

POSTING NOTIFICATION

SIBLEY EAST PUBLIC SCHOOLS INDEPENDENT SCHOOL
DISTRICT NO. 2310 ARLINGTON-GAYLORD-GREEN ISLE

REGULAR SCHOOL BOARD MEETING

ARLINGTON CAMPUS-MEDIA CENTER

MONDAY, OCTOBER 18th, 2021 @ 6:30 P.M.

**SIBLEY EAST PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 2310
ARLINGTON-GAYLORD-GREEN ISLE
ARLINGTON CAMPUS-MEDIA CENTER
MONDAY, OCTOBER 18th, 2021 @ 6:30 P.M.**

A. SALUTE TO THE FLAG:

B. CALL TO ORDER: The meeting was called to order at _____ p.m.
Members: Brian Brandt, Laura Reid, Sarah Ziegler, Rachel Lueth, Avery Grochow
and Jon Hazelwood.

C. APPROVAL OF AGENDA: Member _____ moved, second by member
_____, to approve the agenda. The motion was/not approved.

D. VISITOR COMMENTS:

E. CONSENT AGENDA:

1. Approval of Minutes-Recommend approval of Regular September 20st,
2021 School Board Meeting Minutes.
2. Approval of Minutes-Recommend approval of Closed Session October
7th, 2021 School Board Meeting Minutes.
3. Personnel: **Hiring:**
 - a. Renee Lehmann, HOSA Advisor (\$1509)
 - b. Linda Nelson. Elementary Custodian. \$12.50/hour**Volunteer Coach:** NA
Resignations:
 - a. Rebekah Lundstrom, Library Assistant

4. Fundraiser Request: NA

Approval of Consent Agenda: Member _____ moved, second by member _____ to
approve the Consent Agenda. Motion was/was not approved.

F. OLD/ UNFINISHED BUSINESS: NA

G: NEW BUSINESS:

1. **RESOLUTION REGARDING FUND BALANCE TRANSFERS FROM
ECFE FUND 432 TO COMMUNITY EDUCATION FUND 431**

Motion by Member _____ to pass the resolution as presented. Seconded by Member _____.

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Motion was/was not approved.

2. Bills and Payments: Recommend approval of October, 2021 bills totaling \$ _____.
Motion by Member _____, second by Member _____, to approve the October 2021 bills totaling \$ _____. Motion was/was not approved.
3. The Superintendent's School Policy Committee has reviewed and revised the policies as noted in the attached document. The committee and administration recommend waiving the first reading of the policies and approving them on second reading as presented.

Motion by Member _____, second by Member _____, to waive the first reading of the policies and approving them on the second reading as presented. Motion was/was not approved.

4. Approve acceptance of donations:
 - a. \$390, First National Bank, School Supply Donation
 - b. \$2500, Bayer Fund, FFA Donation
 - c. \$550, Minnesota State Fair State, FFA Donation
 - d. \$500, Gaylord Game Protective Gambling Account, Bowling Team
 - e. \$80, Bobette Schauer, Science Donation
 - f. \$500, Arlington Dugout, Science Donation
 - g. \$300, Sibley County Ag Assn, English Field Trip
 - h. \$200, Wakefield Pork, Back to School Workshop Luncheon
 - i. \$5,000, Gaylord Fire Department, Biology Equipment

Motion by Member _____, second by Member _____ to accept donations with gratitude. Motion was/was not approved.

H. PRINCIPAL REPORTS:

I. SUPERINTENDENT REPORT/OTHER INFORMATION

MSBA Conference coming in January - let me know if interested in attending
Rapid Testing at both buildings

Flu shots to faculty and students in Arlington on Oct. 29, in Gaylord on Nov. 5.

MASA Region 2 Meeting. Oct 13, update on policy and

1. November Regular School Board Meeting- Monday, November 15, 2021
@ 6:30 p.m. Arlington Campus, Media Center.

2. Monday, December 20, 2021 @ 6:00 p.m. Public Comment (Truth in
Taxation Hearing), Arlington Campus, Media Center. Regular Board
Meeting Monday, December 20, 2021 @ 6:30 p.m. Arlington Campus,
Media Center.

ADJOURNMENT: Motion by Member _____, second by Member _____ to
adjourn the meeting. Motion was/was not approved.

The meeting was adjourned at _____ p.m.

