

**SIBLEY EAST PUBLIC SCHOOLS  
ORGANIZATIONAL/REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT NO. 2310  
ARLINGTON-GAYLORD-GREEN ISLE  
ARLINGTON CAMPUS-MEDIA CENTER  
TUESDAY, JANUARY 16, 2024 @ 6:30 P.M.**

The meeting was called to order and the salute to the flag was done at 6:40 p.m. Members Brian Brandt, Laura Reid, Sarah Ziegler, Avery Grochow, Rachel Lueth, and Ashley Latzke were present..

**ELECTION OF SCHOOL OFFICIALS:**

Election of School Board Chairperson: Motion by Member Latzke, second by Member Reid, to elect Member Brandt as School Board Chair. The motion was approved by a ballot vote of 4-2.

Election of Vice-Chairperson: Motion by Member Grochow, seconded by Member Zeigler, to elect Member Lueth as School Board Vice-Chair. Motion by Member Brandt, second by Member Latzke to elect Member Reid as School Board Vice-Chair. A roll call vote was taken;

Member Brandt: Reid, Member Latzke: Reid Member Reid: Lueth, Member Ziegler: Lueth, Member Lueth: Lueth, and Member Grochow: Lueth. Member Lueth was elected Vice-Chair with a 4-2 vote. Motion was approved.

Election of School Board Clerk: Motion by Member Lueth, seconded by Member Brandt, to elect Grochow as School Board Clerk. The ballot was closed and member Grochow was elected by acclamation.

Election of School Board Treasurer: Motion by Member Reid, second by Member Latzke, to elect Member Ziegler as School Board Treasurer. The ballot was closed and member Zeigler was elected by acclamation.

WHEREAS, Minnesota Statutes 123B.14, Subd. 1. Empowers the School Board to combine the duties of the office of Clerk and Treasurer of the School Board in one person in the Office of Business Affairs of the School District.

WHEREAS, the School District has decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT the Business Manager (Janna Tessmer) of the School District is designated by the School Board of Independent School District No. 2310 to perform the duties of Clerk and Treasurer of the District.

Motion by Member Zeigler , seconded by Member Reid, to approve the combination of duties of Clerk and Treasurer of the School Board in one person in the Office of Business Affairs of the School District. Motion was approved.

APPROVAL OF AGENDA: Motion by Member Lueth , seconded by Member Grochow, to approve the agenda with revisions. Motion was approved

APPOINTMENTS: School Board Member/s Committee Representation: (School Board representative/s currently appointed)

Community Education and Early Childhood Family Education: (Ashley Latzke)

School Policy Committee (Due Process, Discipline, School Lunch Appeals, and Title IX (Rachel Lueth, Sarah Ziegler, Laura Reid)

Negotiations (Certified)-School Insurance, Finance, Shared Decision:(Laura Reid, Sarah Ziegler, Avery Grochow), Alternates: (Rachel Lueth, teachers), (Brian Brandt, principals)

Negotiations (Non-Certified):(Brian Brandt, Avery Grochow, Ashley Latzke), alternate: (Rachel Lueth)

River Bend Special Education District Board-monthly meeting: (Ashley Latzke), alternate: (Laura Reid)

MSBA Legislative Liaison: (Ashley Latzke)

Staff Development District Committee: (Sarah Ziegler, Avery Grochow)

Sibley County Collaborative Council: (Sarah Ziegler) bi-monthly meeting

School District Facilities: (Brian Brandt, Sarah Ziegler, Laura Reid) Alternate: (Ashley Latzke)

Continuing Education: (Sarah Ziegler)

Transportation: (Brian Brandt, Avery Grochow)

Technology: (Rachel Lueth, Ashley Latzke)

Standing Committees on Site Based and Staff Development shall be made up of members from the certified negotiating committee: (Laura Reid, Sarah Ziegler, Avery Grochow), alternate: (Rachel Lueth)

Calendar Committee: (Sarah Ziegler, Ashley Latzke)

Extra-Curricular Activities Committee, MSHSL, Minnesota River Conference: (Brian Brandt, Laura Reid, Sarah Ziegler)

World's Best Workforce, CTE, and Curriculum/Instruction Committee: (Laura Reid, Rachel Lueth, Avery Grochow)

Meet and Confer: (Rachel Lueth)

Finance Committee: (Brian Brandt, Sarah Ziegler)

Motion by Member Grochow, seconded by Member Lueth, to approve the above appointments. Motion was approved.

Motion by Member Reid, seconded by Member Zeigler to approve the official newspapers as Arlington Enterprise and Gaylord Hub along with Sibley East Schools website (www.sibleyeast.org). Motion was approved.

Motion by Member Grochow, seconded by Member Lueth, to approve the official depositories. Motion was approved.

Motion by Member Zeigler ,seconded by Member Reid, delegating Janna Tessmer, Deb Perschau, and Lindsey Neisen as ISD #2310 authority to make Electronic Fund Transfers on behalf of the district for the current year. Motion was approved.

