

August



2015

COMMUNITY NEWS

*Serving Northern Minnesota Communities
Hill City, Jacobson, and Swatara*

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School Opens

Tuesday, September 8, 2015 at 8:25 a.m., students in grades 5-12 will begin their first day of classes and students in grades K-4 will have scheduled parent conferences. Grades K-4 will not begin classes until Wednesday, September 9, 2015.

Crosswalk for Walkers

We ask all students who walk to school to use the following crosswalks: students who live on the north end of town should cross at Ruthie's Restaurant; students who walk from the south end of town should cross by the cafe on the north side of Lake Avenue and Highway 169, opposite the Masonic Hall. Other crosswalks have been painted on 678th Street (County Road 74) to aid students crossing there. All crosswalks lead to the school walkway. **PARENTS, PLEASE INSTRUCT YOUR CHILDREN TO USE THE WALKWAY, NOT THE ROAD PAST THE OLD SCHOOL.** The traffic on that road from people driving to and from school, as well as buses coming to school, make it hazardous for your children to walk there.

Help us keep our children safe!

Transportation

If you are new to the area or have moved since the last school year, please contact the school office at 697-2394, ext. 100 to inform us of the change. Prior to school starting you will be able to check Parent Portal as to bus pick up time.

School Hours

8:25 a.m. to 3:06 p.m. for students

New Student/Parent Information

If you are new to our school district, please come in any time in August prior to Monday, August 17, 2015 from 8 - 3 a.m. to register your student(s) and fill out the necessary forms, to obtain transcripts, and take care of other items needed to start the school year or call the school office at (218) 697-2394 ext. 100. This is very important so your son or daughter is ready for the opening day of school.

Lunch/Breakfast Application Form and Information

Information and an application for our food service program is contained on pages 9-12 in this Newsletter, but can also be found on parent portal.

**LUNCH AND BREAKFAST
WILL BE SERVED
THE FIRST DAY OF SCHOOL.**

General Information Continued...

School Closing/Emergency Information

The safety and health of all students is our first concern. When an emergency occurs (fire, tornado, etc.) students and faculty will be retained at school until the emergency is over. Buses will not be dispatched unless authorized by the Superintendent because they might interfere with emergency vehicles. For this same reason, parents are requested **NOT TO PICK UP THEIR STUDENTS**. All safety precautions will be taken. During bad weather (ice, snow, etc.) the radio stations RADIO USA 99.9 FM, KOZY 1320 AM; WTBX 94 FM; and KMFY 97 FM will be notified the night before or in the morning before 6:30 a.m. and a message will be sent out on our **alert system**. If you do not receive the alerts, you may contact Patty Sawdey at 697-2394, ext. 104. If school is closed during the school day, the radio stations are notified and announcements are made immediately. **PLEASE DO NOT CALL SCHOOL OFFICIALS OR THE RADIO STATIONS!**

Each student will be verifying Emergency Information we have on file, during the first week of school, so please make sure you check the emergency information so we will have accurate information for the alert system. This will give both the school and your child information as to where he/she should go if school is closed, or who to contact in the event of any type of emergency. Call the school office if you have any questions.

School Visitors Policy

You have an “open invitation” to visit our school at any time. We ask that you “sign in” at the main office as you arrive, as state and district policy require. Visitors will then be given a visitors identification pass, and assisted in finding their destination. Come and visit us whenever possible. We welcome you and encourage your support and involvement.

Lockers and Locks

Lockers will be assigned the first day of school to students in grades 4-12. All students in grades 6-12 will be given a lock to use on their locker and we encourage them to use them, as school and personal materials and belongings in a student’s locker are the responsibility of the student. Locks from home are **not** permitted on school lockers.

Calendars

A school calendar for this year is contained on page 4 in this Newsletter. Please **save** for future reference.

Student/Parent Handbooks

Handbooks are available for all students and will be given out the first day of school. Please review this with your student. Additional copies are available in the office.

K-12 Breakfast/Lunch

Hill City School will be offering breakfast to all students in Grades K-12. Students may eat breakfast when arriving at school or getting off the bus. Breakfast will be served starting at 8:00 a.m. until 8:26 a.m. Prices for breakfast for this school year are contained in this newsletter.

There will be “NO” charging of food, so please make sure your child(ren) have money for breakfast and/or lunch on the first day of school.

If you have any questions concerning food service, please contact Shawn Kingsley at 697-2394, ext. 112.

IMPORTANT

Independent School District No.2 encourages ALL families, regardless of income, to fill out the Application for Educational Benefits form which is included in this newsletter or can be found on parent portal. If you qualify, the school district receives additional educational funds and discounts which reinforces programs such as Title One (help with math and reading). The information you provide is completely private and confidential. Please contact Shawn Kingsley at ext. 112, if you have questions.

2015/2016 Annual Census

The State Law mandates that all school districts have an accurate school census of children between the ages of 0 and 4 years of age, living within the district. The Census Form on the lower portion of this page should be filled out for ALL FAMILIES with children between the ages of 0 to 4 living in School District No. 2. Completed forms may be sent to: Independent School District No. 2, Attn: Jess Lathrop, 500 Ione Ave, Hill City, MN 55748. If you have any questions, please contact Lynn in the School Office at 697-2394, ext. 100.

Name of Living Parents or Guardian: _____ (Last) _____ (First) _____ (Mi) _____ (Mailing Address) _____ (Phone)

Father _____

Mother _____

Guardian _____

| Names of Children Oldest to Youngest | Sex | | Place of Birth | Date of Birth | | | Birth Verification | Attendance Status | | Special Needs | |
|---|-----|---|----------------|---------------|-----|----|-----------------------|-------------------|------------------|---------------|----|
| | M | F | | Mo | Day | Yr | | Gr. Last Yr | Out of School | Yes | No |
| First | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
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ISD #2 HILL CITY SCHOOL

| | | Ext |
|---------------------------|----------|-----|
| District Office | 697-2394 | 100 |
| Transportation (Nor-tran) | 246-3434 | |
| Maintenance | 697-2394 | 108 |
| Community Education | 697-2394 | 172 |
| Counselor | 697-2394 | 110 |
| Food & Nutrition | 697-2394 | 112 |
| Athletic Director | 697-2394 | 107 |
| Early Childhood Offices | 697-2394 | 171 |
| Early Childhood Classroom | 697-2394 | 177 |
| Library | 697-2394 | 160 |
| Nurse | 697-2394 | 102 |

WEBSITE:

www.hillcity.k12.mn.us

School Day Schedule:

| | |
|--------------|----------------|
| Start | Dismiss |
| 8:25 AM | 3:06 PM |

2015-2016 School Calendar

August

| M | T | W | T | F |
|----|----|----|----|----|
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

September

| M | T | W | T | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

9/7 Labor Day

October

| M | T | W | T | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

10/15 & 10/16 Fall Holiday

November

| M | T | W | T | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

11/17 & 11/19 Evening Conferences

11/26 & 11/27 Thanksgiving

December

| M | T | W | T | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

12/23 thru 12/31 Winter Holiday

February

| M | T | W | T | F |
|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | | | | |

2/12 Elementary Conferences

2/15 President's Day

April

| M | T | W | T | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

June

| M | T | W | T | F |
|----|----|----|----|----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | |

Student Days *Teacher Days

| | | |
|--------|-------------|-----|
| Qtr 1: | 42 | 45 |
| Qtr 2: | 47 | 49 |
| Qtr 3: | 39 E/40 S | 42 |
| Qtr 4: | 43 | 44 |
| | 171 E/172 S | 180 |

January

| M | T | W | T | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

1/1 Winter Holiday

March

| M | T | W | T | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

3/24-3/28 Spring Holiday

May

| M | T | W | T | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

5/30 Memorial Day

First / Last Day of School

Holiday / No School

End of Quarter

Teacher Workshop/No School

No school for elementary on Feb. 12 due to conferences during the day

Graduation: June 3, 2016

Students in Grades K-5

Students in grades K-5 should arrive at school no earlier than 8:15 a.m. unless they are planning to eat breakfast or need to go to the office. In that event, they can arrive at 8:00 a.m. for breakfast. Upon arrival at 8:15, they should go directly to their classroom. Students in grades K-4 will have individual conferences scheduled with their teacher on the first day of school. **Please do not send your child(ren) in grades K-4 to school on the bus the first day of school.** We look forward to meeting students, along with their parents, at their conference. If you have any questions, please call us at (218) 697-2394.

