



Minnesota Educational Facility Management Professionals

The Messenger

March 2018 Newsletter

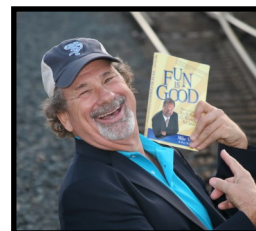
The "Tool Box" for Educational Facility Management Professionals

Mark Your Calendar—A MASMS State Meeting That You DO NOT Want to Miss!

May 8, 2018 at the St. Paul Saints Securian Club at the CHS Field

Keynote Speaker ~ Mike Veeck

Mike Veeck is a nationally renowned speaker, entrepreneur, college professor, marketing, promotions and advertising expert as well as an owner of several successful minor-league baseball clubs and the business consulting firm, Fun Is Good. His name is synonymous with fun and creativity and he continues to blaze new trails each year. He believes anything is possible and that passion drives performance!



CHS Field Tours Tours will be offered at 7:30AM, 10:15 AM, 11:15 AM and 1:00 PM. We can send 25 in each group. When you sign up on line, be sure to select a time slot if you would like to be part of a tour! Please know that if you sign up for a tour time, and it's filled, the MASMS office will notify you with your new time slot!

Two Educational Sessions There will be educational sessions offered at 10:15 AM and 11:15 AM, for those that are not on the tour at that time. Jason Mutzenburger will be there at 10:15 to talk about EPS investment in solar panels and fields. 11:15 AM is a session on hotwater boiler operations and safety checks, presented by David Gonsocki- MN State Boiler Inspectors Office

Networking & Great Lunch Great networking all morning, ending with a great lunch!

Agenda

7:30 AM Tour for 25
8:30 AM Registration
9:00 AM Keynote Speaker Mike Veeck
10:15 AM Educational Session & Tour for 25
11:15 AM Educational Session & Tour for 25
12:15 PM Lunch
1:00 PM Tour for 25



How to Sign Up! Go to the MASMS website: www.masms.org; Select "Member Login" (Top of the window). Enter your username (first initial and last name); Enter password "masms" (unless you changed it). Select "Meeting Registration" (left hand side); Select the May State Meeting. Enter your name and school/organization, and tour time selection if you want to do a tour. Select the send button.

Parking Info Options are Union Depot (214 4th Street E, St. Paul MN) at \$10.00 per day and the Lowertown Ramp (316 Jackson St., St. Paul MN) at \$9.00 per day.

Hotel Info We have a block of rooms reserved for the night of Monday May 7th at the Hyatt Place St. Paul Downtown. Address: 180 Kellogg Blvd E, St. Paul, MN. \$119 per night. To make a reservation call 1-888-492-8847, block code is "G-MASM". The hotel has valet parking services, \$10.00 day rate, \$22.00 overnight rate. Other options are Union Depot or Lowertown Ramp (see info under parking above).

Additional Questions?

Just contact the MASMS Office!

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A Message from the Board



Jim Leuer, State President Elect

MASMS Mentorship Program

We have had discussions at a few Educational meetings on how we could better serve our newer members, (educational or vendor members). We want to try to start a Mentorship program, and plant to kick it in at our fall conference. The program would be for new attendee's that are looking for someone they can connect with to learn more about our MASMS organization and someone they can reach out to, whether it be in a leadership role, maintenance person, custodian, or a vendor looking for advice.

What are we looking for in a Mentor? We all understand most of us don't have a lot of extra time to set aside to help new members with questions, resources, or advice. We all were new to a facility position at one time in our life, sometimes we had to wing it, sometimes we had to find some advice but was not really sure where to start. That's where a Mentor comes in— to help an individual out that may have questions, needs a resource, advice on leadership, etc. We are not looking for this to be a large time commitment. You would just have to have the time to spend a few minutes here and there on the phone with a Mentee, and be available when the person needs an answer.

So please step forward and become a mentor for our new members or vendors, to keep the legacy of our great MASMS organization moving in a positive direction.

Please contact Ruth if you are interested in becoming a mentor.

Jim Leuer
State President Elect/Education Committee



**WELCOME NEW
BUSINESS MEMBERS**

Kristin Duerr, Davis & Associates, Inc.
Joel Chambers, Ramy Turf Products
Monty Woolf, Trenchers Plus, Inc.
Pat Haines, Trenchers Plus, Inc.
Michael Capistrant, Allied Blacktop Co.
Mark Bonde, Parallel Technologies
Tony Coda, Uretek ICR



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Vendor Corner

*Mike Remington, Inspec
MASMS Vendor Representative*



Don't Be Afraid to Fail – Be Willing to Take Some Risks!