Motion by Member Latzke, seconded by Member Lueth, to approve membership in organizations noted. Motion was approved.

Motion by Member Grochow, second by Member Lueth to appoint Anthony Nerud as School District Attorney. Motion was approved.

Approval of School Board Compensation. (Currently \$1500 per year for each board member and additional \$500 per year for the Chairperson, \$125 for the Clerk, Treasurer, and Vice-Chair. Special meeting \$75, \$150 for full day in/out of district meeting and \$75 for ½ day in or out of district meeting). Motion by Member Grochow, second by Member Reid , to approve compensation at current amounts. Motion was approved.

CONSENT AGENDA: Approval of Minutes: Recommend approval of December 18, 2023 Minutes. Resignation: Cierra Abrams, Secondary Special Education Paraprofessional and Collin Grams, C Team Baseball. Hiring: Karen Haefs, Elementary Special Education Paraprofessional, Lonna Bradley, Part time Secondary Special Education Paraprofessional ( Step 1), and Neil Winterfeldt, Volunteer Boys Jr. High Basketball. Fundraiser Request: Chad Bachman: Heggies Pizza, NYC / DC Summer trip. Overnight Field Trip: Amanda Feterl, 5th Grade, Eagle Bluff Environmental Center, 10/23/2024 - 10/25/2024 - Expansion of environmental studies.

Motion by Member Lueth, second by Member Reid, to approve the consent agenda. Motion was approved.

#### OLD/UNFINISHED BUSINESS:

Motion by Member Latzke, second by Member Revise to revise Board Policy 440 as discussed (Resource). Motion was approved.

#### NEW/OTHER BUSINESS:

Motion by Grochow, second by Member Zeigler, directing the Superintendent and Administration to plan and make recommendations for adjustments in curriculum, programs and staffing for the 2024-2025 school year. Motion was approved. Motion by Member Grochow,

second by Member Reid, to approve January 2024 bills totaling \$1,175,013.74. Motion was approved. Donations: \$200: Arlington Area Chamber of Commerce, FFA, \$50: Sibley East Wolverine Boosters, Biology Club, \$200: Arlington Area Chamber of Commerce, Biology Club, \$100: ProGrowth Bank, Elementary Music, \$150: Alloy Insurance Agency, Courage Retreat, \$500: Arlington State Bank, Courage Retreat, \$150: Jerry's Home Quality Foods - Arlington, Chapstick sales, \$150: Jerry's Home Quality Foods - Gaylord, Chapstick sales, \$600: Gaylord Fire Department Relief Assn, Prom, \$50: Taylor and Tawyna Weber. Dodgeballs for Youth Wrestling, \$250: Green Isle Baseball Association, Football Team, \$200: Arlington State Bank, Sibley Scoop, \$200: Skip and Ann Wolverton, Sibley Scoop, \$100: Bauer Concrete, Sibley Scoop, \$100: Alloy Insurance, Sibley Scoop, \$100: Midwest Driving School, Sibley Scoop, \$100: Maple Grove Farm, Sibley Scoop, \$100: Blue Barn Art Studio, Sibley Scoop, \$100: Edina Realty-Greg Kennard, Sibley Scoop, \$100: Dave and Amy Halquist, Sibley Scoop, \$100: Haggemiller Lumber, Sibley Scoop, \$100: Bauer Builders, Sibley Scoop, \$100: Gala Salon, Sibley Scoop, \$100: Goldsmith Eye, Sibley Scoop, and \$100: Jerry's Home Quality Foods, Gaylord, Sibley Scoop. Motion by Member Latzke second by Member Zeigler, to accept the donations with gratitude. Motion was approved.

**PRINCIPALS / SUPERINTENDENT REPORTS:** Mrs. Feterl gave the Elementary Report, Mr. Wagner gave the MS/HS Report and Dr. Libby gave the Superintendent's Report

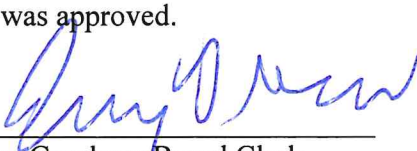
**CLOSED SESSION:** Motion by Member Grochow, second by Member Reid to enter closed session for the purpose to evaluate the performance of the superintendent pursuant to Minnesota Statutes Section 13D.05, subdivision 3(a). Motion was approved.

On return to open session, the Board reviewed the Superintendent's evaluation of strengths and challenges and gave feedback on areas of growth.

**INFORMATIONAL:** Next Regular School Board Meeting Tuesday, February 20<sup>th</sup>, 2024 @ 6:30pm. \*Meeting on Tuesday due to President's Day observance.\*

**ADJOURNMENT:** Motion by Member Zeigler, second by Member Reid to adjourn the meeting. The meeting was adjourned at 11:00p.m. Motion was approved.

  
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Brian Brandt-Board Chair

  
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Avery Grochow-Board Clerk

A full copy of the minutes can be obtained at the Sibley East Public Schools Business Office located at;  
202 3rd Ave NW, Arlington, MN 55307