Breakfast and lunch will be served on the first day of school. Parents, please enclose your child's lunch/breakfast money in an envelope, clearly marked with the child's name, grade and what the money is for. Complete information on the food service program is contained in this Newsletter.

Parents of KINDERGARTEN Students

Hill City School is pleased to offer summer transition sessions for your child entering kindergarten this fall. This is an excellent opportunity for your child to become familiar with, and feel comfortable in the kindergarten classroom. Kindergarten Transition Sessions will be held later in August in the Kindergarten Room. Letters regarding these sessions will be sent out to each family as to the specific dates and times, so if you do not receive a letter during the first week of August and you have a student that will be entering kindergarten, please call the school office at 218-697-2394, ext. 100.

We have found that children who attend these kindergarten transition sessions are far more comfortable the first days of school because they are familiar with the environment, the teacher, and the routines. We strongly recommend your child attend one or both of these sessions.

Kindergarten Information

Hill City kindergarten students will once again attend school every day for full days. Parents are reminded to furnish their child's birth certificate and immunization record if they have not already done so.

Students in Kindergarten have an opportunity to participate in a special milk program designed for students in Kindergarten. The fee for the year-long milk program is \$20.00. The School District requests that parents/guardians pay the \$20.00 separate from their lunch/breakfast money as this is a different program. Please label your envelope "Kindergarten Milk" and send to school with your child on the first day of school.

If you have any questions regarding this milk program, please call Shawn Kingsley at (218) 697-2394 ext. 112.

School Supplies

There is a school supply list on the school website at www.hillcity.k12.mn.us, hover over "Parents," then scroll down to School Supply Lists. Then look at the column for the grade of your child(ren) for those supplies that are marked as required.

There will be some school supplies at the school on September 8 when parents are scheduled for conferences, that will be available for you to take for the students, due to donations to the school.

High School Students

All students in Grades 6-12 will meet in the gymnasium at 8:25 a.m. on Tuesday, September 8, for a general meeting and Grade 5 will report directly to their classroom. Following that, Grades 6-12 will meet with their own classes and advisors in class meetings. Policies and procedures will be explained and other necessary items taken care of at the beginning of the new school year.

Middle School and Secondary School Supplies

There will be some school supplies at the school on the first day of school that will be available for students to take, due to donations to the school.

- Tennis shoes for gym (Grades 6-12)
- Paper
- Pencils and Pens
- Ruler
- Folders for papers, assignments, etc.

Seventh and eighth grade students should look on the school website at www.hillcity.k12.mn.us, hover over "Parents," then scroll down to School Supply Lists. There is a list of supplies needed on the far right. Other individual teachers may have specific supply requests for their classes, and will notify the students of those requirements during the first days of school.

Football Season Begins

Practice will begin on Monday, August 10, 2015, at 8:00 a.m. for all prospective football players in grades 9-12. 7th and 8th graders are welcome to come.

Practice for 7th and 8th graders will start on Monday, August 24, 2015 at 2:00 p.m.

Athletic Physicals

All students are required to have physicals before they can participate in sports at Hill City High School. Ideally these physicals should be done in 7th and 10th grade or every three years. Forms are on the School's website or in the office. You can check on parent portal to see the date of your last physical on file. Check with your coaches if you have any questions or concerns.

Parent/Student Meeting

There will be an **important** parent/student meeting, for all those playing sports, on Wednesday, August 5th. Collection of paperwork and fees will start at 6:00 p.m. for students playing volleyball and football. The parent meeting will follow. The Activity Handbook and sports forms can be printed off the school website at <http://www.hillcity.k12.mn.us> or you can stop into the school office to pick up the forms.

Volleyball Season Begins

Attention all students in grades 6-12 interested in participating in volleyball for the 2015-2016 season, the first day of volleyball practice is Monday, August 10, 2015 at 8:00 a.m. for grades 9-12 and grades 6-8 will start the following week. An Instant Alert will be sent out for date and time.

Athletic Calendar

Watch for the September Newsletter for an athletic calendar.

Fall sports will begin soon. Individuals participating in sports should read the following policy governing athletic fees and equipment protection deposit. In addition, all athletes are required to have a sport physical every three years. Please call the school to verify sport physical dates.

Policy Governing Athletic Fee and Equipment Protection

Fees will be required for participation in the following athletics:

| | |
|------------------|------------------|
| Boys Football | Girls Basketball |
| Girls Volleyball | Boys Baseball |
| Boys Basketball | Girls Softball |

*No athlete may participate in practice or contest until all financial obligations are fulfilled.

| | | |
|---------------|---|--|
| 6th-8th grade | - | <u>\$35.00 per sport</u> |
| 6th-8th grade | - | equipment down payment (to be reimbursed when all equipment is handed in) <u>\$25.00</u> |

**** Please write separate checks for the sport fee and the equipment deposit.**

| | | |
|------------------|---|---|
| 9th - 12th grade | - | <u>\$45.00 per sport</u> |
| 9th - 12th grade | - | equipment down payment (to be reimbursed when all equipment is handed in) <u>\$100.00</u> |

**** Please write separate checks for the sport fee and the equipment deposit.**

* Participation fee payments will have a family cap of \$150.00/year.

* All checks for equipment down payment would not be cashed unless a student intentionally destroys their uniform or the uniform is lost/stolen.

** (No family cap on equipment)

* Equipment down payment checks will be returned to the athlete if all materials are handed in.

* *Please Note:* If the cost of the damaged or lost/stolen uniform/equipment exceeds the uniform down payment, the athlete and the parent/guardian will be responsible for any additional payments needed to replace it.

* ISD #002 administration will follow the policy governing student fee collection in the event of lost, stolen or abuse fine that are not paid in full.

Adopted by the Board of Education July 23, 2001.

BREAKFAST AND LUNCH PROGRAM 2015-2016

On June 22, 2015, the Hill City Board of Education set lunch and breakfast prices for the 2015-2016 school year. Prices will be as follows:

| BREAKFAST: | | LUNCH: | |
|---------------|--------|---------------|--------|
| Reduced | \$0.00 | Reduced | \$0.00 |
| K | \$0.00 | K | \$2.05 |
| 1-5 | \$1.50 | 1-5 | \$2.05 |
| 6-12 | \$1.60 | 6-12 | \$2.25 |
| Adults | \$2.00 | Adults | \$3.60 |
| Extra Serving | \$1.00 | Extra Serving | \$1.50 |
| Extra Milk | \$0.55 | Extra Milk | \$0.55 |

IMPORTANT: Lactose-reduced milk will be provided upon written request of a parent and/or physician.

For those families whose income falls within the guidelines set by the Federal Lunch Program and Breakfast program, an application form and informational letter is included with this Newsletter or you can use the on-line application on Parent Portal by going to the School's Website at www.hillcity.k12.mn.us and hover over Parents.

The Hill City School currently uses Campus Food Service System. This system is integrated with our current Campus Student Software.

Food Service Account Info

1. Each student is assigned a PIN number.
2. There is **individual** student accounts instead of family accounts.
3. Parents are able to view account balances on line via Parent Portal.
4. Students may make deposits to their account in the school cafeteria or pay on-line on parent portal.
5. Every deposit **must** have the students name and account number on it.
6. Families with more than one child in the district only need to send one check per family and it will be divided evenly between the number of student accounts you have unless you note otherwise.
7. Families are encouraged to bring enough money for a weeks worth of meals and in the elementary, also include money needed for milk breaks that are offered daily.
8. Each time a student has a meal, the food service program will deduct the amount of the meal directly from their account.
9. Students enter their PIN# each meal and also when they purchase ala carte items.
10. Parents will be able to limit the number of ala cart items their child can purchase per day. A student will not be allowed to purchase ala carte items if they have a negative balance.
11. There is **no** charging of food within the food service department.
12. All existing balances will transfer to the next school year.
13. Low balance notices will be mailed to you.
14. Credit cards are not accepted at this time.
15. This system will give us better ease to note students with food allergies.

