

Sibley East Health & Safety Meeting Minutes

March 19th, 2025

In Attendance

<input type="checkbox"/> Lonnie Seifert	<input type="checkbox"/> Deb Perschau
<input type="checkbox"/> Bob Pichelmann	<input type="checkbox"/> Randy Walsh
<input type="checkbox"/> Tim Harbo	<input type="checkbox"/> Lindsey Neisen
<input type="checkbox"/> Amanda Feterl	<input type="checkbox"/> Marge Erickson
<input checked="" type="checkbox"/> Stephanie Brandt	<input type="checkbox"/> Jeremy Wagner
<input type="checkbox"/> Spencer Roeglin	<input checked="" type="checkbox"/> Greg Elseth
<input checked="" type="checkbox"/> Sonja Highum	

Meeting Minutes

Old Business:

Meat Processing Room Update

- Tim inquires about the status of the meat processing room.
- Spencer mentions the room is currently being used for other purposes.
- Tim suggests meeting at the end of the summer to discuss cleaning plans.
- Jeremy & Bob agree that a plan should be in place before the fall, considering the room's multi-purpose use. Tim will send out an email in June to schedule

Window in the Shop Update

- Tim asks about the status of the broken window in the shop.
- Bob reports that still working on getting the one fixed that was broken.
- For security reason another one has been screwed shut to not allow entry, and that will happen to another one of the windows.
- Jeremy also mentions the original goal was to have hardly any windows opening in the building for security reasons and police preference.

Mice Issue and Health and Safety Report

- Tim asks about the mice issues in the building, and Bob reports no recent problems.
- Tim discusses the health and safety report, including CO2 levels in various rooms.

New Business:

- Air quality testing in January revealed high CO2 levels in some upstairs rooms at the high school, exceeding the 1000 ppm target, with some over 2000 ppm.
- Issues with univents in classrooms at the high school were looked into individually and have been fixed
- At Gaylord, the west wing had issues with a down unit due to a faulty sensor.
- CO2 sensors are malfunctioning at Gaylord, showing readings of 50 ppm when outside levels are above 300 ppm. The system regulates dampers based on CO2 levels, but faulty sensors are giving inaccurate readings.
- CO2 sensor replacements cost \$600-\$1000 per unit and may need to be budgeted for.
- System is back up and running again.
- A preventative maintenance contract with Diken is being considered for equipment reviews and reduced costs, which would also address HVAC issues.

Underground Storage Tank and Fuel Tank Business

- Lonnie reports meeting with 4.0 and discusses options for the underground storage tank.
- Lonnie mentions the possibility of getting a quote from a local gas station to avoid fuel tank purchase and maintenance in the future.
- Bob shares conversation with Zahl regarding removal. May have to get creative because of the proximity to the surrounding buildings, and will take a closer look if we are able to go ahead with removal. Apex environmental will be brought in for any required soil sampling in the event of removal

Preventative Maintenance Contract

- Lonnie introduces the idea of a preventative maintenance contract with Daikin.
- Tim supports the idea, noting the age of their buildings and the need for regular maintenance will only increase as they age.
- Bob also mentioned the importance of staggering boiler replacements in relation to that, as we start getting closer to the boilers reaching the 20 year threshold

Vector Training

- Tim updates on vector training, mentioning emails to be sent to those who haven't completed it.
- Bob discusses the progress of his training and the need for group training with the custodians still needing to complete

Committee Member Reports

- Lonnie reports on the review of the pool stages plan
- The pool stages plan is being reviewed.
- According to the architect, the state approval is expected to be a formality for the local building inspector to issue the permit.

Community Member and Bond Referendum:

- At the board meeting on Monday night, a citizen is gathering signatures for a petition to force a bond referendum on the pool
- If the petition gathers enough signatures (215, which is 5% of the last election), a bond referendum will have to be held.
- The estimated cost of running the bond referendum is at least \$50,000.

Action Items

- [] Schedule a meeting between Stephanie, Jeremy, Bob, and Spencer to discuss the meat processing room this Summer
- [] Explore options for removing the 10,000-gallon underground storage tank and transitioning to an above-ground 5,000-gallon tank or using a local gas station.
- [] Follow up with employees who have not completed the Vector training.

Next Meeting: Sept/October 2025

Respectfully submitted,

Tim Harbo