

Kasson-Mantorville – Superintendent Search Timeline

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| January 24, 2025 <i>(2:00 pm, Special Meeting)</i> | Planning meeting – Board adopts search timeline, reviews hiring criteria, search procedures, market positioning, and public involvement |
| January 27, 2025 – March 3, 2025 | MSBA posts opening on local, regional, and national websites, advertises position vacancy, receives applications, and responds to applicants’ inquiries |
| March 3, 2025 <i>(5:30 pm, Regular Meeting)</i> <i>MSBA attends virtually</i> | Board meets for interview training, and to discuss interview questions, audience input groups, and interview procedures |
| March 3, 2025 | Application Deadline |
| March 4 – March 17, 2025 | MSBA conducts screening, preliminary verification of references, pre-interviews of recommended applicants |
| March 5 – March 17, 2025 | Board members review applications |
| March 17, 2025 <i>(5:30 pm, Regular Meeting)</i> <i>MSBA attends virtually</i> | Board meets to determine finalists, interview questions and procedures; MSBA reviews interview training |
| March 19 and 21, 2025 <i>(4:00 pm and 4:00 pm, Special Meeting)</i> | Board conducts first round of interviews |
| March 31, 2025 <i>(4:00 pm, Special Meeting)</i> | Board conducts reference checks and holds second round of interviews; Board selects lone finalist and sets negotiations process |
| April 1, 2025 | Board designee begins negotiations of employment contract |
| April 7, 2025 <i>(5:30 pm, Regular Meeting)</i> | Board meets to approve employment contract |
| July 1, 2025 | New superintendent reports to work |
| August 1 – December 31, 2025 | New Board Team attends MSBA Transition Workshop |