Students in grades K-5 will again have a milk break each day. If you wish to have your child participate in this break, or be able to have an extra milk with his/her lunch at noon, please be sure to send \$5.50 for 10 milks, or \$.55 per day. One milk is provided for with lunch, but any extra milk must be paid for. Lactose-reduced milk will be provided upon written request of a parent and/or physician. Send these requests to Shawn Kingsley, Food Service at Hill City School.

NOTE: A special milk program will be available for KINDERGARTEN STUDENTS ONLY for milk break. One carton of milk per day will be available to kindergarten students for milk break at a reduced rate. The fee for this year-long program is \$20.00. Please send this payment with your Kindergarten student on the **first day** of school and **please also keep this payment separate from any lunch/breakfast money.**

Although we encourage students to eat the entire lunch being served, Hill City School has adopted the "Offer vs. Serve" policy for students in grades K-12, which allows a child to refuse one or two items which would not be eaten and which would end up in the garbage can. Parents, you can help by encouraging your child to try a small portion of a new or unfamiliar food, and by going over the menu with your child to help him/her decide what to eat each day.

Students in grades 6-12 will be able to sign up for pizza as your main meal. A sign-up sheet will be available in the cafeteria until 9:00 a.m. each day. Juice is offered for sale each day, and other items will be added after the opening of school. The salad bar will be served daily.

Please complete the application form found in this Newsletter and return it to the school as soon as possible or use the on-line application on Parent Portal. This will enable us to have your child's meal account prepared on the first day of school. If you have any questions regarding the lunch or breakfast programs, please call Shawn Kingsley at the Hill City School, 697-2394 ext. 112.

INDEPENDENT SCHOOL DISTRICT NO. 2
500 IONE AVENUE
HILL CITY, MN 55748

Dear Parent/Guardian:

Our school provides healthy meals each day. Breakfast costs are free for grade K, \$1.50 for grades 1-5 and \$1.60 for grades 6-12; lunch costs \$2.05 for grades K-5 and \$2.25 for grades 6-12.

Your children may qualify for free or reduced-price school meals. To apply, complete the enclosed Application for Educational Benefits following the instructions or log on to Parent Portal for the on-line application. To log on to Parent Portal, go to www.hillcity.k12.mn.us, hover over "Parents" and choose "Parent Portal". A new application must be submitted each year. At public schools, your application also helps the school qualify for education funds and discounts.

State funds help to pay for reduced-price school meals, so all students who are approved for either free or reduced-price school meals will receive school meals at no charge. State funds also help to pay for breakfasts for kindergarten students, so all participating kindergarten students will receive breakfasts at no charge.

Students attending schools that participate in the Community Eligibility Provision, Provision 2 or Provision 3 will receive school meals at no charge without an application. However, at public schools, a completed application is still needed to help the school qualify for education funds and discounts.

Return your completed Application for Educational Benefits to: **Attn: Shawn Kingsley, ISD #2, 500 Ione Avenue, Hill City, MN 55748**

Who can get free school meals? Children in households participating in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), and foster, homeless, migrant and runaway children can get free school meals without reporting household income. Also, children can get free school meals if their household income is within the maximum income shown for their household size.

I get WIC. Can my children get free school meals? Children in households participating in WIC may be eligible for free school meals. Please fill out an application.

May I apply if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens for your children to qualify for free or reduced-price school meals.

Who should I include as household members? Include yourself and all other people living in the household, related or not (such as grandparents, other relatives, or friends).

What if my income is not always the same? List the amount that you normally get. If you normally get overtime, include it, but not if you get overtime only sometimes.

Will the information I give be checked? Yes, and we may also ask you to send written proof.

How will the information be kept? Information you provide on the form, and your child's approval status for school meal benefits, will be protected as private data. Your child's approval status for school meal benefits may be shared with other nutrition, education or health programs that offer benefits based on approval for school meals – for more information see the back page of the Application for Educational Benefits. Let us know if you do not want your information shared for benefits from other programs.

If you have other questions or need help, call (218) 697-2394 or (800) 232-2394.

Sincerely,



Dean Yocum, Superintendent/Principal

How to Complete the Application for Educational Benefits

Complete the *Application for Educational Benefits* form for school year 2015-16 if any of the following apply to your household:

- Any household member currently participates in the Minnesota Family Investment Program (MFIP), or the Supplemental Nutrition Assistance Program (SNAP), or the Food Distribution Program on Indian Reservations (FDPIR), or
- The household includes foster children (a welfare agency or court has legal responsibility for the child), or
- The total income of household members is within these guidelines (gross earnings, not take-home pay):

Maximum Total Income

| Household Size | \$ Per Year | \$ Per Month | \$ Twice Per Month | \$ Per 2 Weeks | \$ Per Week |
|--------------------------------|-------------|--------------|--------------------|----------------|-------------|
| 1 | 21,775 | 1,815 | 908 | 838 | 419 |
| 2 | 29,471 | 2,456 | 1,228 | 1,134 | 567 |
| 3 | 37,167 | 3,098 | 1,549 | 1,430 | 715 |
| 4 | 44,863 | 3,739 | 1,870 | 1,726 | 863 |
| 5 | 52,559 | 4,380 | 2,190 | 2,022 | 1,011 |
| 6 | 60,255 | 5,022 | 2,511 | 2,318 | 1,159 |
| 7 | 67,951 | 5,663 | 2,832 | 2,614 | 1,307 |
| 8 | 75,647 | 6,304 | 3,152 | 2,910 | 1,455 |
| Add for each additional person | 7,696 | 642 | 321 | 296 | 148 |

Step 1 - Children

List all children living in the household, their birthdate and, if applicable, their grade and school. Fill in the circle if a child is in foster care. Attach an additional page if necessary. Providing racial/ethnic information for each child is optional; this information helps to make sure we are fully serving our community.

Step 2 - Case Number Complete Step 2 if any household member currently participates in any of the three assistance programs listed in Step 2. If Step 2 is completed, skip Step 3.

Step 3 - Adults / Household Incomes / Last 4 Digits of Social Security Number

Section A – If any children in the household have regular income, such as SSI or part-time jobs, list the total amount of regular income to children. Do not include occasional earnings like babysitting or lawn mowing.

Section B – The person signing the application must provide the last four digits of their Social Security number, or check the box if they do not have a Social Security number.

Section C – List all adults living in the household, whether related or not (such as grandparents, other relatives, or friends). Include any adult who is temporarily away, such as a student away at college. Attach an additional page if necessary.

- List gross incomes before deductions, not take-home pay. Do not list an hourly wage rate. For farm or self-employment income only, list net income after subtracting business expenses. For adults with no income to report, enter a '0' or leave the section blank. This is your certification (promise) that there is no income to report for these adults.
- For each income, fill in a circle to show how often the income is received.
- Do *not* include as income: foster care payments, federal education benefits, MFIP payments, combat pay, or value of assistance received from SNAP, WIC, FDPIR or Military Privatized Housing Initiative.

Step 4

If you do *not* want Information to be shared with the state health insurance program, check the box.

Step 5 – Signature and Contact Information

An adult household member must sign the form.

