemplary representative of MASMS.

**The following awards are presented at the MASMS Annual Conference in September.**

### Educational Facility Management Professional of the Year

Each year MASMS awards this highest honor to a MASMS member who exhibits professionalism, leadership, service and commitment to their career and life. This person is a leader who is committed to excellence in the operation and care of educational facilities and who is an exemplary representative of MASMS.

### Outstanding Contributor Award | Educational Member

This recognizes an educational member outstanding dedication to MASMS and their commitment to educational facilities management.

### Fred King Outstanding Contributor Award | Business Member

This recognizes a business member outstanding dedication to MASMS and their commitment to educational facilities management.

**To nominate yourself or a colleague:**

- 1) Indicate the award type.
- 2) List the name, job title, school/business, email and phone number of the person you are nominating.
- 3) Give a brief explanation of why this person should be considered for the award.
- 4) List the name of the person making the nomination, their email and phone number.
- 5) Email or mail the information to the MASMS office at 600 4th Street No, Cold Spring MN 56320 or [ruth@masms.org](mailto:ruth@masms.org)

If you have any questions about the nomination process or leadership roles, please contact Kevin Hildebrandt, Nominating Committee Chair, at [Kevin.Hildebrandt@is-grp.com](mailto:Kevin.Hildebrandt@is-grp.com).



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## \$1,000 MASMS Grant to be Awarded to a MASMS Member School District

MASMS will be awarding a school district who are MASMS members a grant for \$1,000. The project theme this year is “getting students involved in a facility and/or grounds project”. This grant will be awarded Thursday September 30, 2021 at the MASMS conference banquet. This grant is to be used in your school for a project that involves students. The project will need to be submitted to the MASMS office by August 15, 2021. All applications are reviewed by the MASMS Executive Board and a winner will be chosen from the submissions.

**MASMS suggests that you try and involve the students if you can.**

Some project ideas include:

- Landscaping (trees and/or shrubs)
- Start/revitalize a nature center area
- Install a low maintenance garden
- Recycling and/or waste reduction
- Sponsoring a field trip(s) related to facility and/or grounds
- Building project

**If you are interested in this opportunity please complete the following steps:**

1. Identify the project—Provide MASMS with an overview of the project.
2. Provide MASMS with a timeline for the project.
3. Email this information to [ruth@masms.org](mailto:ruth@masms.org) before August 15, 2021

**We look forward to receiving your project ideas and to awarding this to  
one of our member schools this fall!**



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The background of the advertisement features a blue sky with several black graduation caps with blue tassels being tossed into the air. Hands are visible at the bottom, reaching up to throw the caps.

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Links  
Select Resources  
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Links

## New Info Added Daily to the COVID-19 Discussion Forum

The MASMS COVID-19 Discussion Forum is for members to share information during this time. Feel free to use this forum to share information or ask questions about COVID-19 applicable to members. Login at [www.masms.org](http://www.masms.org)

- Select the "Covid-19 Discussion Forum" button on the left side of this window & share information.

Contact the MASMS office with questions (320) 685-4585 or [ruth@masms.org](mailto:ruth@masms.org)

## The following Chapter Officer Positions Are Open:

Please contact the MASMS office if you would be interested in serving in one of these positions.

**Northern Chapter: Secretary & Director Positions**  
**West Central Chapter: Secretary**

A Chapter Secretary maintains minutes of chapter meetings;  
A Chapter Director is the liaison between the Chapter and the Executive Board and the Chapter Vendor Rep is the liaison between business members and the chapter.

**Volunteers** | The broadest, and maybe the most meaningful definition of volunteering: Doing more than you have to because you want to, for a cause you consider good!

## UPCOMING MASMS EVENTS

|          |   |
|----------|---|
| 05/11/21 | State Meeting   Virtual   10:00 AM          |
| 06/16/21 | Custodial/Grounds/Maintenance Day   Virtual |
| 06/17/21 | Custodial/Grounds/Maintenance Day   Virtual |
| 06/23/21 | Custodial/Grounds/Maintenance Day   Virtual |
| 06/24/21 | Custodial/Grounds/Maintenance Day   Virtual |
| 09/29/21 | MASMS Scholarship Golf Event                |
| 09/30/21 | MASMS Fall Conference and Expo              |
| 10/01/21 | MASMS Fall Conference                       |

## MASMS EXECUTIVE BOARD

**PRESIDENT** | COLIN GREEN, WASECA SCHOOLS  
**PRESIDENT ELECT** | CHRIS WIRZ, ST. FRANCIS SCHOOLS  
**VICE PRESIDENT** | SETH PUTZ, LAKE OF THE WOODS  
**PAST PRESIDENT** | JIM LEUER, ROCKFORD SCHOOLS  
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**EXECUTIVE ADMINISTRATOR**  
 RUTH KRAEMER, MASMS OFFICE