Whether you agree with his politics or not, Ross Perot has had quite an interesting business career. When he was only 12 years old, he decided to get a paper route in Texarkana, Texas. After being told there were no routes available, he offered to create a new route in one of the most crime-ridden and dangerous parts of town, and he delivered the papers on horseback to be able to evade would-be robbers.

Perot joined IBM in 1957 and quickly became one of their best salesmen. He once filled his entire sales quota for the year by January 19th! After pitching his idea to IBM that they should not only sell hardware but also software and technical support and getting a cold response, he went to get a haircut and was reading and came across a quote by Henry Thoreau: "The mass of men lead lives of quiet desperation." and decided it was time to start his own company. With a \$1,000 loan from his wife, he founded Electronic Data Systems Corporation (EDS) in 1962. He met with 77 different prospective clients before landing his first contract for EDS. By 1968 his company was worth \$2.4 million dollars, and in 1984 (on his 54th birthday) he sold EDS to General Motors for \$2.5 billion dollars!

Don't let the fear of failure keep you from continuing to strive to improve your business and your success!



Distinguished Service Award

Lori Bauer, Climate Makers, received the Distinguished Service Award from the Minnesota Mechanical Contractors Association, for her commitment and exemplary performance in the industry. Bauer described herself as 'shocked and honored'. This is the first female to receive this award.

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HEALTH & Safety Section



The MASMS Health & Safety Committee supplies information for this section each month. If you have a specific topic you would like to see covered, just let the MASMS office know.

How to Stack and Store Materials Safely

What's at Stake

There's hardly a workplace that doesn't handle or store materials. Whether your company has a large warehouse or a small storage room, whether you have loading docks and forklifts or just garages and pallet jacks, there's material that needs to be moved around. And you need to make sure you approach this common task with safety in mind.

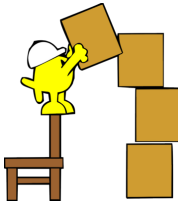
What's the Danger?

Manually handling objects—that is, carrying, unpacking, stacking or storing materials by hand—has its risks. Lifting objects can cause injuries from strains and sprains. Improper storing and handling of material and equipment can result in materials striking or crushing workers.

How to Protect Yourself

Protecting yourself starts with the basics. When stacking and storing materials workers pose a risk to sustaining injuries in result of improper handling of the materials and equipment. Here are a few important factors to consider when stacking and handling materials.

- Using Personal Protective Equipment
- Using Correct Lifting and Carrying Methods
- Stacking Materials Safely
- Storing Materials Correctly



Final Word

To stack and store materials safely you must use your body, engage your mind, and use equipment the right way.

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MASMS Custodial/Grounds/Maintenance APPRECIATION DAYS

Every June MASMS holds events to show appreciation for the custodial, grounds and maintenance staff from our schools. The day is filled with education, a trade show, networking, prizes, lunch and fun.

Watch for registration forms in April!

Mark your calendar to send your staff and yourself.

June 13th & 14th ~ Metro
White Bear Lake High School South Campus

June 19th ~ Northern/NW/West
Grand Rapids High School

June 21st ~ Southern
Mankato East High School

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- Stormwater Best Management Practices Maintenance

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A note from our MASMS Lobbyist

Minnesota Legislature Shifts Into High Gear

On February 28th, Minnesota Management and Budget released the annual February Economic Forecast, which showed a budget surplus of \$329m. This is a major adjustment from the last Economic Forecast from November 2017 that projected a deficit of \$188m. The Economic Forecast also projected a small surplus for the next budget cycle. With a surplus, the Legislature will not need to enact budget cuts this Session to balance the budget, which will simplify the job this year for Legislators and avoid contentious budget battles.

Also this week, the Minnesota Legislature announced Committee Deadlines for the 2018 Session. The First Committee Deadline is Thursday, March 22nd and the Second Committee Deadline is the following Thursday, March 29th. These are deadlines to pass bills out of policy committees - by the First Deadline a bill must have passed all policy committees in the House or Senate to be considered "alive," and bills that pass the First Deadline have one week to pass all policy committees in the other chamber to remain "alive." After the Second Committee Deadline, the Legislature will go on break for the Passover and Easter holidays, from Friday, March 30th through Sunday, April 8th.