Application for Educational Benefits

School Meal Benefits – School Year 2015-16 – State and Federally Funded Programs

Return to: Shawn Kingsley
ISD #2
500 Ione Ave
Hill City, MN 55748

Step 1 List All Children in the Household infants through grade 12). Attach an additional page if necessary. Race and ethnicity questions are optional and do not affect approval for school meal benefits. For Hispanic/Latino ethnicity, choose yes or no for each child. For race, select all that apply for each child.

| Last Name | First Name | Birthdate | School | Foster Child? - If yes, fill in the circle. | | Optional Racial Identity ** | | | | |
|-----------|------------|-----------|--------|---|-----------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|
| | | | | Yes | No | Fill in one or more circles for each child | | | | |
| | | | | | | American Indian | Asian | African American | Pacific Islander | White |
| | | | | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| | | | | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| | | | | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| | | | | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

* This child is the legal responsibility of a welfare agency or court. If a child is a foster child, skip Steps 2 and 3.

** The full names of the racial categories are: American Indian or Alaskan Native, Asian, Black or African American, Native Hawaiian or other Pacific Islander, and White.

Step 2 Assistance Program Case Number (if applicable)

If any household member receives benefits from one of the assistance programs listed below. Check the program and write in the case number. Skip Step 3.
 Minnesota Family Investment Program (MFIP) Supplemental Nutrition Assistance Program (SNAP) Food Distribution Program on Indian Reservations Case Number: _____ (Medica Assistance and WIC case numbers do not qualify for this purpose.)

Step 3 List All Adult Household Members and Household Incomes Include all household members not listed in Step 1, related or not, including yourself.

- If any child in the household has regular income, such as a part-time job or SSI, write in the total regular income for all children. Do not include occasional earnings such as babysitting or lawn mowing. Total regular income to children: \$ _____ Weekly Bi-Weekly 2x month Monthly
- Last 4 digits of the Social Security number (SSN) of the person signing this application (required): X X - X - OR I don't have an SSN
- Adult Household Members / Incomes Write in the name of each adult household member, their gross incomes (before deductions) in whole dollars, and how often income is received. Include a household member who is temporarily away, such as a college student if income fluctuates, write in the amount normally received (before deductions). For self-employment income only, write in net income after business deductions. For adults with no income to report, enter '0' or leave the section blank. This is your certification (promise) that they have no income to report. Attach an additional page if necessary.

| Adults - Full Name Include any college students. | Earnings from Work Gross wages or net self-employment | How often? | | Public Assistance, Child Support, Alimony | How often? | | All Other Incomes for example pension, retirement, disability, Veterans benefits, unemployment | How often? | |
|---|--|-----------------------|-----------------------|---|-----------------------|-----------------------|--|-----------------------|-----------------------|
| | | Weekly | 2x Month | | Weekly | 2x Month | | Weekly | 2x Month |
| \$ | \$ | <input type="radio"/> | <input type="radio"/> | \$ | <input type="radio"/> | <input type="radio"/> | \$ | <input type="radio"/> | <input type="radio"/> |
| \$ | \$ | <input type="radio"/> | <input type="radio"/> | \$ | <input type="radio"/> | <input type="radio"/> | \$ | <input type="radio"/> | <input type="radio"/> |
| \$ | \$ | <input type="radio"/> | <input type="radio"/> | \$ | <input type="radio"/> | <input type="radio"/> | \$ | <input type="radio"/> | <input type="radio"/> |

Step 4 If your children are approved for school meal benefits, this information may be shared with Minnesota Health Care Programs to identify children who are eligible for Minnesota health insurance programs. Leave the box blank to allow sharing of information. Do not share information for this purpose.

Step 5 I certify (promise) that all information on this application is true and correct and all household members and incomes are reported. I understand that this information is given in connection with receipt of federal and state funds, and that school officials may verify (check) the information. I am aware that if I purposefully give false information, my children may lose benefits and I may be prosecuted under applicable federal and state laws.

Signature of Adult Household Member (required) _____ City _____ Zip _____ Home Phone _____ Work Phone _____ Date: _____

Is this form required? This form must be completed to apply for free or reduced-price school meals, unless:

- (1) Your school provides free school meals to all students without application (*Community Eligibility Provision, Provision 2 or Provision 3*). However, at public schools, your completion of this form also helps the school qualify for other education funds and discounts even if not needed for school meals.
- (2) You have been notified that your children have been directly certified for school meal benefits based on participation in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR).

Privacy Act Statement / How Information is Used

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give this information but if you do not, we cannot approve your child for free or reduced-price school meals. You must include the last four digits of the Social Security number of the adult household member who signs the application. The last four digits of the Social Security number are not required when you apply on behalf of a foster child, or you provide an MFIP, SNAP or FDPIR assistance number, or you indicate that the adult household member signing the application does not have a Social Security number.

We will use your information to determine if your child qualifies for free school meals, and for administration and enforcement of the school meal programs. We may share your information with other education, health, and nutrition programs to help them evaluate, fund or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Children who qualify for free or reduced-price school meals may qualify for Minnesota Health Care Programs. Your child's status for school meals may be shared with Minnesota Health Care Programs unless you tell us not to share your information by checking the box in Step 4 of the application. You are not required to share information for this purpose and your decision will not affect approval for school meal benefits.

At public school districts, each student's school meal status also is recorded on a statewide computer system used to report student data to the Minnesota Department of Education (MDE) as required by state law. MDE uses this information to: (1) Administer state and federal programs, (2) Calculate compensatory revenue for public schools, and (3) Judge the quality of the state's educational program.

Nondiscrimination Statement

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Office Use Only

Total Household Size: _____ Total Income: \$ _____ per _____
Approved (check all that apply): Case Number - Free _____ per _____
 Foster - Free Income - Free Income - Reduced-Price
Denied: Incomplete Income Too High
Signature - Determining Official: _____ Date: _____
Charge Status To: _____ Reason _____ Withdrawn: _____

Office Use Only

Date Verification Sent: _____ Response Due: _____ 2nd Notice: _____
Result: No Change Free to Reduced-Price Free to Paid
 Reduced-Price to Free Reduced-Price to Paid
Reason for Change: Income Case number not verified
 Foster not verified Refused Cooperation Other _____
Signature - Verifying Official: _____ Date: _____
Signature - Confirming Official: _____ Date: _____

INDEPENDENT SCHOOL DISTRICT NO. 2
HILL CITY, MINNESOTA

The Public Hearing for Property Tax Abatement Meeting of the Board of Education of Independent School District No. 2, Hill City, Minnesota, was called to order by Chairman Sue Kaslow at 6:50 p.m. on Tuesday, May 26, 2015.

Roll Call showed the following members present: Sue Kaslow, Joell Miranda, Bambi Lange, Mark Meyer, and Brent Welk. Board Members absent: Jay Zapzalka.

1. Approved the agenda as presented.
2. Discussion was held on the tax abatement by Northland Hydraulic Service on parcel #57-0-002903.
3. Meeting adjourned.

INDEPENDENT SCHOOL DISTRICT NO. 2
HILL CITY, MINNESOTA

The Regular Meeting of the Board of Education of Independent School District No. 2, Hill City, Minnesota, was called to order by Chairman Sue Kaslow at 7:00 p.m. on Tuesday, May 26, 2015.

Roll Call showed the following members present: Sue Kaslow, Joell Miranda, Bambi Lange, Mark Meyer, and Brent Welk. Board Members absent: Jay Zapzalka. Also present was Superintendent/Principal Dean Yocum, Business Manager Ellie Hill, Maintenance Supervisor Eric Hill, Jessie Ahonen, Paula Nix-Vroman, and Mendy Oukrop, Union Representative.

