

**Regular School Board Meeting  
Comfrey Public School  
January 26, 2022**

**Members present were:** Hesse, Nachreiner, Peterson, Samuelson, Simon and Toll.

**Members absent:** None.

**Also Present:** Superintendent Hutchison, K. Hirsch, R. Kastner, D. Hup, and K. Simon.

**Meeting was called to order at 7:29 pm by Chairman Samuelson.**

**Comfrey Public School's Vision and Mission Statements was read.**

**Recognition of Donations:** \$300.00 in memory of Skip Savage and \$1,000 from Darfur Sportsmen Club for Science.

**Consent Agenda:**

- Agenda for January 26, 2022.
- Bills in the amount of \$64,728.23 and Payroll related checks were \$143,913.20.
- Minutes of the Dec. 20, 2021 regular board meeting.

Motion was made to approve by Peterson, Hesse. M/C

**Approve T & C Service Center bill of \$53.00.** Motion was made by Nachreiner, second by Simon to approve the T & C Service Center bill for \$53.00. Abstained-Toll M/C

**Public Forum:** None.

**Approve Insurance Policy.** Motion was made by Hesse, second by Simon to approve the current insurance company, EMC Insurance Co. with a change in the deductible to \$2,500.00. M/C

**Staffing discussion for the 2022-2023** - Information was presented by Superintendent Hutchison.

**Approve Resolution to Make Recommendations for Reductions.** Resolution introduced by Toll, second by Simon. M/C

**2021-2022 Budget and Enrollment update was presented by Superintendent Hutchison.**

**Recognition of Paraprofessional Week – information was presented by Superintendent Hutchison.**

**Approve extra hours.** Motion made by Toll, second by Hesse to approve 20 hours of extra time for Katelyn Hirsch. M/C

**Approve calendar changes for March.** Motion made by Simon, second by Toll to have March 16 as a normal day for K-7 and an e-learning day for non-music students in grades 8-12. M/C

Motion made by Simon, second by Toll to change March 23 from a PLC day to a full day of school. M/C

**Student School Board Representative Report.**

**Administrator's Report was given by Superintendent Hutchison.**

**Committee Reports:**

Library: meeting was held on Jan. 24.

Buildings and Grounds: meeting was held on Jan. 12.

**Meeting was adjourned at 8:17 p.m.**

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Pete Samuelson, Chairman

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Marilyn Peterson, Clerk