



The "Tool Box" for Educational Facility Management Professionals

What is Day on the Hill?

MASMS Day on the Hill is an event held annually at the Minnesota State Office Building. Each year, MASMS members from around the state join together to discuss upcoming legislation and advocacy. MASMS members discuss legislative priorities with their individual Senators and Representatives.

Why Should MASMS Members Attend Day on the Hill?

Minnesota legislators rely on the expertise of MASMS members to do their jobs ~ which is making the right decisions.



MASMS HALF DAY ON THE HILL

Tuesday April 12, 2016

- 9:00 AM Meet at the Double Tree by Hilton, 2200 Freeway Blvd, Minneapolis MN
- 9:15 AM Board a Bus to the State Capital
- 10:00 AM Update on 2016 Legislature (Randy Morris)
- 10:15 AM Group Meeting with Key Legislators
- 10:45 AM Members meet with their Legislators (MASMS will have a talking point sheet available to use when you meet with your legislator.
- Noon Board Bus to go back to Double Tree by Hilton Hotel; will have lunch on the Bus

If you plan to attend, you should call your Legislators, indicating you are coming for a Day on the Hill on Tuesday April 12th and ask if they would have a few minutes to meet with you in the 10:30AM - 12:00PM time frame. Click here for the most current phone numbers for all legislators: <http://www.house.leg.state.mn.us/hinfo/leginfo/memroster.pdf>
They recommend that calls be made in early March.

Please take a moment to register that you will be attending Day on the Hill. We encourage you to meet with your own Senators and Representatives to advocate for public school building and grounds issues.

To register for this event go to www.masms.org and select "Member Login" (Top of the window). Enter your username (first initial and last name; Enter password "masms" (unless you changed it). Select "Meeting Registration"; Select "Day on the Hill"; Enter your name and organization.

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New MASMS Business Members

Kalyn Koster, Service Solutions Center

MASMS Southern Chapter News

The MASMS Southern Chapter has a new President ~ Congratulations to Paul Clauson of Kenyon ~ Wanamingo ISD #2172. He was voted in as the new president at the February chapter meeting. He will start the new position in July.

Thank you to outgoing president Steve Anderson from Albert Lea Schools, for his dedication as president of the Southern Chapter!

MASMS Northern Chapter News

The MASMS Northern Chapter has a new President ~ Congratulations to Earl Wolleat, Brainerd Schools. He was voted in as the new president at the February chapter meeting. He will start the new position immediately.

Thank you to outgoing president Doug Slininger from Ada-Borup Schools, for his dedication as president of the Northern Chapter!

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In Memory....

John Krueger a long time MASMS member from Alden-Conger Schools, passed away.

Funeral services for John W. Krueger, age 55, of rural Alden were held on Saturday, February 20, 2016 at the Concordia Lutheran Church of Pickerel Lake.

John died on Monday, February 15, 2016 at his home. John William Krueger was born on August 2, 1960 in Albert Lea, the son of Henry W. and Hilda (Fogel) Krueger. . John graduated from Alden-Conger High School in 1978. He began farming the Krueger family farm after high school. On November 11, 1989 John was united in marriage to Lynn Osmundson at St. John's Lutheran Church in Mapleton. **John worked as the Chief of Maintenance for the Alden-Conger Public Schools.** He served on the Alden Township board and had for many years. He was a member of the Albert Lea Rifle and Pistol Club. . Blessed be his memory.

Survivors include his wife Lynn, sons Mark and Ross Krueger

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Saint Patrick's Day

is a cultural and religious celebration held on March 17th, the traditional death date of Saint Patrick, the foremost patron saint of Ireland.

Saint Patrick's Day was made an official Christian feast day in the early 17th century and is observed by the Catholic Church, the Anglican Communion (especially the Church of Ireland), the Eastern Orthodox Church, and Lutheran Church.

The day commemorates Saint Patrick and the arrival of Christianity in Ireland, and celebrates the heritage and culture of the Irish in general.

Celebrations generally involve public parades and festivals, céilíthe, and the wearing of green attire or shamrocks. Christians also attend church services and the Lenten restrictions on eating and drinking alcohol are lifted for the day, which has encouraged and propagated the holiday's tradition of alcohol consumption.

Saint Patrick's Day is a public holiday in the Republic of Ireland, Northern Ireland, the Canadian province of Newfoundland and Labrador, and the British Overseas Territory of Montserrat. It is also widely celebrated by the Irish around the world, especially in Great Britain, Canada, the United States, Argentina, Australia, and New Zealand.





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Check it out at www.masms.org
We have new postings weekly.