1. Approved the Agenda as presented.
2. Approved the following:
 - *Minutes of the Regular Meeting of April 27, 2015;
 - *April 2015 bills presented for payment;
 - *Current bills through 05/08/15;
 - *Investments and wire transfers;
 - *Reviewed the Activity Fund Statement;
 - *Reviewed Cash Receipts including donations.
3. No comments or requests from visitors.
4. There was no report from the School Attorney.
5. Transportation Report: Two new bus drivers have been added.
6. Swarm Student Leadership: None to report.
7. Curriculum Committee: Teachers have been looking at samples of different math curriculum. They have decided to switch from Saxon to Expressions and Big Ideas curriculum. State standards are met with this curriculum so it will make it much easier for teachers.
8. School and Community Health Committee: The meeting was held on May 8, 2015. They discussed 5k results which had 37 participants and 10 volunteers in attendance. It raised \$690, expenses \$210, for a profit of \$480 and 2

boxes of food for the Hill City Food Shelf. The Bike Rodeo is scheduled for June 4, 2015. 25 were registered by the May 15th deadline. Volunteers are still needed to help. Many great gifts to be given out to participants. The Health Fair will be held along with the Expo. Six tables will be used for displays, info, free items, and student projects. FFVP received grant for next year. Amount has decreased to \$4950. We will probably only serve fruit/vegetables one day a week next school year. QPR (suicide prevention), Questing, Persuade, Refer, training will be held for staff next school year. The next meeting is scheduled for September 18, 2015.

9. Safety/Transportation Committee: The meeting was held on May 6, 2015. They updated the Health & Safety Contract. MSDS is changing to SDS.
10. Negotiation Committee: Business Manager has requested to negotiate. Clarification was made to the special education transportation rates for the 2014-2015 and 2015-2016 Transportation Contract to be \$3.17 per mile, inclusive of driver, with a \$100 minimum charge.
11. Community Education Report: No report
12. Maintenance Supervisor report: Maintenance Supervisor Eric Hill reported that there will be summer maintenance, painting and remodeling of room 212. Room 212 will become the school counselor's office. The project is estimated to cost \$8,000-\$10,000. Shop ventilation updates are going to be considerably higher than anticipated, so will be looking into other options.
13. Superintendent/Principal Yocum stated that there are two candidates for the new IASC tech director. They will be making a decision by the end of next week.
14. The Dean of Students will be combined with the athletic director into one position. The position for Dean of Students/AD will be posted.
15. Discussion was held on the option of combining football with Northland Community School in Remer. Discussion will need to be picked up again in the fall.
16. The new curriculum was previously discussed under the Curriculum Committee.
17. The current nurse is a LPN. The school needs a licensed school nurse. The current school LPN contract will not be renewed as of June 30, 2015 and will post for a Licensed School Nurse for .63 FTE.
18. No action taken on the Resolution Proposing to Place Instructional Staff on Unrequested Leave of Absence.
19. Adopted the Resolution for Tax Abatement with Northland Hydraulic Service.
20. Approved the Wellness Policy: Policy #533 as presented.
21. Accepted resignation as paraprofessional from Jessica Lathrop pending approval of hiring her for the four hour secretary position and to post for the 85% time paraprofessional position.
22. Approved hiring Jessica Lathrop for the four hour secretary position for the 180 teacher days each year with pay as per current AFSCME contract.
23. Approved the Joint Exercise of Powers Agreement

INDEPENDENT SCHOOL DISTRICT NO. 2
HILL CITY, MINNESOTA (Continued)

with ISD #318, Grand Rapids, for food, supplies, and equipment.

- 24. Approved hiring Michelle Johnson as full time Special Education EBD teacher starting the 2015-2016 school year with pay as per HCUE agreement pending approval of a Community Expert License approval by the Board of Teaching.
- 25. Approved hiring Adam Johnson as Head Football Coach for the 2015-2016 school year with pay as per the current HCUE Master Agreement and to post for the Assistant and Junior High Football Coaches.
- 26. Adopted the 2015-2016 Resolution for Membership in the MN State High School League.
- 27. Approved the School Liaison Officer Agreement with the City of Hill City for the 2014-2015 school year.
- 28. Discussion was held on the coaches and Brent Welk brought up that we need to have a yearly review of the coaches. Approved the following activities coaches for the 2015-2016 school year as presented with a salary to be set according to the current HCUE Master Agreement:

| | |
|------------------------|------------------|
| Head Volleyball Coach | Jack Burt |
| JH Volleyball Coach | John Weyer |
| Head Boys' Basketball | Steve St. Martin |
| Asst. Boys' Basketball | Brian Burman |
| JH Boys' Basketball | Adam Bailey |
| Head Girls' Basketball | Dale Majerus |
| JH Girls' Basketball | Gerard Valley |
| Summer Band | Phil Kneeland |
| Yearbook Advisor | Shari Waterworth |
| BPA Advisor | Jim Scherping |
| Head Knowledge Bowl | Laurie Holm |
| JH Knowledge Bowl | Laurie Holm |
| Math Masters | Diana Magner |

Assistant Volleyball, Assistant Girls' Basketball, Head Baseball, Assistant Baseball, Head Softball, and Assistant Softball coaching positions were tabled at this time.

- 29. Accepted the Health Insurance quote from Northeast Service Coop.
- 30. Accepted the letter of resignation from Marc Olig as full time Science Teacher as of June 30, 2015.
- 31. Approved the contract with Northland Community Schools for .5 FTE science teacher.
- 32. First reading of Policy 427 Workload Limits for Certain Special Education Teachers.
- 33. Did not accept the letter requesting a sixteen week leave of absence as paraprofessional from Jessie Ahonen.
- 34. Bambi Lange will be attending the Summer MSBA Seminar on August 3, 2015.
- 35. Bambi Lange and Joell Miranda will be attending the regional IASC meeting on June 9, 2015.
- 36. Joell Miranda and Brent Welk will represent the School Board at the Graduation Ceremonies on May 29, 2015.
- 37. Meeting adjourned at 8:23 p.m.

INDEPENDENT SCHOOL DISTRICT NO. 2
HILL CITY, MINNESOTA

The Workshop Session of the Board of Education of Independent School District No. 2, Hill City, Minnesota, was called to order by Chairman Sue Kaslow at 7:03 p.m. on Thursday, June 18, 2015.

Roll Call showed the following members present: Sue Kaslow, Joell Miranda, Bambi Lange, Mark Meyer, and Jay Zapzalka. Board Members absent: Brent Welk. Also present was Superintendent/Principal Dean Yocum and Business Manager Ellie Hill.

- 1. Approved the Agenda as presented.
- 2. Discussed the revised 2014-2015 budget.
- 3. Discussed the 2015-2016 budget.
- 4. Meeting adjourned at 8:37 p.m.

INDEPENDENT SCHOOL DISTRICT NO. 2
HILL CITY, MINNESOTA

The Regular Meeting of the Board of Education of Independent School District No. 2, Hill City, Minnesota, was called to order by Chairman Sue Kaslow at 7:00 p.m. on Monday, June 22, 2015.

Roll Call showed the following members present: Sue Kaslow, Bambi Lange, Joell Miranda, Jay Zapzalka, Mark Meyer, and Brent Welk. Board Members absent: None. Also present was Superintendent/Principal Dean Yocum, Kathy Carroll, Paula Vroman, Wayne and Heidi Lindquist.

- 1. Approved the Agenda as presented.
- 2. Approved the following:
 - *Minutes of the Public Hearing for Property Tax Abatement Meeting of May 26, 2015;
 - *Minutes of the Regular Meeting of May 26, 2015;
 - *May 2015 bills presented for payment;
 - *Current bills through 06/10/15;
 - *Investments and wire transfers;
 - *Reviewed the Activity Fund Statement;
 - *Reviewed Cash Receipts including donations.
- 3. Lindquists commented on the bus route. Kathy Carroll gave an explanation regarding Missy Gray's hours and the ECFE teacher posting that is needed.
- 4. There was no report from the School Attorney.
- 5. Transportation Report: Expanded the bus route to the Hill Road and to re-evaluate this next spring.
- 6. Swarm Student Leadership: None to report.
- 7. Curriculum Committee: They are moving forward with ordering new math curriculum.
- 8. School and Community Health Committee: The bike rodeo was a great success.
- 9. Safety/Transportation Committee: None to report.

