



# Stewartville Public Schools Annual Notifications

## ANNUAL ASBESTOS NOTIFICATION

The following asbestos management plan activities have been or are currently being completed. These activities are pursuant to the Environmental Protection Agency 40 CFR Part 763 - "Asbestos Containing Materials in Schools: Final Rule and Notice."

Two (2) Semi-Annual Periodic Surveillance and Inspections

Asbestos Repairs

Notification of Asbestos Locations for Short-Term Workers (Electricians, Plumbers, etc.)

Training of District Personnel

Stewartville Public Schools has no response actions planned. Stewartville Public Schools has contracted through Southeast Service Cooperative with the Institute for Environmental Assessment to provide environmental consulting services.

The complete updated Asbestos Management Plan for Stewartville Public Schools can be found in the District Office. The Management Plan can be viewed, without cost or restriction, during normal working hours. Copies can be obtained for a fee of \$.10 per page.

Questions concerning this notice or an explanation of our Asbestos Management Plan can be directed to Superintendent Belinda Selfors.

## BULLYING PROHIBITION POLICY

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying is conduct that may interfere with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of all students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent these types of behaviors affect the educational environment of the school and its students, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented.

An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, property, at functions and activities, on school transportation, and including, but not limited to, electronic forms and forms involving internet use. The policy applies to the students who are directly engaged in the act of bullying as well as any students who condone or support another student's act of bullying. The policy also addresses the act of cyberbullying, regardless of whether it is committed on or off school property and/or with or without the use of school district resources.

The full copy of Policy 514: Bullying Prohibition Policy is available in the District Office as well as the Stewartville Public Schools website, which is located at [www.ssd.k12.mn.us](http://www.ssd.k12.mn.us).

## FREE AND REDUCED-PRICE MEAL APPLICATION

Our schools provide healthy meals every day for breakfast and lunch. Your family may qualify for free or reduced-price school meals. To apply, complete the Application for Educational Benefits which is found on our website at [www.ssd.k12.mn.us](http://www.ssd.k12.mn.us) under District, Food Service. A new application must be submitted each year. At public schools, your application also helps the school qualify for education funding and discounts.

State funds help to pay for reduced-price meals, so all students who are approved for either free or reduced-price school meals will receive school meals at no charge. State funds also help to pay for breakfasts for Kindergarten students, so all Kindergarten students receive breakfasts at no charge.

Meal prices for this school year are:

|                                   |        |
|-----------------------------------|--------|
| Breakfast for all students        | \$2.00 |
| Lunch for Elementary Schools      | \$2.85 |
| Lunch for Middle and High Schools | \$3.00 |

If you have any questions about the Free and Reduced-Price meal program, please contact Christie Mabe, Food Service Director, at 507-533-1604.

## LEAD-IN-WATER NOTICE

Minnesota Statute 121A.335 requires public school buildings serving kindergarten through grade 12 to test for lead in water every 5 years. This statute also requires school districts to make the results of the testing available to the public for review and to notify parents of the availability of the information.

Stewartville Public School District has a lead in water management plan and testing program that complies with Minnesota Statute 121A.335, as well as recommendations from the Environmental Protection Agency's (EPA's) Lead Contamination Control Act (LCCA) of 1988 and the Minnesota Department of Health (MDH).

For more information on the district's lead in water testing program, please contact Belinda Selfors, Superintendent at (507) 533-1438.



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## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Stewartville Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Stewartville Public Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures.

Stewartville Community Schools has designated the following information as directory information under Policy #515: Protection and Privacy of Pupil Records: Name, address, phone number, date and place of birth, sex, major sports, weight and height, dates of attendance, grade levels completed, awards received, and previous educational institutions attended.

In addition, Federal law requires local education agencies (LEAs) receiving assistance under Every Student Succeeds Act of 2015 (ESSA) to provide military recruiters, upon request, with 3 directory information categories - names, addresses, and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Stewartville Public Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing.

## GENERAL PESTICIDE NOTICE

A Minnesota state law went into effect in the year 2000 that requires schools to inform parents and guardians if they apply certain pesticides on school property. Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make the schedule available to parent and guardians for review or copying at each school office. State law also requires that you be told that the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood.

To limit the potential pesticide exposure, this school follows safety regulations to ensure pesticides are applied properly. All pesticide products, which are used in and around school buildings, are required to be registered with the Minnesota Department of Agriculture and the U.S. Environmental Protection Agency. In addition, school employees and certified and licensed applicators are required by state and federal law to comply with all requirements of the pesticide label, including building sites, application rates, re-entry intervals, posting, use of personal protective equipment, use restrictions, and disposal on the product label.

If you would to be notified prior to pesticide applications made on days other than those specified in the estimated schedule, please contact the District Office at 507-533-1440.