**SIBLEY EAST PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 2310
ARLINGTON-GAYLORD-GREEN ISLE
ARLINGTON CAMPUS-MEDIA CENTER
MONDAY, SEPTEMBER 20, 2021 @ 6:30 P.M.**

The meeting was called to order at 6:30 p.m. Brian Brandt, Laura Reid, Sarah Ziegler, Rachel Lueth, Avery Grochow, and Jon Hazelwood were all present. Member Ziegler moved, second by Member Lueth, to approve the agenda. The motion was unanimously approved.

Sibley East FFA, for being selected by a local farmer, Mr. Alan Wiemen was recognized by the Board for his nomination of Sibley East FFA for the America's Farmers Grow Communities award and receiving \$2,500.

CONSENT AGENDA: Minutes were approved from the regular Board Meeting August 16, 2021. Hiring: Anne Bassett, Elementary, Special Education Para (Step 1), Liz Willett, Elementary, Special Education Para (Step 1), Yajaira Gonzalez, High School, Special Education Para (Step 1), Myriam Lozano Fernandez, High School, ESL Para (Step 1), Regina Sirianni, High School Student Council Advisor (\$1269), Whitney Husfeldt, Middle School Student Council Co-Advisor, and Jim Callahan, Middle School Student Council Co-Advisor. Resignations: Gaitree Latchman, Elementary Night Custodian. Leave Request: Steph Schultz, Elementary 1st grade, beginning November 4, 2021 until approximately January 24, 2022 and Annie Meuleners, 7-12 Art, beginning March 14, 2022 until approximately May 16, 2022. Volunteer Coaches: Keegan Effertz: Football; Aaron Wisch, Troy Lehmann: Community Education 5th & 6th grade Youth Tackle Football; Vanessa Godinez, Cassandra Renneke, Kayla Neyers, Scott Husfeldt: Community Education K-6th grade Youth Soccer: Amanda Feterl, Sarah Reierson, Randi Taaffe, Brent Reierson, Community Education 5th & 6th grade Fall Youth Volleyball; and Edward Tully: Community Education Fall H/S Basketball League. Fundraisers: Stephanie Brandt, FFA field trips and activities and Amanda Feterl, 5th grade, overnight field trip. Overnight Field Trip: Amanda Feterl, 5th Grade, Eagle Bluff Environmental Center, 3/16-18/2021 - Expansion of environmental studies. Approval of consent Agenda: Member Reid moved, seconded by Leuth to approve the consent agenda. The motion was unanimously approved.

NEW BUSINESS: Bills and Payments: Recommend approval of September 2020 bills totaling \$973,221.28. Member Grochow moved, second by Member Brandt to approve the September 2020 bills totaling \$973,221.28. The motion was unanimously approved. Consider proposed Levy Limitation & Certification 2021 Payable in 2022. Set the Preliminary Levy Limitation and Certification at the maximum rate. Motion by Member Zeigler, second by

Member Hazelwood, to approve the Preliminary Levy Limitation and Certification at the maximum rate. The motion was unanimously approved.

Donations:Accept the following donations; \$250, Ashton Pankonin LLC - Football, \$15, Muller Boat Co - Biology Club, Canoe Rental, \$100, Rev James and Ann Carlson - Science equipment, \$1,400 Neil Winterfeldt - Biology Club, \$300, Arlington Lions Club, Biology Club, \$150, Shears to You, Biology equipment, \$500, Brau Motors, Biology equipment, \$250, Alice and Joseph Strobel, Science Donation, \$500, Haggemiller Lumber, Science Donation, \$2,930, Midway USA Foundation, Trap Team, \$500, Alex Fredin, Biology Club, \$500, Austin Frauendienst Trucking LLC, Football, \$40, Rev James and Michelle King, Football, \$150, Arlington Lions Club, Football, \$200, Peter and Shawna Conser, Food Service, Snack Cart for the Elementary, Wakefield Pork, \$2500, Sibley Electric Incorporated, Science Donation, \$300, Gaylord Area Chamber of Commerce, Volleyball Donation, \$100, ProGrowth Bank, Trap Team, \$500, Gaylord Fire Department, Bowling Team Donation, and \$355, Redeemer Lutheran Church, School Supplies. Member Lueth moved, seconded by Member Reid to accept the donations with gratitude. The motion was unanimously approved.

