

**POSTING NOTIFICATION**

SIBLEY EAST PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO. 2310  
ARLINGTON-GAYLORD-GREEN ISLE

REGULAR SCHOOL BOARD MEETING

ARLINGTON CAMPUS-MEDIA CENTER  
208 WEST DOUGLAS STREET  
ARLINGTON, MN 55307  
MONDAY, NOVEMBER 18, 2024 @ 6:30 P.M.

**SIBLEY EAST PUBLIC SCHOOLS  
REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT NO. 2310  
ARLINGTON-GAYLORD-GREEN ISLE  
ARLINGTON CAMPUS-MEDIA CENTER  
MONDAY, NOVEMBER 18, 2024 @ 6:30 p.m.**

**A. SALUTE TO THE FLAG**

**B. CALL TO ORDER:**

The meeting is called to order at \_\_\_\_\_ p.m.

Members: Brian Brandt, Laura Reid, Sarah Ziegler, Rachel Lueth, Avery Grochow, and Ashley Latzke

**C. APPROVAL OF AGENDA:**

Member \_\_\_\_\_ moved, seconded by member \_\_\_\_\_ to approve the agenda with revisions.

Motion was /was not approved. Vote:

**D. CONSENT AGENDA:**

- a. **Approval of Minutes:** Recommend approval of [October 21, 2024 Regular School Board Meeting Minutes](#) and [November 14, 2024 Special Board Meeting Minutes](#)
- b. **Personnel:**
  - i. **Resignation(s):**
    1. Dan Morton, Assistant Wrestling Coach
    2. Alan Halverson, Junior High Boys Basketball Coach
    3. Hilary Enter, Child Care Coordinator
    4. Stephanie Brandt, Prom Co-Advisor
    5. Jazmine Delgado- Alvino, Elementary School Paraprofessional
  - ii. **Hire(s):**
    1. Dave Strack, Assistant Wrestling Coach- Replaces Dan Morton
    2. Grace Lundin, Prom Co-Advisor - Replaces Stephanie Brandt
    3. Whitney Husfeldt, Junior High Girls Basketball Coach - Replaces Morgan Kurth
    4. Amber Wentzlaff, Child Care Coordinator - Replaces Hilary Enter
    5. Emily Bush, After School Child Care Coordinator - Replaces Pauline Schmitt
    6. Hilary Enter, MS/HS Paraprofessional - Filling an open position
  - iii. **Leave of Absence**
    1. Korine Oie, Elementary Teacher
- c. **Fundraiser Requests:**
  - i. Boys Basketball, Eteamsponsor Donations Fundraiser - [Boys Basketball Fundraiser Request.pdf](#)
  - ii. Biology Club, Club T-Shirt Sales - [Biology Club Fundraiser.pdf](#)
  - iii. Elementary Art Club, Square 1 Art - [Elementary Art Club Fundraiser.pdf](#)
  - iv. MS Student Council, December Activities - [MS Student Council Fundraiser.pdf](#)
- d. **Fundraiser Accountability Reports:**
  - i. Eagle Bluff Fundraiser - [Eagle Bluff Fundraiser Report.pdf](#)
- e. **Policies:** First Reading for Review
  - i. Policy 301 - School District Administration - [Policy 301 - School District Administration](#)
  - ii. Policy 302 - Superintendent - [Policy 302 - Superintendent](#)
  - iii. Policy 303 - Superintendent Selection - [Policy 303 Superintendent Selection](#)
  - iv. Policy 304 - Superintendent Contract, Duties, and Evaluation - [Policy 304 - Superintendent Contract, Duties and Evaluation](#)
  - v. Policy 305 - Policy Implementation - [Policy 305 - Policy Implementation](#)
  - vi. Policy 306 Administrator Code of Ethics - [Policy 306 - Administrator Code of Ethics](#)

There are no revisions to the 300 series policies, therefore, the district policy committee members recommend waiving the second reading and approval of review on the first reading.

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to approve the consent agenda. The motion was/was not approved. Vote:

**E. INFORMATIONAL ITEMS:**

- a. Audit Report for FY 2024 presented by Abdo. [Abdo Board Presentation.pdf](#)
- b. 2025-2026 School Calendar Draft Proposal - [25-26 School Calendar Draft](#)

**F. VISITOR COMMENTS:** [Visitor Comments Language](#)

**G. BOARD REPORTS**

- a. Finance Committee

**H. OLD/UNFINISHED BUSINESS:**

1. Consider the quote for snow removal at the Arlington campus/secondary location for the 2024-2025 school year. Recommendation to accept the quote from Hagggenmiller Lumber for the [Arlington Snow Removal Bid.pdf](#).

