

**Regular School Board Meeting
Comfrey Public School
July 15, 2020**

Members Present: Nachreiner, Peterson, Samuelson, Simon, Toll, and Superintendent Hutchison.

Member absent: Hesse.

Also Present: T. Hesse.

Chairman Samuelson called the meeting to order at 7:34 pm.

Reading of Comfrey Public School's Vision and Mission Statements.

Recognition of Donations: None.

Consent Agenda:

Agenda for July 15, 2020.

Bills in the amount of \$42,013.17 and Payroll related checks were \$126,755.59.

Minutes of the June 17, 2020 regular board meeting.

Motion to approve by Simon, Nachreiner. M/C

Approval of T & C Service Center bill of \$153.50. Motion to approve by Peterson, Nachreiner.

Abstained: Toll. M/C

Public Forum: None.

Motion by Peterson, second by Toll to accept the bread bid from Bimbo Bakeries USA and milk bid from Land O Lakes/Prairie Farms. M/C

Motion by Simon, second by Toll to accept the fuel quotation from the Comfrey C-Store. M/C

Summer hourly custodial rate was changed from \$12.00/hr. to \$13.00/hr. Peterson, Simon. M/C

Designation of an Identified Official with Authority for Education Identity Access Management. The Minnesota Dept. of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Director recommends the Board authorize Kirsten Hutchison, khutchison@comfrey.mntm.org, and EDIAM user ID christina2 to act as the Identified Official with Authority (IOwA) for Kirsten Hutchison, I.S. D. #081. Motion by Toll, second by Nachreiner. M/C

Approve Electronic Fund Transfer Authorization for Kris Evers by Simon, Toll. M/C

Approved LTFM Plan and Budget for FY2022 by Nachreiner, Peterson. M/C

Discussion was held regarding Pandemic Plan.

Approved resignation of Kelli Jensen, Community Ed. Coordinator and also posting of the position.

Peterson, Simon. M/C

Motion to approve MSBA membership by Toll, Simon. M/C

Motion to approve Tami Samuelson as part time school counselor for ½ day for 4 hours per week.

Toll, Peterson. Abstained: Samuelson. M/C

Administrator's report by given by Superintendent Hutchison.

Committee Reports: None.

Motion to adjourn at 8:23 p.m.