



Minnesota
Educational Facility Management
Professionals

The Messenger

DECEMBER 2016 NEWSLETTER

The “Tool Box” for Educational Facility Management Professionals


MASMS STATE MEETING ~ NEW FORMAT THIS YEAR

All MASMS Members are Invited to this State Wide MASMS Meeting!

**Great Training Opportunity with
Extended Educational Sessions—Select from Multiple Options**

Tuesday, January 10, 2017, 8:30 AM Registration

DoubleTree Hotel, 2200 Freeway Blvd, Minneapolis MN

- 
- 8:30am Registration
- 9:00am **Educational Session Option #1** ~ Randy Johnson, MN School Safety Center
Maintenance Department's role in School Security
Educational Session Option #2 ~ Chad Rettke, Kraus- Anderson
Getting the Most out of your Construction Manager
- 10:00 am Break
- 10:15am **Educational Session Option #1** ~ John Swanson, State Fire Marshal
Fire Code Basics 101 (What custodians should be looking for on a daily basis)
Educational Session Option #2 ~ Dr. Katie Schofield, Health and Safety Professor U of M
Future Issues of Health and Safety
- 11:15 am Lunch and Business Meeting
- Noon **Educational Session—General Session** ~ Tom Cody, Top 20 Training
Real reason we are working in a school! This upbeat training on keeping your head clear when things don't go right will keep you laughing and have you leave refreshed and ready to implement a new culture in your district.
- 1:15 pm Close

To Register for this meeting: Go to the MASMS website: www.masms.org. Select "Member Login". Enter your username (first initial and last name); Enter password "masms" (unless you changed it); Select "Meeting Registration" Select the State Meeting; Enter your name and school/organization; Select send.

Save the Date: February 14th, 2017—MASMS Day on the Hill

We will be going to the State Capitol as a group on February 14, 2017.
A bus will leave from the DoubleTree Hotel at 2200 Freeway Blvd, Minneapolis

We are looking at having the bus come from St. Cloud. If you would be interested in boarding the bus in St. Cloud, please email the MASMS office (ruth@masms.org). Responses will help me plan the bus route!

FULL DETAILS & AGENDA WILL BE EMAILED SOON

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Vendor Corner

*Mike Remington, Inspec
MASMS Vendor Representative*



MASMS Welcomes Feedback from Vendors

As a member of the MASMS Executive Board, I can tell you that MASMS greatly values its business members and the significant role they play in the operation, growth and success of the organization. MASMS is always interested in feedback and input from all of its members, both business and educational. If you have any feedback (whether positive or negative), input, ideas, or questions, please feel free to contact me at mremington@inspec.com or (763) 546-3434. I will do my best to pass along any information to the Executive Board and/or Conference Planning Committee, and I can keep the source of the feedback confidential if you would prefer. Please do not hesitate to contact me, or the local chapter Vendor Reps, with any feedback as it is always welcomed!

WELCOME

NEW EDUCATIONAL MEMBERS

Jess Rensberry, Eagle Valley Schools
Rob Gauvin, Eden Prairie Schools
Aaron Pilaski, ROCORI Schools
Joe Belde, Nova Classical Academy
Justin TenEyck, Hutchinson Schools
Dan Hampsey, Northfield Schools

NEW BUSINESS MEMBERS

Brianna Blaskovic, Supplyworks
Charlie Holt, Daikin Applied
Michael Kopesky, Restoration Professionals
Kris Reichle, ServPro of St. Cloud
Mike Johnson, Ambe, Ltd
Wendell Finken, Ambe, Ltd
Gary Olsen, Showcase



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NOTICE ~ MASMS State Secretary Position is Open

This State Secretary position is currently open on the MASMS Executive Board.

Nominations will be taken, and the position will be voted on, at the January 10th MASMS State Meeting.

Please contact the MASMS office if you are interested in this position.

Duties as listed in the MASMS By-Laws:

1. Shall be responsible for keeping and preserving minutes of the proceedings of all meetings.
2. Shall perform such other duties as the Association President may from time to time designate.
3. Shall, in the absence of the President, President Elect and Vice President, preside at all meetings and assume all other necessary duties.