Who are we?

We, as an organization, have one major thing in common. CHILDREN!

Our task and major objective is the safety of children and by properly cleaning and maintaining the school buildings, all people who use the building fall under the same umbrella of protection we provide for the children who are students in the schools.

These buildings are some of the oldest buildings in your communities and their integrity and maintenance are a tribute to the work we do everyday to protect the community investment in these buildings.

Custodians and Maintenance personnel are working day and night to make sure these buildings and each individual classroom is ready for the task at hand and that is education.

When we do our job right, Teachers are able to apply their trade and teach children, Administrators can tend to the business of running the school and cafeteria personnel can properly feed children without worry if equipment is operating properly.

Members of our organization are the first in the buildings in the morning and the last to leave at night. You can find us there on the weekends tending to sporting events and in the middle of the night, plowing snow and shoveling snow off the sidewalks to make it safe for all to walk and drive.

They are checking the heat, water safety, Indoor Air Quality, Pesticide Use. You'll find them on the roof checking for leaks and maintaining equipment. You'll find them on ladders changing light bulbs or testing emergency equipment and fire detectors or changing ceiling tiles.

They mow the lawns, plant and water flowers, maintain the athletic fields for all sporting events. The list goes on and on.

Plainly speaking, the condition of the school buildings is a direct reflection of our organization and the members involved and their teams of dedicated Custodians and Maintenance personnel.

**Say thank you to your staff
by sending them to Custodial/
Maintenance/Grounds days!
See Page 10 for details.**

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Boot Camp Class ~ February 2016

**247 MASMS Members have
taken Boot Camp
since 2011!**



2016 Boot Camp Instructors (left to right):
 Laura Masley, Elk River Schools
 Chis Pint, Rosemount-Apple Valley-Eagan Schools
 Mike Boland, No. St Paul-Maplewood-Oakdale Schools
 Scott Hogen, Mankato Schools

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MASMS July 2016 Boot Camp

Wednesday July 20th and Thursday July 21st, 2016 —8:00 AM to 4:00 PM (Dinner at 6:00 PM on Wednesday evening) at the Holiday Inn, St. Cloud, MN.

Cost: MASMS will cover the cost of this training. This includes cost of class, hotel room for Wednesday night (and Tuesday night if 1.5 hour drive), and all meals. (Meals include: Wednesday lunch and dinner; Thursday breakfast & lunch; break for both days.)

Boot Camp Information:

The MASMS Boot Camp is specifically designed to provide training for facility professionals. The training will be of great value for newly employed facilities managers or seasoned veterans. Custodial—Grounds—Maintenance Management—Security—Health & Safety—Transportation

Contact Ruth at the MASMS office to register. Ruth @ masms.org or 320-685-4585

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If you are interested in having a mentor, please contact the MASMS office. We have many people who have expressed an interest in being a mentor ~ they are here to help!

Just let us know, and we can make the connection!

*"There is no lack of
KNOWLEDGE
 out there...
 Just a shortage of
 asking for
HELP"*

7 Tips On Creating Workplace Motivation

1. Change

There's nothing like changing things to really get the juices going. You don't want to change things just for the sake of changing; however, you want to change things that don't work well.

2. Goals

Many times, the lack of motivation is due to a lack of direction or goals. Sit down and figure out what would really get you up in the morning and make that your goal. **SMART for goals = Specific, Measurable, Actionable, Resonate, and Time.**

3. Be Accountable

The vast majority of us want to do things but we're really lazy about doing them. It's often easier to diet or workout with someone because we have a person that is looking for us to perform. Find someone to hold you accountable to yourself and be willing to trade off the favor.

4. Clean Up Your Own Internal Litter

We all have baggage, but sometimes we have so much of it cluttering up our life that it bogs us down and we fail to see what's possible.

5. Surround Yourself With The Right People

Hang out with people who are inspired and motivated as it will be contagious.

6. Research The Issue

Find out from others what motivates them. In the process, you may hear something that would really be great for you. Don't be afraid to copy what works.

7. Cop An Attitude

Motivation creates more motivation. Look for it and it will be there. We often get hung up about our ability to control things in the workplace. The one thing we can control is our attitude and approach to various workplace challenges.



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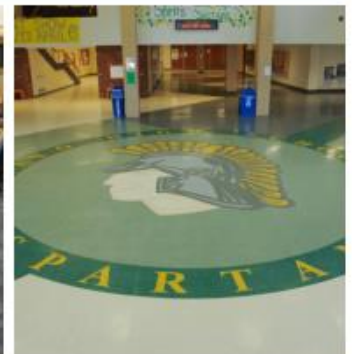
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Health & Safety Section

The MASMS Health & Safety Committee supplies information for this section each month. If you have a specific topic you would like to see covered, just let the MASMS office know (ruth@masms.org).

