**Maine Interscholastic Athletic Administrators Association – August 24 Meeting**

**Present:** Mike Bisson, Rich Buzzell, Jason Fuller, Gerald Durgin, Todd Livingston, Dan MacLeod, Tracie Martin, Dr. John Ryan, Craig Sickels, Jonathan Spear, Tim Spear, Paul True, David Utterback (1st Vice President), Dennis Walton

***Call to Order***

1st Vice President David Utterback called the meeting to order at 9:00am at the Maine Principals’ Association Conference Center.

***MPA Report – Mike Bisson, MPA Assistant Director***

* Working with Center for Disease Control on spreadsheet: vaccination, close contact, pool testing, etc.
* Hands-on CPR/AED for this year
* MPA continues to struggle with rSchool Today – Using Jot Forms for many of its activities this spring.
* Sample Jot Forms being created by the MPA Office
  + Eligibility Rosters
  + Ejection Form
  + Eighth Grade Form
* Athletic administrators working on international transfer waivers are expected to make “the old college try” to contact principals or agents – three attempted communications would result in the ability to sign off on the waiver.
* This year’s grades have not been updated – need to be changed manually by schools for this fall.
* 50th Year Anniversary of Title IX
* 100th Year Anniversary of the Maine Principals’ Association – started with Maine State Secondary School Principals’ Association
* MPA Interscholastic Management Committee voted for the open tournament in all Heal Point sports
* MPA Field Hockey regular season has been extended by a week to be used as a make-up week only; the extension was created to facilitate options for teams that are forced to quarantine.
* Football is a Crabtree Point sport, and leagues will make their own decisions on how to manage state championship placement.
* If a game cannot be played due to COVID-19 issues, it will be recorded as a “no contest”, not a loss.
* New Athletic Administrators Workshop went well with 21 new and second year athletic directors - members of the AD Advisory Committee participated
* There has been a $5 increase for practice rounds and play for the site of the state championship golf tournament; six participants per school can qualify
* MPA Officials Fee Committee met on August 23 and asked various officiating groups for a one-year freeze on pay
* If officials are deciding not to travel together due to COVID-19 concerns, they are paid separate travel fees
* Mileage is now .45 per mile
* The Maine Principals’ Association is working on securing fall and winter championship venues – visitations to college campuses – high school venues may be used as a back-up plan
* Increase in homeschooling and virtual learning continues – MPA continues to examine cases

Members of the MIAAA Board of Directors had a lengthy conversation on the potential for loss of games in the 2021 MPA football season. The Board urged the Maine Principals’ Association Football Committee to develop recommendations or guidelines for managing these scenarios.

***Officials Report – Jeff Benson***

No Report

***Middle School Athletics Report – Dan MacLeod***

* Maine’s middle schools continue to follow MPA news and guidelines
* SMMSAC is anticipating a full season, but transportation issues linger
* Dan and Sam Cloutier will be presenting at the MIAAA Fall Conference on middle school philosophy

***Athletic Trainers Report – Dr. John Ryan***

* John has organized a group of athletic trainers to look at ways that that group can make safety and health-related issues better for all of Maine’s athletes
* Current work has focused on emergency action plans
* John feels that the pandemic may create opportunities to encourage more schools to obtain athletic trainers
* There are schools that have current openings for an athletic trainers, but there are applicants for those positions
* Bangor High School and John Bapst High School currently have openings
* Northern Light has four openings for athletic trainers

***Retired Athletic Administrators Report – Dennis Kiah***

No Report

***League Reports***

**Aroostook League**

No Report – regular season started last week

**Downeast Athletic Conference**

* Mitchell Worcester is the new athletic administrator at Jonesport-Beals High School, replacing Dan Campbell.
* Narraguagus High School hosted ten teams at a volleyball event on Saturday

**East-West Conference**

* Britani Cabasa is the new athletic director at Valley High School while Carrington Miller has assumed the role at Temple Academy.