PRINCIPAL REPORT/S & ACTIVITIES DIRECTOR REPORT: Mrs. Feterl and Mr. Wagner spoke to the smooth opening of both schools and the positive environment from the start of the school year. SUPERINTENDENT REPORT/ OTHER INFORMATION: Dr. Libby updated the Board on the current student enrollment, Continuation of work on ESSER III funding application, Asset Mapping and Needs Assessment protocol with community members,updates to Board Policy and looking to pull Board Committee together, and after the October Board meeting there will be update state testing scores.

Upcoming School Board Meeting Dates: Monday, October 18th, 2021 @ 6:30 pm Regular Board Meeting, Arlington Campus Media Center.

There was a motion by Member Reid, second by Member Hazelwood, to adjourn the meeting. The motion was/was not approved. The meeting was adjourned at 7:45 p.m

A full copy of the Board Minutes and packet are available upon request at Sibley East Business Office, Arlington.

Brian Brandt-Board Chair

Avery Grochow-Board Clerk

Sibley East Public Schools Independent School
District 2310, Arlington-Gaylord-Green Isle
Special Meeting
Thursday, October 7, 2021
Sibley East High School - Media Center
7:30pm

The meeting was called to order at 7:30pm. Brian Brandt, Sarah Ziegler, Avery Grochow, Jon Hazelwood, Laura Reid, and Rachel Lueth were present.

A motion from Member Grochow, seconded by Member Lueth was made to enter closed session for discussion of litigation strategy related to case file 72-CV-21-65 under the attorney-client privilege, pursuant to Minnesota Statutes Section 13D.05, subd. 3(b). The motion was approved. Closed session conversation took place to discuss litigation strategy related to case file 72-CV-21-65. A motion was made by Member Brandt, seconded by member Grochow to reopen the meeting, the motion was approved.

A motion was made by Member Lueth and seconded by Member Hazelwood to accept the resolution as proposed. The motion was accepted with a unanimous vote.

A motion was made by Member Reid and seconded by Member Zielgler to adjourn the meeting, the motion was approved. The meeting was adjourned at 8:35pm.

Brian Brandt-Board Chair

Avery Grochow-Board Clerk

**RESOLUTION REGARDING FUND BALANCE TRANSFERS FROM ECFE
FUND 432 TO COMMUNITY EDUCATION FUND 431**

WHEREAS, Minnesota Laws 2020, Chapter 116, Article 3 Section 8, Subdivision 1, which states in part:

“Section 8. FUND TRANSFERS; FISCAL YEARS 2020 AND 2021 ONLY.
Subdivision 1.

Fund and account transfers allowed. Notwithstanding Minnesota Statutes, section 123B.80, subdivision 3, for fiscal years 2020 and 2021 only, a school district, charter school, or cooperative unit may transfer any funds not already assigned to or encumbered by staff salary and benefits, or otherwise encumbered by federal law, from any accounts or operating fund to the undesignated balance in any other operating fund.”

WHEREAS, a fund transfer is allowed if the transfer meets the criteria set forth in Section 8 of Minnesota Laws 2020, Chapter 116, Article 3, Section 8:

1. The transfer does not increase state aid obligations to the district or result in additional property tax authority for the district or charter school.
2. A transfer is limited to the operating funds and account of a district or charter school.
3. A school board must approve any fund or account transfer before the reporting deadline for the respective fiscal year.
4. A school district or charter school must maintain accounting records for the purpose of Section 8 that are sufficient to document both the specific funds transferred and use of those funds. The accounting records are subject to auditor review.
5. Any execution of this flexibility must not interfere with or jeopardize funding per federal requirements.
6. Any transfer must not interfere with the equitable delivery of distance learning or social distancing models

WHEREAS, the School Board of Sibley East Public Schools, Independent School District 2310, has determined that that the criteria identified under Section 8 set forth above have been satisfied; and

WHEREAS, the School Board of Independent School District 2310 has reviewed and approved the attached *Request for Fund Transfer*

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District 2310 authorizes the School District administration to submit the attached *Request for Fund Transfer*.

