

**SIBLEY EAST PUBLIC SCHOOLS  
ORGANIZATIONAL/REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT 2310  
ARLINGTON-GAYLORD-GREEN ISLE  
ARLINGTON CAMPUS-MEDIA CENTER  
MONDAY, JANUARY 21, 2025 @ 6:30 P.M.**

**A BOARD MEMBER ATTENDED  
REMOTELY FROM  
5940 CARAVAN COURT  
ORLANDO, FL 32819**

A call to order with a Salute to the Flag started the meeting at 6:30 p.m. Members present: Sarah Ziegler, Laura Reid, Rachel Lueth, Greg Homme, Jon Hazelwood, and Ashley Latzke (Remotely)

New board members Greg Homme and Jon Hazelwood recited their acceptance and oath of office.

Election of School Board Officers:

**Election of School Board Chairperson:** Member Reid nominated Member Ziegler and Member Homme nominated Member Lueth. Roll Call Vote: Latzke-Ziegler, Ziegler-Ziegler, Homme-Lueth, Reid-Ziegler, Hazelwood-Ziegler, Lueth-Lueth. On a 4-2 vote Member Ziegler was elected board chairperson.

**Election of School Board Vice-Chairperson:** Member Reid nominated Member Latzke and Member Lueth nominated herself. Roll Call Vote: Lueth-Lueth, Hazelwood-Latzke, Reid-Latzke, Homme-Lueth, Ziegler-Latzke, Latzke-Latzke. On a 4-2 vote Member Latzke was elected board vice-chairperson.

**Election of School Board Clerk:** Member Latzke nominated Member Hazelwood. With only one nomination, Member Hazelwood was elected by acclamation.

**Election of School Board Treasurer:** Member Hazelwood nominated Member Reid. With only one nomination, Member Reid was elected by acclamation.

Approval of Agenda: Member Lueth moved, second by Member Homme to approve the agenda with the following additions: Copy of Dec. 16, 2024 Board meeting minutes, **Resignations**-Andrew Thies, Assistant Track Coach, Megan Bullert, Assistant Track Coach, **Fundraiser Request**-Preschool/ECFE, Copy of the adjusted 25-26 school calendar, **Action item**-Legal Letter Regarding Pool Closing, **Donations**-\$100.00, Steve and Carrie Pioske, Sibley Scoop, \$100.00, Greg Kennard, Sibley Scoop, \$100.00 Kellie Meixl-Gala Salon, Sibley Scoop, \$100.00, Bauer Concrete, Sibley Scoop, \$100.00 Haggemiller Lumber, Sibley Scoop, \$150.00, Alloy Insurance Agency, Sibley Scoop, and \$500.00, Gaylord Chamber of Commerce, Football. **Administrative Reports:** Elementary Principal, MS/HS Principal and Superintendent board reports. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0

**Organization of the School Board:**

Member Reid moved, second by Member Hazelwood to designate Arlington State Bank, Pro-Growth Bank of Gaylord, First National Bank of MN, Cornerstone Bank of Green Isle, US Bank, and MSDLAF as official district depositories. Roll Call Vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. Vote No-None Motion was approved. Vote: 6-0

Member Hazelwood moved, second by Member Lueth to approve Knutson, Flynn and Deans P.A. as the district legal counsel with authority to the school board chairperson and superintendent to contact legal counsel as needed. Other individuals require authority from the school board chair or superintendent. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0

Member Homme moved, second by Member Reid to designate the Arlington Enterprise and the Gaylord Hub as the official newspapers of the district and the district website ([sibleyeast.org](http://sibleyeast.org)) as an additional news forum. Roll Call Vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. Vote No-None Motion was approved. Vote: 6-0.

Member Lueth moved, second by Member Latzke to approve the following resolution regarding combining the board clerk and treasurer duties in one person in the District Business Office:

WHEREAS, Minnesota Statutes 123B.14, Subd. 1. Empowers the School Board to combine the duties of the Office of Clerk and Treasurer of the School Board in one person in the District Business Office,

WHEREAS, the School District has decided to combine the duties of the Clerk and Treasurer in one person in the District Business Office,

THEREFORE, BE IT RESOLVED THAT the Business Manager, Janna Tessmer, of the School District is designated by the School Board of Independent School District No. 2310 to perform the duties of Clerk and Treasurer of the District. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None.