Health & Safety Section

CHANGE TO OSHA INJURY REPORTING REQUIREMENT -JANUARY 1, 2017

Summary of the new Rule:

- January 1, 2017 is implementation of new rule for Federal OSHA
- State OSHA must adopt this rule in requirements that are substantially identical within 6 months of publication
- Dependent on your establishment (building) employee size (250 employees), you will need to submit your OSHA 300 Injury Log reports online and it will be posted to the OSHA website. Establishments (building) under 250 employees may be exempt from the reporting requirements.
- The purpose for this new online submission of reports is to focus employers on improving the safety culture

Why is OSHA issuing this rule?

This simple change in OSHA's rulemaking requirements will improve safety for workers across the country. One important reason stems from our understanding of human behavior and motivation. Behavioral economics tells us that making injury information publicly available will "nudge" employers to focus on safety. And, as we have seen in many examples, more attention to safety will save the lives and limbs of many workers, and will ultimately help the employer's bottom line as well. Finally, this regulation will improve the accuracy of this data by ensuring that workers will not fear retaliation for reporting injuries or illnesses.

What does the rule require?

The new rule, which takes effect Jan. 1, 2017, requires certain employers to electronically submit injury and illness data that they are already required to record on their onsite OSHA Injury and Illness forms. Analysis of this data will enable OSHA to use its enforcement and compliance assistance resources more efficiently. Some of the data will also be posted to the OSHA website. OSHA believes that public disclosure will encourage employers to improve workplace safety and provide valuable information to workers, job seekers, customers, researchers and the public. The amount of data submitted will vary depending on the size of company and type of industry.

How will electronic submission work?

OSHA will provide a secure website that offers three options for data submission. First, users will be able to manually enter data into a webform. Second, users will be able to upload a CSV file to process single or multiple establishments at the same time. Last, users of automated recordkeeping systems will can transmit data electronically via an API (application programming interface). The site is scheduled to go live in February 2017.

Anti-retaliation protections

The rule also prohibits employers from discouraging workers from reporting an injury or illness. The final rule requires employers to inform employees of their right to report work-related injuries and illnesses free from retaliation, which can be satisfied by posting the already-required OSHA workplace poster. It also clarifies the existing implicit requirement that an employer's procedure for reporting work-related injuries and illnesses must be reasonable and not deter or discourage employees from reporting; and incorporates the existing statutory prohibition on retaliating against employees for reporting work-related injuries or illnesses. These provisions become effective August 10, 2016, but OSHA has delayed their enforcement until Dec. 1, 2016.

Compliance schedule

The new reporting requirements will be phased in over two years:

Establishments with 250 or more employees in industries covered by the recordkeeping regulation must submit information from their 2016 Form 300A by July 1, 2017. These same employers will be required to submit information from all 2017 forms (300A, 300, and 301) by July 1, 2018. Beginning in 2019 and every year thereafter, the information must be submitted by March 2. Establishments with 20-249 employees in certain high-risk industries must submit information from their 2016 Form 300A by July 1, 2017, and their 2017 Form 300A by July 1, 2018. Beginning in 2019 and every year thereafter, the information must be submitted by March 2. OSHA State Plan states must adopt requirements that are substantially identical to the requirements in this final rule within 6 months after publication of this final rule.

Link to OSHA fact sheet: <https://www.osha.gov/Publications/OSHA3862.pdf>



CPS Class Scheduled for March 2017

We have a CPS class scheduled for March 7-8, 2017 at the DoubleTree Minneapolis North (right off I694 and Shingle Creek Parkway). The CPS certification is part of the requirements for the MASMS Certification Program. We have 15 openings available for this class.

The AFE fee for this training and examination is \$500. MASMS covers the cost of hotel (if you are more than 1.5 hour drive away), breakfast and lunch both days! Study materials will be sent to you when you register. The first day of the class, and the morning of the 2nd day is a review of those materials. The afternoon of the 2nd day is the exam.

This class is a review of the study materials, and is not meant to be complete instruction. You must spend the necessary time studying the materials prior to the class.

Instructor: Maureen Mullen, MASMS CPS Certified Instructor (Rockford Public Schools)
Date: Tuesday March 7th & Wednesday March 8th, 2017
Time: 8:00 AM – 4:00 PM Both Days
Location: DoubleTree Hotel, 2200 Freeway Boulevard, Minneapolis MN

How to register:

Email the MASMS office that you will be applying for this class (ruth@masms.org) and you will be emailed the application. Fill out the application and send it back with the \$500 check (or credit card info) to the MASMS office **before January 27, 2017** (at that date, it would give you about 5-6 weeks of study time).