INDEPENDENT SCHOOL DISTRICT NO. 2
HILL CITY, MINNESOTA (Continued)

10. Negotiation Committee: Approved the 2015-2018 Business Manager Contract with the 2017-2018 year to be negotiated by September 1, 2017.
11. Community Education Report: No report
12. Maintenance Supervisor report: Many of the summer projects have been completed.
13. Superintendent/Principal Yocum reported that IASC hired Mark Curtis as technology coordinator.
14. Approved the Business Manager's Service Agreement with ISD #118 - Northland Community Schools.
15. Adopted Policy 427 Workload Limits for Certain Special Education Teachers as presented.
16. Accepted the resignation from Lisa Blanchard as Cook's Helper/Dishwasher as of June 30, 2015, pending the hire as 85% time paraprofessional and to post for the Cook's Helper/Dishwasher position.
17. Approved hiring Lisa Blanchard as 85% time paraprofessional at 5.5 hours per day while school is in session starting the 2015-2016 school year with pay as per current AFSCME contract.
18. Approved hiring Jessie Ahonen as Assistant Volleyball Coach for the 2015-16 school year with pay as per the current HCUE Master Agreement.
19. Approved the Professional Services Agreement with Greenway School ISD #316 for approximately .21 FTE School psychologist services for the 2015-16 school year.
20. Approved the Professional Services Agreement with Greenway School ISD #316 for approximately 100 hours Special Education Evaluator Services for the 2015-16 school year.
21. Approved the Professional Services Agreement with Floodwood School ISD #698 for .6 FTE School Nurse for the 2015-16 and 2016-17 school years.
22. Approved the quote form for garbage hauling and propane for the 2015-2016 school year along with the list of names of firms desiring to submit quotes for these services.
23. For information purposes only, the following will be paid for officials for 2015-2016:

| | |
|--------------------|---|
| Football: | \$75 per official and one car mileage |
| Volleyball: | \$80 per night (A and B together) plus one car mileage |
| Basketball: | \$74 for Varsity, \$36 for JV - Total \$110 per night plus one car mileage |
| Baseball/Softball: | \$70 per official plus one mileage |
| All JH Officials: | \$25 per official per game |
24. Set the salary for athletic ticket takers at \$30 per night for the 2015-2016 school year.
25. Approved the 2015-2016 Specific Services Contract with ARCC.
26. Accepted the resignation from Jessie Ahonen as paraprofessional effective at the end of the 2014-2015 school year and to post for this position.

INDEPENDENT SCHOOL DISTRICT NO. 2
HILL CITY, MINNESOTA (Continued)

27. Set lunch and breakfast prices for the 2015-2016 school year as follows: Breakfasts: K - free, Gr. 1-5 - \$1.50; Gr 6-12 - \$1.60; Reduced - \$0.00; Adult - \$2.00; and Extra serving breakfast - \$1.00; Lunches: K-5 - \$2.05; Gr 6-12 - \$2.25; Reduced - free; Adult - \$3.60; Milk - \$.55; Extra serving lunch - \$1.50; Kindergarten Milk - \$20.00/year.
28. Approved the MREA dues for the 2015-2016 school year.
29. Set the athletic rates for the 2015-2016 school year: Adult Yearly Pass (up to age 62) - \$35.00; Senior Citizen Single Yearly Pass (age 62 and up) - \$15.00; Senior Citizen Couple Yearly Pass (age 62 and up) - \$25.00; College Student/Student Yearly Pass - \$25.00; Family Yearly Pass - \$60.00; Adult Ticket (up to age 62) - \$5.00; Senior Citizen Ticket (age 62 and up) - \$3.00; College Student/Student - \$3.00.
30. Approved the School Liaison Officer Agreement with the City of Hill City for the 2015-2016 school year.
31. Approved the Revised 2014-2015 Budget.
32. Approved the 2015-2016 Budget.
33. Approved the revised Health & Safety Services Contract for fiscal year 2015-2016.
34. Approved the Professional Services Agreement with Children's Mental Health Services/REACH for the 2015-16 school year.
35. Approved a decrease in hours for Missy Gray, ECFE teacher from 164 hours per year to 143 hours per year starting with the 2015-2016 school year.
36. Approved posting for an ECFE teacher for approximately 2.5 hours per week, 67 hours total, for the 2015-2016 school year.
37. The summer MSBA Seminar will be held August 3, 2015. Bambi Lange will be attending and possibly Jay Zapzalka.
38. Negotiations meeting will be held on July 6, 2015 at 1:00 p.m.
39. Comparable Worth meeting to be scheduled before negotiations meeting with Jay Zapzalka, Superintendent/Principal Dean Yocum, and Business Manager Ellie Hill.
40. Meeting adjourned at 8:03 p.m.

Complete Minutes of the above Board Meetings and all Board Meetings are on file in the administration office and may be viewed at any time during regular business hours.



City of Hill City
Regular Council Meeting
May 12, 2015

1. Call to Order/Pledge of Allegiance/Roll Call

A. Mayor Baker called the meeting to order at 6:00 p.m.

B. Everyone joined in the Pledge of Allegiance.

C. The following persons were present: Mayor Larry Baker, Council Members Nate Rollins, Dave Lange, Tina Haugen and Audrey Baratto.

Staff present: George Casper, Jeff Madsen, Diana McManigle, Mike Boleman and Tom Fasteland.

2. Consent Agenda

Motion made by Baratto to approve the Consent Agenda as presented, second by Rollins. Motion carried with all members present voting in favor.

3. Public Forum

A. Cre Larson – First Call Information and Referral

Cre Larson was unavailable to attend the meeting. First Call is a 24 hour per day information and referral service for Itasca and Aitkin County. This service deals with all crisis's such as suicide, abuse, drugs, child placements, mental health issues, etc. Council member Haugen stated that she knows of people from our community that have used this service in the past. Motion made by Lange to approve donating \$550.00 to this service, second by Baker. Motion carried with all members present voting in favor.

B. John McManigle – Quadna Resort Campground & Motel Sewer & 3.2 Liquor License

John McManigle, who is managing the Quadna Campground & Motel, was present in regard to the sewer charges. The current sewer charges for the campground and motel are \$1,065.00 per month. John asked the Council if there was anything that could be done to lower these charges in some way to make them more equitable with what the actual usage is. For example; in April there was one camper in the campground for two nights, and three people in the motel for 4 nights. John McManigle explained that he is managing this property while collecting no salary for himself and running at a percentage with the owner, Curt Cluff, to pay the staff and utilities. John said that he believed that the campground and motel were good for the community as a whole and that he would not be able to keep this open if it was a losing endeavor. The Council agreed to look into these sewer charges to see what may be done. John also requested from the Council a 3.2 off-sale license. Due to the fact that the taxes and back utility bills are not current this may not be possible. The Council will look into this as John is only leasing the campground and motel and does not own it nor is responsible for the back bills.

C. David Olson and Jennifer Coffman from Knuckleheads – Street Dances

Dave Olson and Jennifer Coffman were present to request

closing off part of Lake Ave. for separate street dances. May 30th for a "Kick off Summer" party, June 13th for an Abate membership drive ride, July 25th for their wedding dance and Aug. 15th for the Wounded Warrior run. Police Chief Madsen stated that there have been calls into City Hall and to him in regard to closing off streets for Graduation parties also. According to the city's ordinances any street dances or events on city property need to have insurance limits of \$500,000.00 per individual claim and \$1,500,000.00 per event with the City of Hill City named as additional insured. Knuckleheads has these insurance limits and will name the City of Hill City as additional insured on their insurance for these street dances. The Council told Clerk McManigle to get together an application for requests of any special events or street dances and bring it to the June 9th Council meeting for approval. Motion made by Rollins to approve the four street dances for Knuckleheads, second by Haugen. Motion carried with all members present voting in favor.

4. Addition or Corrections to the Agenda

At this point in the meeting Clerk McManigle requested that the Airport Hangar Lease for Dave Walen be brought up on the agenda so that he did not have to sit through the full Council meeting.