One major issue that will likely arise before Education Committees in the House and Senate is school safety. One bill, SF 2754 (Sen Nelson, R, Rochester) has already been introduced on the subject and more action is anticipated. Please consider how MASMS should step into the debate. Do we have a role to play as "advisors" to legislators? Do we have opinions to share in writing or in testimony about building design? When there are hearings in the next couple weeks, what should our role be? If you have thoughts on this, certainly send them along to Ruth so she can forward them to me.

Randy Morris, MASMS Lobbyist



Fun Things to do on a Day in March

- Plan an appreciation event for March 2nd, Employee Appreciation Day.
- Irish anyone. St. Patrick's Day is March 17th
- Serve caramels on Chocolate Carmel Day March 19th!
- Maybe not at work? National Goof Off Day is March 22nd.
- Have a chip break—national chip day is March 23rd.
- Don't like any of these "holiday" - March 26th is make your own Holiday Day!

MASMS Committee Overview/Duties

Ever wonder what each of the MASMS Committees do? Here is an overview!



Why join a committee?
Meet New People ~ Learn New Skills
Become a Leader
The benefits of joining a committee are endless.

Conference Committee

- Supports the MASMS conference.
- Provide feedback and suggestions for the future.
- Serves as the main committee for overall conference oversight.
- Meetings are typically held 4 times a year.
- Volunteer to work at the conference each year.
- Total time commitment per year is approximately 10 hours.
- Committee members give a brief committee update at chapter and state meetings.

Educational/Certification Committee

- Focused on education and keeping the high quality of educational offerings at the MASMS Conference.
- Provide ideas and input to chapters for the monthly educational offerings at meetings.
- Responsible for the development, organization and evaluation of the MASMS certification program.
- Total time commitment is approximately 25 hours per year.
- Committee members give a brief committee update at chapter and state meetings.

Facility Maintenance Standards Committee

- Keeps the MASMS Facility Maintenance Standards Manual up-to-date. Researching changes and additions.
- Provides changes and addition to the standards manual.
- Total time commitment is approximately 6 hours per year.
- Committee members give a brief committee update at chapter and state meetings.

Health & Safety Committee

- Keeps MASMS membership up to date on Health & Safety issues.
- Provides a Health & Safety article for the newsletters.
- Assist Educational Committee with workshop and training session suggestions that relate to Health & Safety.
- Total time commitment is approximately 10 hours per year.
- Committee members give a brief committee update at chapter and state meetings.

History Committee

- Keeps the running history of the MASMS association.
- Total time commitment is approximately 6 hours per year.
- Committee members give a brief committee update at chapter and state meetings.

Continued on Page 7

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Legislative/Department of Education Committee

- Keeps MASMS membership informed on Legislative issues.
- Works with the MASMS Lobbyist on legislative issues.
- Provides members to testify when required.
- Works with lobbyist to develop strategies for engagement with government representatives.
- Total time commitment is approximately 10 hours per year.
- Committee members give a brief committee update at chapter and state meetings.

Membership & Recognition Committee

- Provides recognition for the accomplishments of MASMS members.
- Selects recipients to be recognized at the yearly conference.
- Works with executive board at the conference to present the awards.
- Recommends strategies for enhancing and increasing MASMS membership
- Total time commitment is approximately 6 hours per year.
- Committee members give a brief committee update at chapter and state meetings.

Scholarship Committee

- Accepts and selects recipients of the MASMS scholarships.
- Maintains the scholarship history files.
- Meets once year for about 2 hours to select recipients, and sometimes just does this via email.
- Works with executive board at the conference to present the scholarships.
- Committee members give a brief committee update at chapter and state meetings.

Technology/Communications Committee

- Advises and assists the MASMS office with technology and communication issues.
- Works directly with the MASMS office.

Turf and Grounds Committee

- Assists with selecting educational sessions for MASMS events that pertain to turf and grounds.
- Represents MASMS at the Minnesota Turf and Grounds Foundation (MTGF)
- Total time commitment is approximately 6 hours per year.
- Committee members give a brief committee update at chapter and state meetings.

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a group of people appointed for a specific function, typically consisting of members of a larger group:

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Four Simple Tips for Greatness

Perceived Control

For the most part we typically like to be in control of what's going on. So, to create perceived control we really have to look at the things that WE CAN control in our lives. There will be things that come up that are out of our control, and often times that can cause frustration.