The MASMS office will send out your study materials as soon as your application is received and approved! If you have any questions please contact the MASMS office at ruth@masms.org



Do the Penguin Shuffle

Penguins don't slip and fall on ice...well not very often anyway! They stay on their feet and you can too by making an effort to do the **Penguin Shuffle**.

Here's how:

- Focus on getting from Point A to Point B safely.
- Walk flat footed.
- Take shorter, slower steps.
- Keep your head up and don't lean forward.
- Concentrate on maintaining balance.

Doing the Penguin Shuffle is a great way to help maximize the amount of contact between your feet and the ground. And staying completely focused on not slipping and falling will greatly reduce the chances of doing so!

Rebate Savings for YOU Now

HURRY! You only have until DEC. 31 to submit your rebate applications.

Our natural gas equipment rebate program can help you save money and energy on your projects. When you choose energy-efficient natural gas equipment you'll see year-round savings with better efficiency and an improved bottom line.

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Legislative Issue for MASMS Members

The 2017 Legislature: The Times They Are A-Changin'

The outcome of the election is a majority for Republicans in both the Minnesota House and Senate. With majority control comes the power to select Leadership, Committee structure and Committee Chairs. Organizational Caucuses occurring the week after the election concluded with Senator Paul Gazelka (Senate District 9) elected as Senate Majority Leader and Rep Kurt Daudt (House District 31A) reelected as Speaker of the House. The minority Democrats in the Senate stayed with Sen Tom Bakk (Senate District 3) who becomes Senate Minority Leader and in the House, Rep Melissa Hortman (House District 36B) was elected House Minority Leader.

The next key development to look for is what Committees are created and which members are named Chairs. The K-12 Policy and Finance Chair is prestigious, given the budget demands of the sector. Finally, around mid-December, watch for the full Committee rosters to be released.

The 2017 Session begins January 3 and concludes May 22. A 2017 - 2019 budget must be signed into law or a government shut-down would occur. For MASMS, Facility funding will be key in the K-12 Finance bill.

Employment Opportunities:
Check it out at www.masms.org
New postings weekly.

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Legislative Info for MASMS Members

Meet the new K-12 Finance Chairs

Both House and Senate Majority Republicans have announced their committee chairs - in K-12 there will be one new name and one familiar name. Members will be familiar with Rep Jennifer Loon, who has chaired the K-12 Finance Committee for the last two years. Rep Loon has been in the Legislature since 2008 and represents Eden Prairie.

The Senate K-12 Finance Chair will be new, given the outcome of the election. Previous Chair, Sen Chuck Wiger, is now replaced with Sen Carla Nelson. Senator Nelson represents Rochester and outlying areas to the South, East and North. She has been in the Legislature since 2002 when she was elected to the House, and in 2010 she moved to the Senate, where she has now been reelected twice. Although she has not sat on K-12 Finance the last two years, she is very familiar with education issues generally. MASMS looks forward to developing strong rapport with these Chairs.

Legislative Issue for MASMS Members After the Election ~ What should MASMS members do now?

1. Know who your legislators are - your State Senator and your State Representative. This election directory is currently the best tool to identify your legislators, by checking your legislative district number - <http://www.house.leg.state.mn.us/hinfo/leginfo/eledir16.pdf>. The State website that matches addresses to legislative districts is not yet updated to reflect the incoming 2017-2018 Legislature. That website should be updated by January. NOTE: you can still use the "Who Represents Me?" website to find your Senate and House District - <http://www.gis.leg.mn/iMaps/districts/>
2. Reach out, introduce yourself as a constituent, tell your newly elected legislator some of the issues with your school facilities.
3. When the new K-12 Committee rosters are released, look carefully at the Chairs and all the members on the Committees. Ask yourself, do I know any of these people?
4. Beginning message - tell them about MASMS, that we are a resource on school facilities, and that there was a School Facilities Workgroup with recommendations, some were left undone.



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Wi-Fi network clocks: An affordable, plug-and-play option for synchronized time.