The city currently has a lease with Dave Walen for 4,160 square feet at the airport at eight (8) cents per square foot (\$332.50 per year) for the period of June 7, 2005 ending June 7, 2015. Dave Walen has a hangar on this leased property and was present at the Council meeting and wanting to renew the lease for another 10 years at the same terms. Dave also explained to the Council that he pays property taxes on the hangar itself to the County. Motion made by Lange to renew the lease for another ten (10) years at the same rate of \$.08 per square foot for a total of \$332.50 per year with all of the same terms, second by Rollins. Motion carried with all members present voting in favor of.

5. Reports

Maintenance/Water/Sewer/Parks/Airport/Streets

- Head Maint./Public Works, George Casper reported that they have been putting up tin in the Maintenance shop since it has been raining.

- Casper reported that there was a sewer lift station that has been pumping more water than normal and that upon investigation an E1 system on the south end of town appears to be the problem. A certified letter was sent on April 22, 2015 to the homeowner giving them ten days to repair this or the city would have the repairs done a certify the cost to their taxes. The signed receipt nor the original letter has yet been returned to the city.

- Casper is also going to be starting a discharge next month.
- The Hill Lake Park was opened last weekend for the opening of fishing.

- Council member Haugen reported that reservations are

City of Hill City
Regular Council Meeting (continued)
May 12, 2015

being taken for the RV sites in the park and would like to have the motion to reserve all fourteen sites amended to reserve ten of the sites leaving four sites for "walk-ins". Motion made by Rollins to amend the motion from the April 14, 2015 meeting to reflect only reserving ten of the fourteen sites, second by Haugen. Motion carried with all members present voting in favor.

- Casper reported that they would be starting to mow the airport.
- Casper said that he would be getting an ad in the paper for Class 5 for this year.

Fire Department

- Assistant Fire Chief Boleman reported that they do not yet have quotes for the motor and pumper on Unit 4. There were 2 calls last month. Unit 2 is having some maintenance done on it at the cost of \$2,500.00 to \$3,000.00.
- The Fire Dept. also wanted to add three new members to the department as they had completed all of the requirements. Motion made by Baker to approve adding Cody Fox, Aldo Mercado and Joe James to the Fire Dept. pending them passing background checks, second by Rollins. Motion carried with all members present voting in favor.
- Tom Fasteland from the Fire Dept. was present and requested raising the Fire Dept. retirement from \$615.00 per year to \$700.00 per year. This would increase the contribution by \$3,685.00 per year with the city having to pay \$1,048.01 and the remainder being split by the townships that the fire dept. covers. This raise in contribution would be effective Jan. 1, 2016. Motion made by Lange to increase the retirement for the Fire Dept. to \$700.00 effective Jan. 1, 2016, second by Haugen. Motion carried with all members present voting in favor.

Police Department

- Police Chief Madsen reported that the DARE contract with the school needed to be done for this year yet and would like to get the contract done for next year as well. The school is dropping their contribution to the DARE program from \$3,000.00 to \$2,000.00. Also, this year the DARE trip will be to Duluth instead of to a Twins game. Motion made by Rollins to approve the DARE contracts upon Mayor Bakers approval, second by Baratto. Motion carried with all members present voting in favor.
- Police Chief Madsen also reported that the County had a new computer program that everyone is still learning.
- Council member Lange asked if the Police dept. had a mutual aid agreement with Itasca County or the Grand Rapids Police Dept. Madsen said that there was no formal agreement but there is a state wide agreement for mutual aid.

- Council member Lange also reported that years ago the Hill Lake Township had starting assessing for Public Safety \$10,000.00 per year. Lange felt that something official should be in writing for the city Police Dept. to help cover the township. Police Chief Madsen suggested putting together a committee to work with the township on this.

Mayor

- Mayor Baker said that he had heard there had been complaints about the Hill Lake Park not being open by the weekend before the opening of fishing. He stated that people needed to understand that there is a lot of work that goes into getting the park open and ready for the season.

Clerk

- Clerk McManigle reported that the credit/debit card usage was continuing to grow.
- Clerk McManigle said that Matt Huseby from the DNR had been in and that the DNR wanted permission to replace the concrete pad for their trailer at the airport and to also add a helipad for the helicopter. Motion made by Rollins to approve this as long as they stay within their leased area at the airport, second by Baker. Motion carried with all members present voting in favor.

Council

- Council member Haugen said that she needed clarification on where to go if there was an issue within the city or with a city employee. She was told that if there was an issue with a city employee that there would need to be a special closed meeting with the employee in question at the meeting. If the employee in question wanted the meeting open to the public then it would be an open meeting.
- Council member Haugen also said that there was an issue with a citizen that was upset with receiving a shut-off notice on his water and sewer and receiving a late fee. This citizen felt that since there had been an overcharge on his account and he was refunded money for his water & sewer that the bill had been taken care. The Council agreed that this matter should have been handled differently. Motion made by Baker to reverse the late fee and to have Deputy Clerk Meyer write this citizen an apology letter and to email the apology letter to the council for approval before mailing it, second by Rollins. Motion carried with all members present voting in favor.

Committees: Personnel, Facilities/Equipment and Land Use

- There was discussion on the ordinance the deals with the minimum sizes of a residences, basically pertaining to single wide mobile homes, doublewides, etc. The Council felt that the ordinance should be revisited and will do so when something comes up.

6. Old Business

A. Trail Information

Research is still being done on if a trail for golf carts, etc. can be put alongside of the current walking trail. Also, there needs to be clarification of ATV's on Lake Ave. and on Summit Ave.

City of Hill City
Regular Council Meeting (continued)
May 12, 2015

B. Wifi in Hill Lake Park

Getting Wifi in Hill Lake Park is still being priced out and researched.

C. Non-motorized watercraft

Council member Haugen reported that the insurance for non-motorized watercraft is \$5.00 at the Hill Lake Park.

Haugen proposed that the non-motorized water craft gets tabled until next year so that bids can be gotten for the watercraft, life jackets, research a lockup/storage system, etc. The Council agreed with this.

D. Screen Projector

Police Chief Madsen, (who had to leave the meeting earlier), was requesting to purchase a screen projector for car seat classes, liquor servers classes, etc. This was brought up before and at that time the Council felt that since the projector would only be used a few times a year he could use the Fire Depts. projector or Mayor Baker thought Madsen could use the schools. Council member Rollins stated that the only way he would approve the purchase of a screen projector is if the projector could be shared with other entities and rented for occasions in the Community Room.

E. Banyon Fund Accounting and Payroll

Clerk McManigle reported that she had been working faithfully on getting the Banyon Fund Accounting and Payroll information into the computer for this year but is far from having it completed. These programs were “blank” when they were received from Banyon and the system basically had to be built from scratch. Clerk McManigle had contacted the CPA that does the city’s annual audit and was told that she was a little familiar with Banyon software as Bovey had used Banyon for a time. The cost of the city’s annual audit would go up approximately \$1,000.00 per year if there were no adjustments and more if there had to be adjustments. Clerk McManigle told the council that these programs were not necessary to start with as the CTAS program that we are currently using is free with no annual support fees and developed by the State Auditor for small cities. The Banyon programs cost \$7,282.52 originally and the annual support fees are \$1,590.00. Over a five year period the city would be spending \$7,950.00 just for support. Clerk McManigle felt that this was a waste of tax payers money as these programs are completely unnecessary. Bovey had used the Banyon for a time and hated every minute of it. Bovey said the programs are too complicated, not user friendly and by far too expensive. They now contract with the City of Grand Rapids for their Fund Accounting and their Payroll. The City of Gilbert hated the software, the individual modules are each independent, are not integrated, different reports of

the same information yield different totals, and completely difficult to work with. Council member Haugen had spoken with Teri Osterman (a Clerks trainer who is familiar with nine different accounting programs that cities use) and told Tina that the Banyon Programs are difficult, complicated and not for a city the size of Hill City. Motion made by Rollins to “dump” the Banyon Fund Accounting and Payroll software and to stay with CTAS (the program designed for small cities by the State Auditor), second by Baratto. Motion carried with all members present voting in favor of.