So, identify the things you can control then go all in to make those areas the best they can be. Don't spend your time worrying or obsessing about the things you cannot control, because that will give you a perception of being OUT of control, which we don't like.

Perceived Progress

Everyone likes to see progress. That is typically what keeps us going. I was talking with someone yesterday about what motivates her, and she said seeing progress on her projects. Which is great, BUT what happens if the project runs into snags (WHICH IT WILL)? Well then, your perceived progress will be thrown off and your perception of results will seem like a failure.

So, to create your perceived progress you must identify what it is you really want. Spend some time REALLY breaking down what progress means to you.

Continued on Page 9



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Four Simple Tips for Greatness (Continued)

Connectedness Typically, we all like to be connected to something. We are social beings (granted a little alone time is always good), but we all want to belong somewhere so we don't feel alone. I will tell you this, you are not alone! I know for a fact that there are several others going through very similar struggles as you on a daily basis. So, what circles are you putting yourself in that help build you up? What communities are you a part of? And do those communities share the same values and goals as you?

Vision We have all heard short and long-term goals, but what about vision? What about being part of something bigger than just yourself? It's important to identify what your big picture vision is.

Short term your goal may be to complete a project, but what is your big picture vision? If you develop that then you will have a guiding principle for all the decisions you make. Without that vision then you leave most of your decision up to chance and emotion, which we all know is not a fun road to travel down, especially if you're going down it alone.

Advice

Take some time to write down what you need for control, what progress you want to see, how connected you feel and what your vision is, and think about how it factors into your life so you can take action and gain clarity in what you do each and every day.

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MASMS Scholarship Applications are Due

There are two types of scholarships. One is for the children of MASMS members and is titled the Tom Robinson Memorial Scholarship Program. The second one is for MASMS Members titled the Jim Fredricks Leadership Scholarship Award.

1. MASMS Tom Robinson Scholarship Program for Children of MASMS Members

The MASMS Scholarship Committee is accepting essays from sons and daughters (grandchildren are not eligible) of all MASMS dues paying members (educational and business members) and life members who are graduating seniors and any eligible post-secondary student accepted into any post secondary school in the United States.

How to Apply:

Complete the application form and your essay by April 1, 2018. All information will be reviewed by the MASMS Scholarship Selection Committee. Awards will be announced by letter in early May 2018. You may also go to www.masms.org - select "Resources" and then select "Scholarships" to download the form.

Awards

Scholarships awarded can range from \$250-\$2000, based on available funds. As of 2017, MASMS has awarded over \$215,000 in educational scholarships to many deserving students. Applicants can continue to apply each year until they reach a maximum scholarship total of \$2000.

2. Jim Fredricks Leadership Scholarship Award for MASMS Members

In 2008, the MASMS Executive Board created a unique scholarship honoring the exemplary leadership of Jim Fredricks, the former Director of Facilities at the College of St. Benedict. Jim was instrumental in the formation of the MASMS Chapter Structure, and served as Chapter President, State President, Treasurer, and NSPMA (National) President.

This annual \$1000 scholarship will be awarded to MASMS members that emulate the same commitment to professional growth and leadership, and are looking to advance themselves in their profession. The applicants will be reviewed by the scholarship committee to determine those best suited for this award.

For forms go to www.masms.org - select "Resources" and then select "Scholarships" to download.



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March 13, 2018	Metro Chapter Meeting
March 15, 2018	Northern Chapter Meeting
March 21, 2018	West Central Chapter Meeting
April 10, 2018	Metro Chapter Meeting
April 18, 2018	Southern Chapter Meeting
April 19, 2018	Northern Chapter Meeting
April 25, 2018	NW Chapter Meeting
May 2, 2018	West Central Chapter Meeting
May 8, 2018	State Meeting



CALL FOR PRESENTATIONS/SESSION SPEAKERS FOR MASMS 2018 FALL CONFERENCE

MASMS is soliciting presentations and session speakers for the 2018 MASMS Conference. The dates of the conference are Thursday October 4th and Friday October 5th, 2018 – at the St. Cloud MN Holiday Inn & Suites. If you submit and are selected to present you could be scheduled for either of the two days. Presentations will be selected by the Educational Committee at the end of March. **Submittals are due by March 10, 2018. Contact the MASMS Office for details!**

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