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Brian Brandt-Board, Chair

Avery Grochow-Board, Clerk

Statutory and Recommended Changes to Board Policy

All Mandatory Policies	Policy Title	Matches MSBA Policy	Summary of Change <ul style="list-style-type: none"> • Removed guidance notations from all policies 	
102	Equal Educational Opportunity	Yes	Adds contact information as directed by MDE	
214	214 — Out-of-State Travel by School Board Members	Yes	Generic policy on travel and reimbursement protocols	
401	401 — Equal Employment Opportunity	Yes	Reviewed per rotation	
402	402 — Disability Nondiscrimination Policy	Yes	Addition of Dr. Libby as contact	
406	Public and Private Personnel Data	Yes	Updates definitions; clarifies information about applicants; re-aligns some provisions	
410	410 — Family & Medical Leave Policy	Yes	Minor language updates	
412	412 — Expense Reimbursement	Yes	Minor language updates	
413 413 Form	Harassment and Violence	Yes Yes	Updates language and aligns with Minnesota	

			statutory law	
417	417 — Chemical Use & Abuse	Yes	Reviewed per rotation	
418 418F	418 — Drug-Free Workplace/Dru g-Free School and Acknowledgem ent of Drug-Free Workplace/Dru g-Free School Policy	Yes Yes	Reviewed per rotation	
419	419 — Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Relate d Devices, and Electronic Delivery Devices	Yes	Reviewed per rotation	
427	427 — Workload Limits for Certain Special Education Teachers	Yes	Reviewed per rotation	
501	School Weapons Policy	Yes	Adds language to definition of ‘weapon’ to align with Minnesota statute; adds referral to law enforcement; clarifies provisions on p.3; revises citations	

<u>502</u>	502 — Search of Student Lockers, Desks, Personal Possessions, and Student's Person	Yes	Reviewed per rotation	
<u>506</u>	506 — Student Discipline and Notice of Suspension	Yes	Reviewed per rotation	
<u>514</u>	514 — Bullying Prohibition Policy	Yes	Reviewed per rotation	
<u>515</u> <u>515 Form</u>	Protection and Privacy of Pupil Records	Yes Yes	Revises to align better with FERPA; adds language to police liaison provisions; addresses obligations related to records of students with a disability; modifies other language.	
<u>516</u>	516 — Student Medication	Yes	Reviewed per rotation	
<u>520</u> <u>520F</u>	520 — Student Surveys and Public Notice Form	Yes Yes	Reviewed per rotation	
<u>521</u> <u>521F</u>	521 — Student Disability Nondiscrimination	Yes Yes	Addition of Dr. Libby as Coordinator Contact	
<u>522</u> <u>522F</u>	522 — Title IX Sex Nondiscrimination	Yes Yes	Addition of Dr. Libby as Title IX Coordinator	

	ion Policy, Grievance Procedure and Process			
524 524 Form	Internet Acceptable Use and Safety Policy	Yes	Revises policy to reflect recent U.S. Supreme Court opinion in <i>Mahanoy</i> ; updates citations ADDITION of TRANSLATION Addition of “permission to publish documents, videos, projects online”.	
526	526 — Hazing Prohibition	Yes	Reviewed per rotation	
531	531 — The Pledge of Allegiance	Yes	Reviewed per rotation	
532	532 — Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds	Yes	Reviewed per rotation	
533	533 — Wellness	Yes	Reviewed per rotation	
534	Unpaid Meal Charges (now ‘School Meals Policy’)	Yes	Revises language to align with changes enacted in 2021	
601	601 — School District	Yes	Reviewed per rotation	

	Curriculum and Instruction Goals			
603	603 — Curriculum Development	Yes	Reviewed per rotation	
612-1	612-1 — Development of Parent and Family Engagement Policies for Title I Programs	Yes	Reviewed per rotation	
616	616 — School District System Accountability	Yes	Additions for curriculum cycle added to policy	
620	620 — Credit for Learning	Yes	Added updated weighted grading scale.	
709 709F	709 — Student Transportation Safety Policy and Notification Forms	Yes	Reviewed per rotation	
721	721 — Uniform Grant Guidance Policy Regarding Federal Revenue Sources	Yes	This policy matches with SE Board Policy 441	
722 * mandatory policy we currently	Public Data Request	Do Not Currently Have this policy	Mandatory Policy	

do not have				
806	806 — Crisis Management Policy and F1: Assistance in Drafting a Crisis Management Plan. F-2: Other Resources/Publications. F-3: Emergency Planning and Procedures Guide for Schools.	Yes	Reviewed per rotation, updates to legislation references.	
903	903 — Visitors to School District Buildings and Sites	Yes	Reviewed per rotation	