

**WINNER SCHOOL DISTRICT 59-2
OFFICIAL SCHOOL BOARD POLICY**



Title: Native American Advocate

Education Requirements:

Minimum of High School Diploma or GED

District Preference: Minimum of 48 Undergraduate Credits

Reports to: Superintendent, Building Principals

Supervisor: Superintendent

The Native American Advocate shall be a full time employee of the Winner School District.

The person in this position will:

- Serve as a liaison between the Native American students/families and the schools. The person will serve as a voice for Native American students in respect to disciplinary issues.
- Serve on Superintendent Advisory Committee and give monthly report.
- Attend disciplinary interviews of Native American students.
- Be available to attend NA conflict resolution and mediation sessions.
- Prepare a written report for each Native American disciplinary incident. The report shall include student name, race, gender, and grade of the student; the date, time, location, description of incident, and record the view/option of the parent and student regarding the incident.
- Submit a copy of all discipline reports to the Winner Consent Decree Monitor.
- Report on activities both in writing and in person to the Winner School District Board of Education and to the RSTED when requested.
- Meet with families to encourage and assist adult family members or guardians with discipline concerns regarding their children.
- Work in cooperation with the building principals to act as advisor, organize, recruit, monitor, and provide in-school and after school events that focus on Native American history, culture, and language – such as drug group, Lakota Club, or dance classes.
- With the assistance of the MS/HS guidance counselor, organize and lead the MS girls group sessions.
- Assist administration in organizing Family Fun Night in the spring.
- Sit in on TAT (Teacher Assistant Team) meetings and assist in designing behavior plans if needed. Work with parents to help develop partnerships in implementing that plan to help students reach success.
- Keep logs of all contacts and copies of all documents relating to this position for monthly report to monitor regarding activities.
- Assist the principals in arranging RSTED home visits and in-school visits.
- Visit with Native American students/families to explain school program, to reinforce positive attitudes of parents/guardians and students toward school, and to learn of home problems that may have a bearing on student accomplishments in school.
- Assist administration in informing Native American families of Parent/Teacher Conference dates/times and help provide transportation when needed.
- Serve as a channel of communication for relaying the concerns, thoughts and attitudes of Native American families to the school.
- Conduct exit interviews and provide follow-up service for all Native American students who drop out.

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- Help plan and conduct Native American family and community meetings.
- Attend all required trainings provided by the Winner School District and assist in implementation of trainings related to this post.
- Comply with all Winner School Board policies and enforce all state laws applicable to District staff.
- Be provided an office at the Winner High School, use of a school computer and software programs for job-related purposes.