Motion was approved. Vote: 6-0

Member Reid moved, second by Member Hazelwood to authorize Janna Tessmer, Lindsey Neisen, and Deb Perschau to make electronic fund transfers on behalf of the district for the 2025 calendar year. Roll Call Vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Home, Latzke. Vote No-None. Motion was approved. Vote: 6-0.

Member Latzke moved, second by Member Homme, to authorize the superintendent and business manager to execute contracts and purchases orders of goods and services within the board approved budget. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0.

Member Reid moved, second by Member Lueth, to set board member compensation for the 2025 calendar year at \$1,500 per year per board member. An additional \$500.00 per year for the Chairperson and \$125.00 each for the Vice-Chairperson, Clerk, and Treasurer. Special Board Meetings \$75.00/meeting, \$150.00 for full day in or out of district meeting and \$75.00 for ½ day in or out of district meeting. Roll Call Vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. Vote No-None. Motion was approved. Vote: 6-0.

#### **Committee Assignments:**

Calendar Committee:	Ashley Latzke, Jon Hazelwood
Community Education and ECFE:	Rachel Lueth
CACR, CTE, and Curr. and Instruct.:	Rachel Lueth, Laura Reid
Continuing Education:	Ashley Latzke
Extracurricular Committee:	Sarah Ziegler, Laura Reid, Greg Homme
Facilities Committee:	Greg Homme, Laura Reid, Sarah Ziegler, Alternate: Rachel Lueth
Finance Committee:	Sarah Ziegler, Laura Reid, Greg Homme
Meet and Confer:	Rachel Lueth
MSBA Legislative Liaison:	Rachel Lueth
Negotiations Certified:	Laura Reid, Sarah Ziegler, Ashley Latzke
Negotiations Principals/Teach//Learn.:	Sarah Ziegler
Negotiations Non-Certified:	Ashley Latzke, Sarah Ziegler, Rachel Lueth
Policy Committee: Due Process, Discipline, Title IX, Job Descriptions, School Lunch Appeals	Rachel Lueth, Jon Hazelwood, Sarah Ziegler
River Bend Special Ed. District Board:	Ashley Latzke, Alternate: Jon Hazelwood
Sibley County Collaborative Council:	Sarah Ziegler
Staff Development District Comm.:	Sarah Ziegler, Jon Hazelwood
Technology:	Rachel Lueth, Greg Homme
Transportation:	Greg Homme, Jon Hazelwood

#### **Visitor Comments: None**

#### **Consent Agenda:**

Approval of December 16, 2024 School Board Meeting Minutes. **Resignations:** Morgan Kurth, ECSE Teacher, Andrew Thies, Assistant Track Coach, Megan Bullert, Assistant Track Coach. **Retirement:** Tracie Bjorklund, MS/HS Teacher. **Hires:** Tanner Teicher, Head Track Coach, Emily Goettl, Elementary Paraprofessional.

**Fundraiser Requests:** Prom Committee - Kwik Trip Ultimate Car Wash Cards, Prom Committee - Unhinged Pizza Tip Night, Sibley East Parent Community Organization - Read-A-Thon, MS Student Council - Treaties for Sweeties, Preschool/ECFE - Donation Fundraiser. **Fundraiser Accountability Report:** MS Student Council Report. **Policies (First Reading):** Policy 201 - Legal Status of the School Board, Policy 202 - School Board Officers, Policy 203 - Operation of the School Board - Governing Rules, Policy 203.1 School Board Procedures; Rules of Order, Policy 203.2 - Order of the Regular School Board Meeting, Policy 203.5 - School Board Meeting Agenda, Policy 203.6 - Consent Agendas, Policy 204 - School Board Meeting Minutes.

**Due to the policy changes aligning with the MSBA Model Policies, the policy committee members recommended waiving the second reading and approval of revisions on the first reading.** Member Reid moved, second by Member Hazelwood to approve the consent agenda as presented. Roll Call Vote: /Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0

#### **Board Reports:**

**Finance Committee:** Member Ziegler provided an update on the following items: Building Bond Refinancing is still on hold as the rates don't meet the parameters the board established, enrollment update, negotiations with paraprofessionals and principals, 25-26 budget planning, and planning for future discussion on a potential operating referendum.

**Informational/Discussion Items:** Board members had the opportunity to share their thoughts/opinions on the future direction of the superintendent position. Members Reid and Ziegler expressed support for a proposed part-time position provided by Superintendent Seifert. Member Homme indicated he had spoken to MSBA representatives at the state conference. They indicated it wasn't too late to do a search, but it was getting close. Member Latzke expressed support for the part-time position and shared she had received support when asking business office staff. Members Lueth and Hazelwood shared they would support a part-time position as well.