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to accept the quote from for snow removal at the Arlington campus for the 2024-2025 school year. Motion was/was not approved. Vote

2. Consider the quote for snow removal at the Gaylord campus/elementary location for the 2024-2025 school year. Recommendation to accept the quote from Top Notch Construction for the [Gaylord Snow Removal.pdf](#).

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to accept the quote from Top Notch Construction for snow removal at the Gaylord campus for the 2024-2025 school year. Motion was/was not approved. Vote:

**I. NEW BUSINESS:**

1. Recommend approval of the FY 2024 audit as presented by Abdo. [Abdo Board Presentation.pdf](#)

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to accept the Fiscal Year 2024 Audit report as presented. Motion was/was not approved. Vote:

2. Bills and Payments: Recommend approval of [November, 2024 Bills](#) totaling \$1,467,475.36.

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to approve the November 2024 bills totaling \$1,467,475.36. Motion was/was not approved. Vote:

3. Consider a Memorandum of Understanding (MOU) with Sibley East Education Minnesota (SEEM) regarding LETRS training compensation [READ Act MOU](#).

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_, to approve the READ Act MOU with Sibley East Education Minnesota as presented. Motion was/was not approved. Voted:

4. Consider approval of a Resolution Related to Combined Polling Places Established for 2025 School District Special Elections. [Resolution Relating to Combined Polling Places](#) (Roll Call Vote)

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to approve the resolution relating to Combined Polling Places Established for 2025 School District Special Elections.

In Favor:

Opposed:

Upon vote of Board Resolution is duly Passed/Failed. Vote:

5. Review and approve [24-25 Teacher Seniority List](#).

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_, to approve the Teacher Seniority List for 24-25 as presented.

6. Review and approve 2025 Sibley East School Board Meeting Dates - [2025 Sibley East School Board Meeting Dates](#)

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to approve the 2025 Sibley East School Board meeting dates, times, and locations. Motion was/was not approved. Vote:

7. Abdo 3-Year Audit Services Proposal: Recommend approving a 3-year audit services proposal from Abdo. [Abdo 3-year Audit Services Proposal](#)

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_, to approve the 3-year audit services proposal from Abdo. Motion was/was not approved. Vote:

8. Swimming Pool Bracing Contract: Recommend approving a contract with Vos Construction to complete the swimming pool bracing project for \$7,220.00. [Vos Construction Contract](#)

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_, to approve a contract with Vos Construction to complete the swimming pool bracing project for \$7,220.00. Motion was/was not approved. Vote:

9. Swimming Pool Infill Contract: Recommend approving a contract with Dakota Robinson Trucking to complete the swimming pool infill project for \$23,380.00. [Dakota Robinson Contract](#)

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_, to approve a contract with Dakota Robinson Trucking to complete the swimming pool infill project for \$23,380.00. Motion was/was not approved. Vote:

**J. DONATIONS: Accept the following donations with gratitude:**

- a. \$100.00 Anonymous - Biology Club
- b. \$300.00 Teuby Continued - Prom Donation
- c. \$1,500.00 ProGrowth Bank - Math Department for Calculators
- d. \$1,000.00 Haggemiller Lumber - Biology Equipment
- e. \$475.00 Gaylord Game Protective - Elementary Homecoming
- f. \$204.38 Jim Callahan - Tools for Band Program
- g. \$500.00 Gaylord Protective League - Elementary Student Needs Account
- h. \$300.00 Gaylord Fire Department - Elementary Student Needs Account
- i. \$500.00 Arlington State Bank - Courage Retreat
- j. \$250.00 Gaylord American Legion Post 433 - Veterans Day Program

Member \_\_\_\_\_ moved, second by member \_\_\_\_\_ to accept the donation. The motion was/was not approved. Vote:

**K. ADMINISTRATIVE REPORTS:**

- a. Elementary Principal Report
- b. Secondary Principal Report
- c. Superintendent Report

**L. OTHER INFORMATION:**

1. Upcoming School Board Meeting Dates:

- a. Monday, December 16, 2024 @ 6:00 p.m. Arlington Campus - Media Center - Truth in Taxation
- b. Monday, December 16, 2024 @ 6:30 p.m. Arlington Campus - Media Center - Regular Board Meeting

**M. ADJOURNMENT:** Member \_\_\_\_\_ moved, second by member \_\_\_\_\_, to adjourn the meeting. The motion was/was not approved. Vote: \_\_\_\_\_ The meeting was adjourned at \_\_\_\_\_ p.m.