**Maine Interscholastic Athletic Administrators Association Board of Directors**

 **January 17, 2023 Meeting Notes**

Meeting was called to order at 9:00am – Virtual meeting rescheduled from original plan of going to Pat’s Pizza in Holden.

***President’s Report – Rich Buzzell***

* Section 1 meeting will be held in May in Rhode Island – Rich Buzzell, Gerry Durgin, and Gary Stevens will attend
* Rich attended the President’s Breakfast at the National Conference
* Section 1 leadership will be using app “SportsYou”
* NIAAA is looking at future conference sites
* There are still vacancies on NIAAA committees – MIAAA members are encouraged to attend

***MPA Report – Mike Bisson, MPA Assistant Director***

* Lots of work is taking place at the MPA office regarding classification
* Classification Committee meets on Thursday, January 19 to review the work done by the committees
* One of the goals of the Basketball Committee was to develop groupings that made sense for postseason play assignments – ex. Caribou, Presque Isle playing in Bangor as opposed to Augusta
* Discussion regarding boys and girls being in the same classification for a given sport
* Any appeals for classification would begin with sport committee
* Colby College will be used for Class B swimming championships on Tuesday and Wednesday of vacation week (February 21, February 22)
* Central Maine Community College was used for e-sports championships – very positively received by participants and coaches
* Diane Patnaude – retiring in March
	+ MPA looking at using a New Hampshire firm for some invoicing
* Individual cooperatives
	+ Ski Committee felt that individual cooperative athletes should remain with the coaches they work with – safety concern
	+ Interscholastic Management Committee will be looking at this issue at its

next meeting

* Report received unanimously by the Board of Directors

***MIAAA Assistant Director Report – Gary Stevens***

* *MIAAA News* – next issue at the end of February
	+ Members are encouraged to suggest topics or content
	+ Gerry Durgin and Gary Stevens met with a representative of Mascot Media at the national conference – potential “publisher” of our e-zine
* MIAAA Fall Conference
	+ Work is beginning on preparing for that conference
	+ Goal is to have a significant amount work will be done by the end of April vacation
	+ Initial conversations with Dr. Scott Grant on an NIL session
* NIAAA Section 1 Treasury
	+ Embedded within MIAAA account
	+ Currently at $10,401.56
* Report received unanimously by the Board of Directors

***Associate Director for Leadership Training and Certification Report – Todd Livingston***

* There is great interest in NIAAA certification
* Interested people need to complete the Personal Data Form, which requires earning 65 out of 130 possible points
* Todd anticipates that there will be a significant number of people interested in taking the CAA examination on the Thursday of the spring conference
* Webinars have been released for the spring – should be shared with conferences
* Report received unanimously by the Board of Directors

***Mentoring Report – Joe Schwartzman***

* Joe attended the national mentoring meeting in Nashville
* Workshop offered attendees to brainstorm ideas about a variety of topics
* Athletic administrator turnover in Maine is less than in other states
* New York - “The gold standard for mentoring”
	+ Offering New AD’s conference in August
* Joe is developing a plan for new athletic directors to achieve certification within two years of entering the profession
* LTC 504 – offered to ten athletic directors last week
* February – next statewide mentoring group meeting
* Report received unanimously by the Board of Directors