**Old/Unfinished Business:** None

#### **New Business:**

Member Lueth moved, second by Member Homme to approve payment of the January, 2025 bills and payments in the amount of \$1,402,866.73. Roll Call Vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. No-None. Motion was approved. Vote: 6-0

Member Reid moved, second by Member Hazelwood to approve the proposed 3-year Agreement with Harbo Consulting Agency as presented. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. No-None. Motion was approved. Vote: 6-0

Member Homme moved, second by Lueth, to approve the adjusted 25-26 school calendar to move spring conferences from February 18-19, 2026 to February 11-12, 2026. Roll call vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. Vote No-None. Motion was approved. Vote: 6-0

Member Reid moved, second by Member Lueth, to approve the girls tennis team request for an overnight trip to the U.S. Open in September, 2026. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0

Member Reid moved, second by Member Hazelwood to enter into negotiations between the board chair and superintendent on a part-time contract for 2025-2026. Roll Call Vote: Yes: Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. Vote No-None. Motion was approved. Vote: 6-0.

Member Lueth moved, second by Member Reid, directing administration to plan and bring forward any adjustments in curriculum, programming, and staffing for the 25-26 school year. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0

Member Reid moved, second by Member Hazelwood to table discussion on closing the pool until the district received direction from legal counsel. Roll Call Vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. Vote No-None. Motion was approved. Vote: 6-0

Member Hazelwood moved, second by Member Homme to approve the request from the Sibley East After Prom group to use the Wolverine Logo as part of a fundraising project. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0

Member Lueth moved, second by Member Hazelwood to accept the following donations with gratitude: 12 sheets of metal, OEM Services, Industrial Tech., \$100.00, Rita and Robert Halquist, Boys Basketball, Sensory Chair, Allegra Witt, Sibley East Elementary School, \$300.00, Peter Erickson, Wrestling, \$200.00, Arlington Area Chamber of Commerce, Biology Club, \$250.00, This Old House "Garden and Gifts", Football, \$10,457.85, Gaylord Game Protective, Trap Team, \$4,000.00, Fidelity Charitable, Biology Equipment, \$563.33, Redeemer Lutheran Church, Student Needs, \$100.00, Michael Foods, Courage Retreat, \$50.00, Alloy Insurance Agency, Courage Retreat, \$250.00, After Burner Auto Body and Towing, Inc., Courage Retreat, Clorox Wipes, Green Isle Lions, Elementary and MS/HS sites. \$100.00, Steve and Carrie Pioske, Sibley Scoop, \$100.00 Greg Kennard, Sibley Scoop, \$100.00 Kellie Meixl-Gala Salon, Sibley Scoop, \$100.00, Bauer Concrete, Sibley Scoop, \$100.00, Haggemiller Lumber, Sibley Scoop, \$150.00, Alloy Insurance Agency, Sibley Scoop, \$500.00, Gaylord Chamber of Commerce, Football. Roll Call Vote: Yes-Hazelwood, Reid, Lueth, Ziegler, Homme, Latzke. Vote No-None. Motion was approved. Vote: 6-0

**Administrative Reports:**

The monthly reports from the Elementary principal, MS/HS Principal, and Superintendent were shared in hard copy form and electronically as part of the agenda. Member Reid also shared about some technology devices she saw at the MSBA conference that were related to robotics and science/medical/health fields.

**Other Information:**

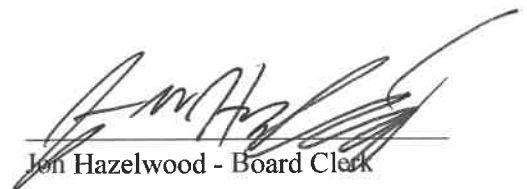
The regular February board meeting will be held on Tuesday, February 18, 2025 at 6:30 p.m. at the Arlington Campus in the Media Center.

**Adjournment:**

Member Lueth moved, second by Member Homme, to adjourn the meeting. Roll Call Vote: Yes-Latzke, Homme, Ziegler, Lueth, Reid, Hazelwood. Vote No-None. Motion was approved. Vote: 6-0 Meeting adjourned at 7:58 p.m.



Sarah Ziegler - Board Chairperson



Jon Hazelwood - Board Clerk

A full copy of the minutes can be obtained at the Sibley East Public Schools Business Office located at:  
202 3rd Ave. NW  
Arlington, MN 55307