

**Comfrey Public School
Regular School Board Meeting
December 20, 2023**

Members Present: B. Anderson, N. Hesse, G. Hirsch, P. Samuelson, S. Simon, and A. Toll.

Member Absent: None.

Also Present: B. Brown, L. Schumann, M. Trebesch, and Superintendent Hutchison.

Meeting called to order at 7:04 p.m. by Chairman Samuelson.

Reading of Comfrey Public School's Vision and Mission Statement.

Recognition/Acceptance of donations: \$1,000 for scoreboard from Nathan Hesse, \$3,000 from Darfur Sportsman's Club for the scoreboard.

Consent Agenda.

Agenda of December 20, 2023.

Bills in the amount of \$56,577.44 and Payroll related checks were \$144,730.10.

Minutes of the November 15, 2023 Regular Board Meeting.

Motion to approve by Hirsch, Anderson. M/C

Approval of T & C Service Center bill for \$288.50. Motion by Anderson, second by Hirsch to approve bill as presented. Abstained: Toll. M/C

Public Forum: None.

Retirement plan for non-certified. Motion by Anderson, second by Toll to approve setting a negotiation meeting at 6:00 pm prior to the May 15 regular school board meeting to discuss non-certified benefits. The benefits would be retroactive to the beginning of the school year. M/C

Truth-in-Taxation presentation. Superintendent Hutchison gave presentation.

Certification of Levy. Motion by Anderson, second by Hesse to certify the levy for \$283,902.03. M/C

Audit Report. Motion by Toll, second by Hirsch to approve the 2022-23 financial report as presented. M/C

Set time for the Reorganization meeting in January. Motion by Hesse, second by Toll to set January 17 at 7:00 pm for the reorganization meeting. M/C

Approve hiring Millicent Brown for kitchen staff. Motion by Toll, second by Hesse to approve the hiring of Millicent "Millie" Brown for kitchen staff. M/C

Facility use policy. Motion by Simon, second by Hirsch to revise policy with application timeline, FACS room usage, fee scale, etc. at the January board meeting. M/C

Extra-curricular transportation guidelines. Policy to remain as is, due to lack of a motion.

Community Education Director Resignation. Motion by Hirsch, second by Anderson to approve the resignation of Amy Lee as community education director effective Dec. 31, 2023. M/C

Administrator's Report given by Superintendent Hutchison.

Committee Reports:

Library: met on November 27.

Meeting adjourned at 8:27 pm.

Pete Samuelson, Chairman

Stacie Simon, Clerk