## EMPLOYMENT AND SERVICES CRIMINAL HISTORY BACKGROUND CHECKS

The school district has adopted a policy, the purpose of which is to promote the physical, social, and psychological well-being of its students. Pursuant to this policy, the school district shall seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also shall seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

## NONDISCRIMINATION STATEMENT

It is the policy of the Stewartville Public School District not to discriminate on the basis of race, color, creed, religion, sex, sexual orientation, gender identity and expression, national or ethnic origin, age, marital status, disability, and veteran status or any other characteristic protected under applicable federal or state law with regard to public assistance or in its educational programs or employment policies as required by Titles VI and VII of the Civil Rights Act of 1964, the Equal Pay Act of 1973, Title IX (1972 Education Amendments), and Section 504 of the Rehabilitation Act of 1973.

The District will identify, evaluate, and provide an appropriate public education to learners who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973.

Inquiries regarding compliance with Title IX, Section 504, or the Americans with Disabilities Act should be directed to the respective building principal, or to the Superintendent of Schools at following address:

Stewartville Public Schools  
301 2<sup>nd</sup> Street South West  
Stewartville, MN 55976



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## SPECIAL SERVICES AVAILABLE THROUGH STEWARTVILLE PUBLIC SCHOOLS

Stewartville Public Schools provide support to students through a full range of special service programs. Students with special needs may be provided services in the general education classroom, through individualized instruction in a resource room, in special classes, in special day schools, or in residential schools, homes, or hospitals.

A team of special and general education personnel works with parents to plan an education program that meets the learner's individual needs. An individualized education plan is developed cooperatively between parents and school staff.

The special services provided by Stewartville Public Schools include the following:

Adapted Physical Education, Audiology, Autism, Developmental Cognitive Disorders, Early Childhood Special Education, Emotional and/or Behavioral Disorders, Extended School Year, Hearing Impairments, Learning Disabilities, Limited English Proficiency, Occupational Therapy, Physical and Other Health Disabilities, Physical Therapy, Psychological Services, School Health Services, School Social Worker and Counselor, Speech/Language Therapy, Title I, Visual Impairments, and Work Experience Programs.

For general information or if you suspect that your child (age birth to 21) may be in need of special services, please contact your child's teacher or contact:

Hollie Clarke, Special Services Coordinator  
507-533-1438

Stewartville Public Schools  
301 2<sup>nd</sup> Street South West  
Stewartville, MN 55976

## FLEXIBLE LEARNING DAY PLAN

Stewartville Public Schools have implemented a Flexible Learning Day Plan that is used when school is closed due to inclement weather, poor road conditions and/or other emergency situations.

The Flexible Learning Day (FLD) Plan will be implemented after the first two days on which school has been closed. On a FLD, teachers and students are expected to participate in the learning activities. Our online, digital platform offers opportunities to continue learning in the event of a school closing. On a FLD, our teachers will be actively engaged with students, directing and overseeing their work.

The announcement for the closure of school will be made between 5:30 and 6:00 a.m. The implementation of the FLD plan will be included in the announcement. Teachers will use the time from 7:30 to 10:00 a.m. to develop learning activities for the day. These activities will be posted and/or distributed by 10:00 a.m. Teachers will be available via phone and/or email to support and assist students from 10:00 a.m. to 3:30 p.m.

For a copy of the complete Flexible Learning Day plan, please visit our website at [www.ssd.k12.mn.us](http://www.ssd.k12.mn.us) and go to District; Superintendent's Corner; Annual Notices.

## NOTICE OF STUDENT SURVEYS

Parents will be informed at the beginning of the school year, if the district has identified specific or approximate dates for administering surveys and will give parents reasonable notice of planned surveys scheduled after the start of the school year. The district will give parents direct, timely notice when their students are scheduled to participate in a student survey by U.S. mail, email, or another direct form of communication. The district will give parents the opportunity to review the survey and to opt their students out of participating in the survey. This notification constitutes the school district's annual notification to parents and students regarding student surveys.

## HOMELESS EDUCATION

The McKinney-Vento Homeless Assistance Act defines "homeless children and youth" as "individuals who lack a fixed, regular, and adequate nighttime residence." If your family lives in any of the following situations: in a shelter; in a motel or campground due to the lack of an alternative adequate accommodation; in a car, park, or abandoned building; or doubled up with other people due to loss of housing or economic hardship, your school-age children may qualify for certain rights and protections under the federal McKinney-Vento Act. If you believe your children are eligible, contact the Homeless Youth Liaison at 507-250-5501.

## INDOOR AIR QUALITY

Stewartville Public Schools has an indoor air quality plan. The plan outlines specific policies and procedures that will be used in the district to address indoor air quality issues. Several staff members were involved in the development of the district indoor air quality management plan. The district Health and Safety committee reviews the plan annually.

If you have any questions concerning indoor air quality, or would like to use the "EPA Tools for Schools" checklist, please contact the district indoor air quality coordinator: Belinda Selfors, 301 2<sup>nd</sup> Street South West, Stewartville, MN 55976.