Stewartville Public Schools
Flexible Learning Day Plan

Vision and Purpose	We envision that on days when school is cancelled due to inclement weather, students and teachers will utilize developmentally appropriate resources to communicate and engage in flexible learning experiences that are related to current classroom curriculum goals and skills. ■ Stewartville's Flexible Learning Day plan will be implemented after the first two days on which school has been closed due to an emergency or weather. ■ It is important to note that a school closing is not a non-school day. Students and teachers are still expected to participate in Flexible Learning Day activities. ■ Our online, digital platform offers opportunities to continue the learning in the event of an emergency school closing when in the past, our only option has been to make up the day much later or not at all. ■ Our teachers will be actively engaged with students, directing and overseeing their work.

School	Bonner	Bear Cave	Middle School/High School
Grade Levels	K, 1, 2	3, 4, 5	6 through 12
Teachers	**Teachers will:** ✓ Post learning activities by 10:00 am for their classroom students. ✓ Monitor e-mail and other digital communication to answer questions and provide feedback from 10:00 a.m. to 3:00 p.m. ✓ Daily attendance will be recorded.	**Teachers will:** ✓ Post learning activities by 10:00 am for their classroom students. ✓ Monitor e-mail and other digital communication to answer questions and provide feedback from 10:00 a.m. to 3:00 p.m. ✓ Daily attendance will be recorded.	**Teachers will:** ✓ Post learning goals, activities and assignments to Schoology by 10:00 a.m. ✓ Assignments and activities will be designed to take no more than 30 minutes per class. ✓ Monitor email and other digital communications to answer questions and provide feedback to students between 10:00 a.m. and 3:00 p.m. ✓ Attendance for each class will be recorded for the day.
	In advance, teachers will: ✓ Design flexible learning day activities for students to complete. ✓ Design flexible learning day activities with the expectation that students will be able to complete all of the assigned tasks for the day.	**In advance, teachers will:** ✓ Design flexible learning day activities for students to complete. ✓ Design flexible learning day activities with the expectation that students will be able to complete all of the assigned tasks for the day.	**In advance, teachers will:** ✓ Communicate relevant and timely information regarding procedures for accessing and completing learning goals, activities and assignments to students prior to an anticipated flexible learning day. ✓ Design flexible learning day assignments and activities that address current course standards with realistic expectations, timelines and considerations regarding students' accessibility and workload.
PreK, Special Education, Reading, Title I, and ELL Teachers, Guidance Counselors, Social Workers, School Nurse, Directors, Coordinators, and Principals	✓ Develop an action plan for the day and communicate the plan to their respective principal or supervisor by 10:00 a.m. ✓ Reflect on their accomplishments or the day and communicate via e-mail. ✓ Communicate questions for teachers via email, phone or other appropriate digital means. ✓ Monitor email and other digital communications to answer questions and provide feedback to teachers, parents, and students as needed between 10:00 a.m. and 3:00 p.m.		

School	Bonner	Bear Cave	Middle School/High School
Grade Levels	K, 1, 2	3, 4, 5	6 through 12
Students	**Students will:** ✓ Access class website (SeeSaw, Schoology, etc.). ✓ Complete flexible learning day assignments or learning sheet within 3 days. ✓ Communicate questions digitally (phone, e-mail, etc.). **In advance, students will:** ✓ Know where to access and to be prepared to complete flexible learning day activities.	**Students will:** ✓ Access class website (SeeSaw, Schoology, etc.). ✓ Complete flexible learning day assignments or learning sheet. ✓ Communicate questions digitally (phone, e-mail, etc.). **In advance, students will:** ✓ Know where to access and to be prepared to complete flexible learning day activities.	**Students will:** ✓ Access their teachers' Schoology webpage. ✓ Complete flexible learning activities and assignments. ✓ Communicate with teachers via email or other appropriate digital media. ✓ Meet attendance requirements per teacher instructions. ✓ Students who have been reported as absent by their parent will follow the school's make-up policy to complete the work missed. **In advance, students will:** ✓ Know where to access and be able to look at their teachers' Schoology webpage.
Parents	**Parents will:** ✓ Monitor and support student progress in accessing and completing activities and assignments, as appropriate. ✓ Communicate questions for teachers via email, phone or other appropriate digital means. ✓ Will report students as absent if they are unable to complete the activities and assignments. ✓ Upon return to school, students who have been reported absent will follow the school's make-up policy to complete the work missed.		
Conditions	**Flexible Learning Day activities and assignments will:** ✓ Utilize an established teacher communication method (SeeSaw, webpage, Schoology, email, etc.). ✓ Consist of activities and assignments that are best suited to the resources that are available to students when at home. ✓ Provide flexible options and due dates to accommodate for students who do not have internet access outside of school.		
Communication	**Communication regarding the Flexible Learning Day plan will:** ✓ Be included an email letter to parents from the District Office and information shared with students by teachers prior to the start of the school year. ✓ Be sent via district emergency closure SkyLert messages on the day of the Flexible Learning Day. ✓ Utilize Schoology, SeeSaw, teacher webpages and email.		
Thank you to superintendents, principals and staff who shared their experiences and agreed to let us use parts of their plans which include Farmington Public Schools, Kingsland Public Schools, and Rushford-Peterson Public Schools.			