**Kennebec Valley Athletic Conference**

* New athletic administrators
  + Troy Smith (Oceanside)
  + Aaron Watson (Brunswick)
  + Earl Anderson (Nokomis – Interim)

**Mountain Valley Conference**

* Mountain Valley Conference has many schools that are struggling to offer soccer this fall.

**Penobscot Valley Conference**

* New athletic administrators at Houlton, Mattanawcook Academy, and Deer Isle-Stonington
* Mentoring program will be essential for first- and second-year athletic administrators
* Penobscot Valley Conference will be taking over postseason all-star games.

**Southwestern Maine Activities Association**

* Aaron Moore replaces Aaron Watson as the athletic director at Noble High School.
* The conference held its first meeting in-person at Biddeford High School.
* Varsity programs appear to be solid, but freshman and some junior varsity teams may not be offered.

**Western Maine Conference**

* The WMC has held its first league meeting.
* The WMC has determined that the host school will determine masking requirements.
* New athletic administrators
  + John Gordon (Fryeburg Academy)
  + Pat Moody (Wells)

***President’s Report – Mark White***

No Report

***MIAAA Assistant Director Report – Gary Stevens***

1. MIAAA News Update – Back to School, 2021 Issue
   1. Fall Conference Preview
   2. Ten Questions
   3. Around the Horn
   4. MIAAA Golf Tournament
   5. Executive Director’s Report
   6. Leadership Training Coordinator’s Report
   7. MIAAA President’s Column
   8. MIAAA Staff and Board of Directors
   9. Financial Reports
   10. Maine’s New Athletic Administrators
2. MIAAA Twitter Update
   1. Tweets - 4764
   2. Followers – 1242
   3. Tweet Impressions – 32.6K (down 13.4%)
   4. Mentions - 13
   5. Profile Visits - 715
   6. Top Tweet – Jake von Scherrer as guest on PPTF
   7. Top Media Tweet – Roy Turner - PPTF
   8. Top Follower – Martin Davis
   9. Blocking
3. 2021 MIAAA Fall Conference Program Preview
4. MIAAA “Supply Athletic Director” Project
5. Review of August 23, 2021 Pandemic Project Task Force Meeting

***Associate Director for Awards and Communication – David Utterback for Bunky Dow***

* Approval of Minutes from May 11 Board of Directors meeting
  + Motion (Buzzell/Martin) – Approved 10-0
* MIAAA/NIAAA awards guidelines-Tabled until September meeting
* Meeting dates for the 2021-2022 school year
  + August 24, 2021-MPA
  + September 21, 2021
  + No meeting in October
  + November 8, 2021, Fall Conference – Virtual
  + No meeting in December
  + January 11, 2022
  + No meeting in February
  + March 7, 2022 -Awards
  + March 21, 2022 \*\*if needed
  + April 5-8, 2022 Spring Conference
  + May 16, 2022

***Associate Director for Leadership Training and Certification Report – Todd Livingston***

* New Athletic Administrators
  + Coordinate offering 502
  + New Mentoring Position
  + Instructors needed
* NIAAA Fall 2021 Webinar Offerings
  + 501, 503, 504, 506, 511, 619, 620, 627, 631, 701, 703, 705, 706, 726, 790
  + Link to schedule and registration: https://members.niaaa.org/page/LeadershipTraining
* 2021 NADC LTI Course Schedule

Saturday, December 11 (12:30-4:30 p.m.)

502, 506, 611, 614, 615, 630, 633, 709, 715, 716, 723, 724, 726, 902 b. Sunday, December 12 (3:30-7:30 p.m.)

503, 510, 511, 602C, 617, 620, 631, 640, 700, 705, 707, 712

Monday, December 13 (7:30-11:30 a.m.)

501, 508, 608, 613, 619, 625, 626, 706, 710B, 719, 722, 799

Monday, December 13 from (4:00-8:00 p.m.)

504, 610, 616, 618, 621, 627, 628, 701, 703, 714, 720, 721, 904

Monday, December 14 from 4:00-8:00 p.m.