***Executive Director’s Report – Gerald Durgin***

* Financial Report
	+ Section 1 money has been placed into the savings account - financial benefit for the association
	+ Checking account is used for daily operations
	+ Expectations that there will be a great deal of income generated between now and the spring conference
* MIAAA Spring Conference
	+ Preliminary program has been developed
	+ Six Leadership Training Program courses will be offered
		- A presider will be selected from among the attendees
		- Room assignments will be based upon number of registrants
	+ Moody’s Collision is offering an in-kind donation for registration
		- Bag for materials
		- Portfolio
	+ Athletic Director Certification Process – Todd Livingston
	+ First Time Attendees – Jason Fuller
	+ Strip tickets and meal tickets are all completed
	+ MPA Points of Interest – will also include Dan Schuster of the NFHS office as well
	+ Building Culture and Teaching Mental Skills for Life – Lani Silversides of Mindful Performance/Strong Girls United – Lani will also be a vendor for the conference
	+ Wednesday Night Dinner – sponsored by Musco Lighting – they will provide cash for an opportunity to talk about their products
	+ First General Session – sponsored by Gipper
		- President’s Message – Rich Buzzell
		- Overview – Jason Fuller
		- Keynote Speaker – Jeremy Boone – spoke at National Conference
	+ Evening social is sponsored by Maine General Medical Center
	+ When Is It Time to Remove a Coach – Gary Stevens and Tracie Martin
		- 67% of people surveyed selected this topic – top choice for a workshop
	+ Crowd and Conflict Management – Mike LeGage and another person to be announced
		- Second most popular choice for a workshop
	+ Spouse/Guest breakfast – looking for activities for this group
	+ General Session from Taylor Hooten Foundation – Appearance and Performance Enhancing Substances – Brian Parker
		- Gerry applied for scholarship to fund this group - $2750 – will cost the MIAAA only $250
	+ Rhonda Blanford-Green – will talk about DEI
	+ Past Presidents Meeting – an agenda will be provided to David Utterback, who will conduct this meeting
	+ Retiree session – some feel that MainePERS presentations are of a greater value
	+ Luncheon – will include “Legends of Athletic Training”
		- Dave Ayotte will sponsor this session for $500
	+ Mark White will approve MIAAA Strategic Plan for membership approval following the luncheon
	+ Sean Keenan will be the Door Prize master of ceremonies for the banquet
	+ Closing General Session – Dan Koppen, retired center for the New England Patriots is the choice – still needs to be confirmed – Gerry has a back-up plan
	+ Samoset Room reservation process is currently activated
	+ MIAAA is “in great shape for vendors for the spring conference”
* Diversity/Equity/Inclusion Associate Director
	+ Position needs to be posted
	+ Application should be required for a person to complete for consideration
	+ Ideally successful candidate presented to the membership at the spring conference
	+ Job description is available to the Board of Directors on the NIAAA Portal
* Conference App/Program
	+ Program will be provided in both electronic and print form this year
* Portland Sea Dogs will provide $2000/year for next two years to support student scholarships
* Collating meeting will be at Gorham High School on Friday, March 31 at 3:00pm
* Certification Update
	+ Contact with legislators to create a bill on the MIAAA’s behalf – intent is to change wording on athletic director certification – submitted by State Representative Kevin O’Connell of Brewer
		- Key is to change the word “and” to “or” so that athletic directors will not need to get assistant principal certification for first renewal
		- Maine superintendents group is supportive of this initiative
		- Date that this bill will be presented – to be announced
		- Gerry has spoken with a number of current legislators – all of them are supportive of this bill at this point
* MIAAA will be holding a statewide meeting designed to assist people in developing or refining emergency action plans – a result of the NFL situation involving Damar Hamlin of the Buffalo Bills
	+ Chris Sementelli and Jill Haskell of Maine General Hospital are interested in supporting this effort
	+ Other partners: MPA Sports Medicine Advisory Committee, Dr. John Ryan of the Maine Athletic Trainers Association
	+ MIAAA will target the week(s) prior to February vacation as a possible time to conduct this meeting
		- Need to be sensitive about the teaching responsibilities of athletic directors in small schools
		- Meeting should be recorded for those who cannot attend

***Associate Director for Awards and Communication –Bunky Dow***

* Links for MIAAA award process will be available in late January or early February
	+ Will be voted on at the March meeting
	+ Board members cannot nominate other board members
* NIAAA Student Essay due on January 31
* Board of Directors completed process for following awards
	+ NIAAA State Award of Merit – Maine selection
	+ NIAAA Bruce Whitehead Distinguished Service Award – Maine nominee for Section 1
	+ NFHS Citation – Maine nominee for Section 1
	+ Frank Kovaleski Professional Development Award – Maine nominee for Section 1
	+ NIAAA Hall of Fame

Next meeting will be scheduled for Monday, March 6 – site to be determined.

Meeting was adjourned at 11:19am.

Gary Stevens, Assistant Director

Maine Interscholastic Athletic Adminstrators Association