

POSTING NOTIFICATION

SIBLEY EAST PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 2310
ARLINGTON-GAYLORD-GREEN ISLE

REGULAR SCHOOL BOARD MEETING

ARLINGTON CAMPUS-MEDIA CENTER
208 WEST DOUGLAS STREET
ARLINGTON, MN 55307
TUESDAY, JANUARY 21, 2025 @ 6:30 P.M.

A BOARD MEMBER WILL BE
ATTENDING REMOTELY FROM
5940 CARAVAN COURT
ORLANDO, FL 32819

***If the Regular School Board Meeting is canceled due to weather, it will be rescheduled for Wednesday, January 22, 2025 @ 6:30 p.m. at the same location as identified above.*

**SIBLEY EAST PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 2310
ARLINGTON-GAYLORD-GREEN ISLE
ARLINGTON CAMPUS-MEDIA CENTER
TUESDAY, JANUARY 21, 2025 @ 6:30 p.m.**

A. SALUTE TO THE FLAG

B. CALL TO ORDER:

The meeting is called to order at _____ p.m.

Members Present: Laura Reid, Sarah Ziegler, Rachel Lueth, Greg Homme, Ashley Latzke (Remotely), and Jon Hazelwood

Members Absent:

C. OATH OF OFFICE: New Board Members Hazelwood and Homme

D. ELECTION OF BOARD OFFICERS: (In all positions, if only one person is nominated, the person is elected through acclamation, no need to vote.)

a. Election of School Board Chairperson:

- i. Nominations
- ii. Vote: Latzke- _____, Ziegler- _____. Homme- _____, Reid- _____, Hazelwood- _____, Lueth- _____
- iii. (If only one candidate is nominated and uncontested, close the ballot and declare the candidate elected by acclamation.) The ballot is closed and member _____, is elected by acclamation.

b. Election of School Board Vice-Chairperson

- i. Nominations
- ii. Vote: Lueth- _____, Hazelwood- _____, Reid- _____, Homme- _____, Ziegler- _____, Latzke- _____
- iii. (If only one candidate is nominated and uncontested, close the ballot and declare the candidate elected by acclamation.) The ballot is closed and member _____, is elected by acclamation.

c. Election of School Board Clerk

- i. Nominations
- ii. Vote: Latzke- _____, Ziegler- _____, Homme- _____, Reid- _____, Hazelwood- _____, Lueth- _____
- iii. (If only one candidate is nominated and uncontested, close the ballot and declare the candidate elected by acclamation.) The ballot is closed and member _____, is elected by acclamation.

d. Election of School Board Treasurer

- i. Nominations
- ii. Vote: Lueth- _____, Hazelwood- _____, Reid- _____, Homme- _____, Ziegler- _____, Latzke- _____
- iii. (If only one candidate is nominated and uncontested, close the ballot and declare the candidate elected by acclamation.) The ballot is closed and member _____, is elected by acclamation.

E. APPROVAL OF AGENDA:

Member _____ moved, seconded by member _____ to

Motion was /was not approved. Vote Yes:

Vote No:

F. ORGANIZATION OF THE SCHOOL BOARD

- a. Designation of Official District Depositories. Recommend approval of Arlington State Bank, Pro-Growth Bank Gaylord, First National Bank of MN, Cornerstone Bank of Green Isle, US Bank, and MSDLAF as official District Depositories.

Member _____ moved, second by member _____, to

Motion was/was not approved. Vote Yes: Vote No:

- b. Designation of Legal Counsel. Recommend Knutson, Flynn, and Deans P.A. to be the district legal counsel. Authority for school board chairperson and superintendent to contact legal counsel as needed. Any other individuals require authority from the school board chairperson or superintendent.

Member _____ moved, second by member _____, to

Motion was/was not approved. Vote Yes: Vote No:

- c. Designation of Official Publication Forum. Recommend official newspapers be the Arlington Enterprise and the Gaylord Hub, and the district website (sibleyeast.org) be an additional news forum.

Member _____ moved, second by member _____, to

Motion was/was not approved. Vote Yes: Vote No:

- d. Resolution Combining Clerk and Treasurer duties in one person in the Office of Business Affairs of the School District.

WHEREAS, Minnesota Statutes 123B.14, Subd. 1. Empowers the School Board to combine the duties of the office of Clerk and Treasurer of the School Board in one person in the Office of Business Affairs of the School District.

WHEREAS, the School District had decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT the Business Manager, Janna Tessmer, of the School District is designated by the School Board of Independent School District No. 2310 to perform the duties of Clerk and Treasurer of the District.

Member _____ moved, second by member _____, to

Motion was/was not approved. Vote Yes: Vote No:

- e. Authorize District Staff to Make Electronic Fund Transfers on Behalf of the District. Recommend authorizing Janna Tessmer, Lindsey Neisen, and Deb Perschau to make Electronic Fund Transfers on behalf of the district for the 2025 calendar year.

Member _____ moved, second by member _____, to

Motion was/was not approved. Vote Yes: Vote No:

- f. Authorize superintendent and business manager to execute contracts and purchase orders. Recommend authorizing the superintendent and business manager to execute contracts and purchase orders of goods and services contained within the board approved budget.