504, 610, 616, 618, 621, 625, 627, 701, 703, 714, 720, 904

* 2021 New Courses (offered at NADC)
  + LTC 712 – Ethical Decision Making in the Athletic Environment
  + LTC 716 – Partnering with Parents to Build a Positive Culture in the 21st Century
* National Instructional Faculty Needed

608, 610, 611, 613, 614, 615, 616, 618, 627, 705, 710, 714, 719, 723, 790

* 2021 State Coordinators Summit a. Saturday 9/11 to Monday 9/13

***Executive Director’s Report – Gerald Durgin***

* Total amount currently in the MIAAA banking accounts: $60,000+
* 40 memberships are currently on file
* MIAAA Golf Tournament
  + 28 teams
  + Total amount earned from fees, mulligans, and 50-50 raffle: $10,930.00
  + Brad Littlefield, Northern New England AAA, Daye Ayotte, Pioneer Painting, Portland Sea Dogs, and Musco Lighting made donations.
  + Joyce Dow (wife of Don) made a donation of $50.00.
  + Don Dow’s grandson played in the tournament – opportunity to recognize the family and the Don Dow Scholarship Program.
  + It appears that we netted $10,030 from the tournament – this will be earmarked and kept as potential scholarship money.
  + Shead High School will be the scholarship recipient.
* Title IX
  + Letter sent by Phil Rison of the NIAAA to all of the Executive Directors and Liaisons
  + Looking to collect names of female influencers on the impact of this law
* Molly Bishop has left athletic administration and her position the MIAAA Board of Directors, and the Board received two applications for replacing her:
  + Ryan Laroche (Leavitt Area High School)
  + Brant Remington (Maranacook Community High School)
* The MIAAA Board of Directors will act on these nominations at a future meeting.
* David Utterback chaired a Mentoring Coordinator Interview Committee. The committee recommended Joseph Schwartzman of Kennebunk High School.
  + Motion to Approve Joe Schwartzman of Kennebunk High School (T. Spear/Fuller) – Approved 10-0
  + It will be essential for this person to solicit assistance in performing this role
  + The view of mentoring must be looked at differently – mentoring is not just veterans assisting newcomers – veterans need to be mentored as well
* Mark White chaired a committee that interviewed people interested in being an at-large committee for the NIAAA Board of Directors. The committee recommended Susan Robbins to be Maine’s candidate at the Section 1 meeting.
  + Motion to Approve Susan Robbins (Utterback/Sickels) – Approved 10-0
* Spring Conference Update
  + Gerry has circulated a survey of potential topics for the workshops – list based upon those generated by the National Conference. Top choices among those MIAAA members responding were:
    - Positive a Parent Culture
    - Understanding the 21st Century Athlete
    - Title IX
    - Apps for Athletic Administrators
    - Developing Coaches of Significance and Excellent
    - Developing a Hall of Fame program
  + David Utterback is working on a theme for the conference
  + The 50th Anniversary Committee will be reassembled and will offer programming for the April, 2022 MIAAA Conference
  + Three new vendors will be attending the MIAAA Conference – Gerry has a goal of fifty vendors for this event
  + Gerry is working with newly hired staff members at the Samoset Resort to coordinate the details of the 2022 MIAAA Spring Conference.
  + Trae Heater (formerly of the NCAA) will not be presenting as he has assumed an administrative role at an Indiana school
* In the future the MIAAA Board of Directors will need to be putting together committees for the next strategic plan
* MIAAA Website
  + Gerry met with Jordan Ferreira over the summer about his interest in assuming responsibility for the MIAAA Website in the future.
  + Motion – Opening up MIAAA webmaster position for 2021-2022 school year (T. Spear/Walton) – Approved 10-0.

***Items from the Floor***

No items reported.

The next meeting of the MIAAA Board of Directors will take place on September 21 at a northern location to be determined.

Motion to Adjourn (Martin/T. Spear) – Approved 10-0

The meeting was adjourned at 11:14 am.

Respectfully Submitted,

Gary Stevens

MIAAA Assistant Director