Toolbox Talks ~ Click here for Toolbox Talk Topics:

www.masms.org

Click on Health & Safety Toolbox Talks on the left!

This month's feature is Forklift Safety!



Vendor Corner

*Mike Remington, Inspec
MASMS Vendor Representative*



Know – Like – Trust

I am a big believer in something I learned from Dick Phillips many years ago – there is a process to developing a successful relationship with a client that involves three main steps: Know, Like, and Trust. First, a client needs to Know about you and your company and what services or products it provides. If they don't Know about you or your company, it is nearly

impossible to have them as a client. The majority of marketing efforts are related to this Know phase.

The second step is Like: they need to Like you and what you do for them. If they don't Like you, it is unlikely the client will continue to use your firm.

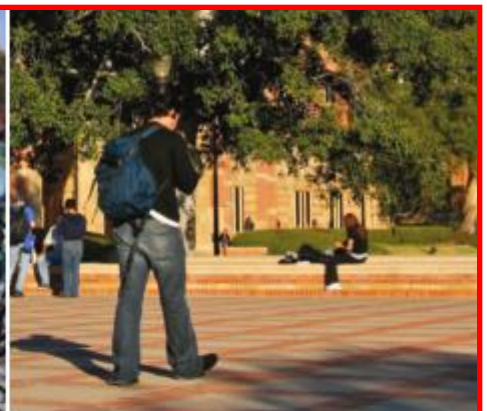
The last, and most difficult to achieve step in the process is Trust. You can develop Trust by consistently delivering what you promised the client in a professional and ethical manner. This last step can take years to achieve, but is critical for a truly successful long-term relationship with any client.



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MASMS Tom Robinson Memorial Scholarship Program 2016

The MASMS Scholarship Committee is accepting essays from sons and daughters of all dues-paying and life members of MASMS who are high school seniors graduating in 2016 or are currently a post-secondary student attending a post secondary school in the United States.

The MASMS Tom Robinson Memorial Scholarship program is in memory of a long time employee with the Hopkins School District in the field of maintenance. He was instrumental in writing software for the State Department of Energy, and served on multiple MASMS committees for many years.

How to Apply

Complete the application form and your essay by March 15, 2016. Go to www.masms.org and select RESOURCES on the left hand side, then select "Scholarships" to download the form. All information will be reviewed by the MASMS Scholarship Selection Committee. Awards will be announced by letter in early May 2016. *(Please note that all information is confidential.)* Checks will be issued after proof of school enrollment has been received.

Scholarship Awards

The number of scholarships awarded will be based on available funds. Awards will range from \$250 to \$2000 per person. Last year MASMS awarded \$15,000 to twenty applicants. We expect to be able to award the same amount this year!



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MASMS CALENDAR

March 8, 2016, Metro Chapter Meeting

March 17, 2016, Northern Chapter Meeting – Brainerd MN

April 12, 2016, Metro Chapter Meeting

April 13, 2016, Southern Chapter Meeting - Marshall SWSC

April 21, 2016, Northern Chapter Meeting – Brainerd MN

April 27, 2016, Northwest Chapter Meeting – Thief River Falls MN

May 10, 2016, State Meeting—Location TBA

June 15 –16, 2016 Metro Chapter Custodial Days—Orono MN

June 21, 2016 Northern/NW Chapter /Custodial Day—Duluth MN

MASMS OFFICE

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Email: ruth@masms.org

To unsubscribe from this newsletter, please contact ruth@masms.org

MASMS Custodial ~ Grounds ~ Maintenance Days ~ June 2016

Each year MASMS holds custodial days in three parts of the state.

Here are the dates! This is a great way to thank your Custodial, Maintenance & Grounds Staff. Give Them A Day of.... Networking ~ Education

Vendor Information ~ Door Prizes ~ Great Food ~ Fun

Just \$25 a person! (Non-MASMS Members \$30) Registration Includes Snacks & Lunch!

June 15 –16, 2016 Metro Chapter Custodial Days being held in Orono Minnesota.

June 21, 2016 Northern/NW Chapter /Custodial Day is being held in Duluth Minnesota.

This event moves every second year from the NW side of the state to the NE side of the state—we are hoping that everyone can attend, however by moving it between these two areas it may allow different members to attend that would not be able.

June 23, 2016 Southern Chapter Custodial Day—Mankato Minnesota

Watch for the registration forms— in your mail box in April!