Member _____ moved, second by member _____, to

Motion was/was not approved. Vote Yes: Vote No:

- g. Set School Board Compensation. The board needs to set member compensation for the 2025 calendar year. Current compensation is \$1,500.00 per year per board member with an additional \$500 per year for the Chairperson, an additional \$125 each for the Vice-President, Clerk, and Treasurer. Special Board Meetings \$75.00/meeting, \$150.00 for full day in/out of district meeting and \$75.00 for ½ day in or out of district meeting.

Member _____ moved, second by member _____, to

Motion was/was not approved. Vote Yes:

Vote No:

- h. Identify School Board Committee Membership/Representation
- i. Calendar Committee:
 - ii. Community Education and ECFE:
 - iii. Comprehensive Achievement and Civic Readiness:
 - iv. Continuing Education:
 - v. Extracurricular Committee/MSHSL Representative:
 - vi. Facilities Committee:
 - vii. Finance Committee:
 - viii. Meet and Confer:
 - ix. MSBA Legislative Liaison:
 - x. Negotiations (Certified Teachers):
 - xi. Negotiations (Certified Principals)
 1. School Insurance, Shared Decisions:
 - xii. Negotiations (Non-Certified):
 - xiii. Policy Committee:
 1. Due Process, Discipline, School Lunch Appeals, Title IX
 - xiii. River Bend Special Education District Board:
 - xiv. Sibley County Children's Collaborative:
 - xv. Staff Development District Committee:
 - xvi. Technology:
 - xvii. Transportation:

G. VISITOR COMMENTS: [Visitor Comments Language](#)

H. CONSENT AGENDA:

- a. **Approval of Minutes:** Recommend approval of December 16, 2024 Board Mtg. Minutes.
- b. **Personnel:**
 - i. **Resignation(s):**
 1. Morgan Kurth, ECSE Teacher
 - ii. **Retirement(s):**
 1. Tracie Bjorkund, MS/HS Teacher
 - iii. **Hire(s):**
 1. Tanner Teicher, Head Track Coach, replaces Jim Kreft
 2. Emily Goettl, Elementary Paraprofessional, replaces Whitley Rose
- c. **Fundraiser Requests:**
 - i. Prom Committee, [Kwik Trip Ultimate Car Wash Cards Fundraiser](#)
 - ii. Prom Committee, [Unhinged Pizza Tip Night Fundraiser](#)
 - iii. Sibley East Parent Community Organization, [PCO Read-A-Thon Fundraiser](#)
 - iv. MS Student Council, [Student Council "Treaties for Sweeties" Fundraiser](#)
- d. **Fundraiser Accountability Report**
 - i. MS Student Council, [Fundraiser Accountability Report](#)
- e. **Policies** (First Reading for Revision)
 - i. Policy 201 - Legal Status of the School Board - [Policy 201](#)
 - ii. Policy 202 - School Board Officers - [Policy 202](#)
 - iii. Policy 203 - Operation of the School Board - Governing Rules - [Policy 203](#)
 - iv. Policy 203.1 - School Board Procedures; Rules of Order - [Policy 203.1](#)

- 6. Adjustments in curriculum, programming, and staffing for the 2025-2026 school year. It is recommended that the board direct administration to plan and bring forward any adjustments in curriculum, programming, and staffing for the 2025-2026 school year.

Member _____ moved, second by member _____ to

Motion was/was not approved.

Vote Yes:

Vote No:

- 7. Request to use Wolverine Logo. The Sibley East After Prom group has requested to use the Wolverine Logo in a fundraising project. The logo would be wrapped around a pump at Maverick Automotive promoting support of the SE After Prom group and 3 cents per gallon would go to the group.

Member _____ moved, second by member _____ to

Motion was/was not approved.

Vote Yes:

Vote No:

M. DONATIONS: Accept the following donations with gratitude:

- a. 12 Sheets of Metal, OEM Services, Industrial Tech.
- b. \$100.00, Rita and Robert Halquist, Boys Basketball
- c. Sensory Chair, Allegra Witt, Sibley East Elementary School
- d. \$300.00, Peter Erickson, Wrestling
- e. \$200.00, Arlington Area Chamber of Commerce, Biology Club
- f. \$250.00, This Old House "Garden and Gifts", Football
- g. \$10,457.85, Gaylord Game Protective, Trap Team
- h. \$4,000.00, Fidelity Charitable, Biology Equipment
- i. \$565.33, Redeemer Lutheran Church, Student Needs
- j. \$100.00, Michael Foods, Courage Retreat
- k. \$50.00, Alloy Insurance Agency, Courage Retreat
- l. \$250.00, After Burner Auto Body and Towing, Inc., Courage Retreat
- m. Clorox Wipes, Green Isle Lions, Elementary and MS/HS Sites

Member _____ moved, second by member _____ to

Motion was/was not approved.

Vote Yes:

Vote No:

N. ADMINISTRATIVE REPORTS:

- a. Elementary Principal Report -
- b. Secondary Principal Report -
- c. Superintendent Report -

O. OTHER INFORMATION:

- 1. Upcoming School Board Meeting Dates:
 - a. Tuesday, February 18th, 2025 @ 6:30 p.m. Arlington Campus - Media Center - Regular Board Meeting

P. ADJOURNMENT: Member _____ moved, second by member _____, to

Motion was/was not approved.

Vote Yes:

Vote No:

The meeting was adjourned at _____ p.m.