Submitted by: Tom Nelson, American Time

Accurate clocks are everything in a school: They keep class start and end times in sync, they ensure that release times coincide with bus schedules, and they keep the entire day running smoothly – but only if the clocks are all synchronized to show the same, precise time.

Wi-Fi network clocks are relatively new and a little-known option for synchronizing time throughout a school. Instead of a master clock controlling the time that's displayed on the clocks in the building, Wi-Fi clocks simply retrieve a regular time signal from your network server to stay on the right time. And because of the staggered wake time during which they retrieve the signal, there is no impact on or slow-down of your Wi-Fi network.

Wi-Fi clocks rely on the existing infrastructure of your 802.11n (b/g compatible) wireless network, so there's no need for a system controller, master clock, wires, cables, license fees or managed services. All you need is a wireless router. Clocks arrive preconfigured to your network, which means you don't need an engineer to install them – simply hang them on the wall and they will detect and adjust to your server's time signal (and adjust automatically twice each year for daylight saving time!).

The simplicity of installation and the avoidance of capital expenses give schools an alternative, affordable option for synchronizing clocks and keeping accurate time.

Schools of all sizes around Minnesota are currently relying on Wi-Fi clocks. St. Cloud State University, the second-largest public university in the state, installed Wi-Fi clocks in eight buildings throughout its 100-acre campus. The university now has precise time with no discernible impact on the speed of its Wi-Fi network. Furthermore, it saves on maintenance costs thanks to the clocks' lithium-ion battery booster pack and five-year battery life.

Don't miss the benefits of synchronized clocks for your school because the cost or infrastructure of a traditional time system appears challenging. If your building or campus has great wireless coverage, Wi-Fi clocks are an affordable, plug-and-play option to consider.



Looking for a Mentor?

Meet once a month with your MASMS Mentor or phone contact only or contact only when issues arise when you need some advice on, etc.

Contact the MASMS office at ruth@masms.org if you would like to find a MASMS mentor!

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TURF AND GROUNDS IS YOUR INTEREST?

Be sure to read this!

As a MASMS member you are automatically a member of MTGF—the Minnesota Turf and Grounds Foundation.

The Minnesota Turf and Grounds Foundation (MTGF) is a non-profit organization that was formed in 1993. It is a partnership of seven turf and grounds related associations (of which MASMS is one of) and the University of Minnesota.

MTGF CLIPPINGS is the official publication of the Minnesota Turf and Grounds Foundation. With a collective readership of over 2,700 individuals, it is the premier publication serving turf and grounds professions in Minnesota,

All MASMS members can email jeff.tutinen@mtgf.org to get on to the mailing list for the Clippings. Then they will receive the Clippings magazine and news letter quarterly, and it's all free.

MTGF Clippings

OFFICIAL PUBLICATION OF THE MINNESOTA TURF AND GROUNDS FOUNDATION
VOL. 34, NO. 1
SPRING / SUMMER 2016

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Mark Your Calendar!

December 13, 2016 Metro Chapter Meeting, Minneapolis
December 14, 2016 So. Chapter Meeting, Cabela's Owatonna
December 15, 2016 Northern Chapter Meeting – Brainerd
December 28, 2016 NW Chapter Meeting—Thief River Falls
January 10, 2017 State Meeting, Minneapolis MN
January 19, 2017 Northern Chapter Meeting – Brainerd
February 14, 2017 Day on the Hill, State Capitol
February 15, 2017 Southern Chapter Meeting
February 16, 2017 Northern Chapter Meeting – Brainerd
February 22, 2017 NW Chapter Meeting—Thief River Falls
March 14, 2017 Metro Chapter Meeting, Minneapolis
March 16, 2017 Northern Chapter Meeting – Brainerd
April 11, 2017 Metro Chapter Meeting, Minneapolis
April 19, 2017 So. Chapter Meeting
April 20, 2017 Northern Chapter Meeting – Brainerd
April 26, 2017 NW Chapter Meeting—Thief River Falls
May 9, 2017 State Meeting

Mark Your Calendars! MASMS Custodial Days

Metro Chapter	June 14-15, 2017	Orono Schools
North/NW Chapter	June 20, 2017	Location TBA
Southern Chapter	June 22, 2017	Mankato Schools