



“DRIVING STUDENTS INTO THE FUTURE”

CLASSROOM AND CAR RULES AND REGULATIONS

To the Parents and Students:

We are very excited to have this opportunity to work with you and your child. One of our goals at Deluxe Driving Academy is to make sure this is an enjoyable and memorable experience for everyone. We have met with the instructors and they have requested that we address some issues they have dealt with in the past. We ask that you take a minute, read through these rules, and make sure your child understands them as well. Thank you and we look forward to seeing you on May 1st at 6:00 p.m.

1. Please no hats during the classroom and driving times.
2. Always wear some type of shoes other than flip-flops when driving.
3. Turn off cell phones during the classroom and driving times.
4. No alcohol, tobacco, or drug products will be allowed.
5. Please treat the instructors and other students with respect.

The classroom schedule will be as follows:

May	May	
1st 6:00 p.m. – 9:00 p.m.	8th 6:00 p.m. – 9:00 p.m.	
2nd 6:00 p.m. – 9:00 p.m.	9th 6:00 p.m. – 9:00 p.m.	
3rd 6:00 p.m. – 9:00 p.m.	10th 6:00 p.m. – 9:00 p.m.	
4th 6:00 p.m. – 9:00 p.m.	11th 6:00 p.m. – 9:00 p.m.	
5^h 6:00 p.m. – 9:00 p.m.	12th 6:00 p.m. – 9:00 p.m.	

The classroom sessions will be held in the Audubon High School. The cost of this class is \$350 for in district students. Any out of district students the cost for this class is \$375. For in district students only if you qualify for free and reduced meals there is a possibly of a discount available, see the school for details. In order to hold this class, there will need be a minimum of 15 students signed up or the class will be cancelled. **No students will be allowed to enroll after the class starts for any reason.** **All students must have their permits 10 days before the class starts or they will not be accepted.**

All paperwork for in district students must go through the school and checks are to be written to Audubon School District. All **out of district** students must go through Deluxe Driving Academy, for payment, made out to Deluxe Driving Academy, and all paperwork must be mailed to our office to the PO Box on this form.

DELUXE DRIVING ACADEMY

PHONE: 712-210-0126
P.O. BOX 1132 CARROLL, IOWA. 51401

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In order to complete this course each student is required to have thirty (30) hours of classroom and six (6) hours of Behind-the-Wheel instruction. Schedules will be available to sign up for drive times at the classroom sessions, not before. It is important that the student is on time for all drive times, the instructors are paid by the hour, any unexcused absence of a scheduled drive time will result in a \$25.00 fee payable before a Certificate is released. We do work with the Parents and Students and have numerous Instructors that teach Behind-the-Wheel. One of the benefits for Deluxe Driving students is, we allow them to sign up for drive times and do not dictate it. We feel this is a strong benefit with all the extracurricular activities students are involved in. Certificates will be filed electronically within seven to ten days after the students last class or last drive is completed, whichever is later.

A book will be assigned to the students at the beginning of the first class. Your student will be responsible for this book and must return it at the last class. A Certificate of Completion will not be issued if the book is not returned in good condition. Students should bring a notebook and pencil so they can take notes. Pencils will not be distributed if you forget yours.

Each student must attend every classroom session to receive their Certificate of Completion, this is mandated by the State of Iowa. **Students are not allowed to miss more than two classes, or they will fail. The two classes must be made up within 30 days unless other arrangements have been made. You may do this at another location, which could be an hour away or more.**

Due to all the information and drive schedules being handed out and done during the first class, if you student cannot make the first class then please consider not signing your student up for this class and signing them up for a different class that they can attend. Once a student has completed three classes, either two classroom sessions and a driving session and/or two drive sessions and one classroom session, or any combination of three classes, there will be not refund given.

In the event that school at Audubon is cancelled due to weather, any drive times scheduled on that day will be cancelled and re-scheduled as well during your student's next drive.

The students need to remember to bring their permit with them when they are scheduled to drive. Once again, we appreciate and value your business. If you have any questions, feel free to contact us so that we may help you.

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