F. Accepting Bid for Water Project

Bids had been put out for on a 2015 Water system Improvement. There were three bids that were turned in for the project. Casper Construction for \$79,865.00, Hibbing Excavating for \$79,240.00 and Anderson Brothers Construction for \$50,716.94. The City Engineer had looked over all of the bids and nothing was missing from any of them. Motion made by Rollins to accept the low bid of \$50,716.94 from Anderson Brothers Construction based on the recommendation from the city engineer, second by Haugen. Motion carried with Haugen voting yes, Rollins voting yes, Baker voting yes, Baratto voting yes and Lange abstaining.

The walking trail repairs will be done by July 4, 2015 or sooner.

7. New Business

A. Tree Trimming in Hill Lake Park

George Casper reported that tree trimming needed to be done at the Hill Lake Park. Placards Tree Care charges \$170.00 per hour and J & CB Tree Trimming charges \$150.00 per hour. Council member Rollins wanted formal quotes from both tree trimmers and put on the agenda for the next meeting.

B. Zoning Permit Fees

There had been a complaint on the fee charges for a deck based on size. The fee goes from \$25.00 for up to 120 sq. ft. to \$100.00 for 121 to 1,000 sq. ft. The decision was to leave the fees as they are.

C. LED Snowmen – Bear Park

The office staff brought to the Council a picture of three LED snowmen that they would like to purchase for Bear Park for this coming winter. These are lighted Mom, Dad and Baby snowmen which are on sale for a total of \$2,059.00. There is money on the Lodging Tax account which can be used for this. Motion made by Rollins to approve purchasing the snowmen, second by Haugen. Motion carried with all members present voting in favor.

Motion made by Baker to adjourn the meeting at 8:50 p.m., second by Rollins.

Respectfully Submitted:
Diana McManigle

HILL CITY SCHOOL HONOR ROLL

Fourth Quarter 2014-2015

Grade 12

A

Alexandra Blanchard
Emily Bounds
Tess Hatfield
Mathew Hilton
Jadey Hopkins
Jenna Ihle
Jessica Ihle
Mandi McNeil
Phillip Niesen
Tina Pontius
Haylee Smith

B

Jordan Holm
Rachel Hopkins
Alexandra Knapp
Darrick Lee
Brianna Mager
Taylor Myers
Cody Selger
Kyle Swanson

Grade 11

A

Noah Bishop
Sarah Blanchard
Autumn Hess
Christopher James
Aurora Schuety
Carly Welk

B

Emmalee Gerber
Kelsey Harstad
Jennifer Solie
Jordan Thompson
Eric Watkins
Mason Watkins

Grade 8

A

Athena Dunham
Taya Gilmer
Grace Kuhlmann
Kierra Nickels
Raelynn Schuety

B

Caitlyn Dunham
Brianna Finke
Delaney Finke

Grade 10

A

Lane Gerber
Selket Jewett
Abigail Knapp
Hayley Lathrop
Brady Wagner

B

Cassandra Benson
Kailey Gilmer
Brendon Gould
Madison Lathrop

Grade 7

A

Isabelle Schuety

B

Johnathan Gowell
Hannah James
Kaitlin Klennert
Rylee Mindrum
Cole Miranda
Lyric Urrutia

Grade 9

A

Izabella Bishop
Jerimiah Butler

B

Nathanial Andrews
Matthew Nielsen
Vienna Solie

Grade 6

A

Hunter Lou Ahonen
Andrew Major
Jacques Quaas

B

Desiree Abbott
Hailey Blanchard
Hunter Gerber
Tucker Holm
Maycee Lathrop
Colton McManigle
Johnathan Watkins



Congratulations!

Pony League Football
4-6th Grade
FEE: \$5.00

(made payable to Hill City Community Education)

Students Name: _____

Age: _____ Grade: _____

Contact information:

Home Ph: _____

Work Ph: _____

Cell Ph: _____

Email: _____

_____ has my permission
to participate in Pony League Football.



Parent or Guardian Signature Date

Watch the Herald Review and listen for an
Instant Alert for sign up dates coming towards the end of
AUGUST.

Please bring registration form, fee and physical exam form to the first
practice (in August)

Listen for updates about first night of Practice!!

Questions about league or fees please contact
Hill City Community Education at 697-2394 X172

Elementary Volleyball
Starting in September

Watch & Listen for Updates on first Practice
Fee: \$5.00

Name _____

Grade _____

Contact Information:

Home Ph: _____

Cell Ph: _____

Email: _____

_____ has my permission to
participate in Elementary Volleyball.

Parent/Guardian Signature Date

Return this form, with fee made payable to Hill
City Community Education on the First night of
Practice.

For assistance with class fees or questions
concerning this class, please contact Jessica
Hill City Community Education at
697-2394 Ext. 172 or jlathrop@isdo02.org

Come join **GO** Kids

WATERWORKS

WHO: all kids 4-12

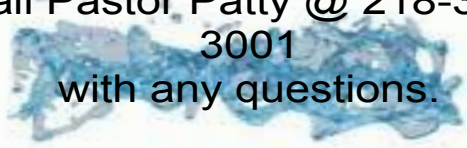
WHERE: Hill City
Assembly of God

WHEN: July 27th @ 1-3

WHAT: Largest Slip'n Slide
Water Bombs, lots of water races
and of course,
Watermelon and Snow Cones.
Make sure to come dressed
to be wet!

All are welcome.

Call Pastor Patty @ 218-340-
3001
with any questions.



Come join **GO** Kids

Back to School

MESSTIVAL

WHO: all kids 4-12

WHERE: Hill City
Assembly of God

WHEN: August 24th @ 1-3

WHAT: Your last chance to
make a mess! Pudding Slip'n
Slide, lots of slime and plenty of
games to get covered in "stuff".
Come dressed accordingly, but
an outdoor shower will be
available.

All are welcome.

Call Pastor Patty @ 218-340-
3001
with any questions.





Independent School District #2
Serving Hill City, Jacobson, and Swatara
invites you to our
Fall 2015 Open House



Tuesday, September 1
4:00 - 7:00 PM
Hill City School

Visit the classrooms! Meet the teachers!
Everyone is welcome!

 **Lakes and Pines** 
Head Start

*We are a FREE early childhood and school readiness program that serves families and children, birth through age 5, and expectant mothers. We come to Hill City, Jacobson and Swatara as well as the 7 counties listed below. We offer a Home Based Option in all areas. This includes a 1 ½ hour per week visit for you and your child to spend with a trained Home Visitor and opportunities to get together with other families in your area. Again there is no cost for Head Start services. **Applications are taken year round.***

*For more information or to make an appointment **Call 1-800-832-6082.***

1700 Maple Avenue East * Mora, MN 55051-1227
Office and TDD 320/679-1800 * Fax 320/679-413 Special accommodations for people with disabilities upon request
Serving the counties of Aitkin, Carlton, Chisago, Isanti, Kanabec, Mille Lacs and Pine
An Equal Opportunity Employer/Contractor

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500 Ione Avenue
Hill City, MN 55748

Hill City, MN 55748
U.S. Postage Paid
Permit No. 3

Local Boxholder
Hill City, MN 55748



School Bus Transportation

Charter and van rental

218-246-3434

nortran@isd317.org

www.nor-traninc.com

Sports
Ticket Prices



Yearly passes for athletic events may be purchased in the school office. **Season Passes will not be sold at the door!!** Prices for the 2015-2016 school year are as follows:

| | |
|---------------------------|---------|
| Family Pass | \$60.00 |
| College/Student Pass | \$25.00 |
| Adult Pass (up to age 62) | \$35.00 |
| Senior Citizen (age 62+) | \$15.00 |
| Senior Citizen Couple | \$25.00 |

Single Ticket Prices

| | |
|--------------------------|---------|
| Adult (up to age 62) | \$ 5.00 |
| Senior Citizen (age 62+) | \$ 3.00 |
| Student | \$ 3.00 |