

**COMFREY PUBLIC SCHOOL  
BOARD MEETING  
April 16, 2025**

**Members Present:** Brandon Anderson, Jen Englin, Nathan Hesse, Brandy Stamp, and Andrea Toll.

**Member Absent:** Gabe Hirsch.

**Also, Present:** Superintendent Kirsten Hutchison, Sarah Palm, Amy Lee and Cindy Jensen.

**Meeting called to order at 7:00 p.m. by Chairman Hesse.**

**Reading of Comfrey Public School's Vision and Mission Statement.**

**Recognition/Acceptance of donations:** \$250.00 donation from American Legion Auxiliary and \$200.00 donation from Comfrey Lions Club for SkillsUSA.

**Consent Agenda.**

Agenda of April 16, 2025.

Bills in the amount of \$53,032.50 and Payroll related checks were \$147,576.46

Minutes of the March 19, 2025 Regular Meeting.

Motion to approve by Anderson, second by Stamp. M/C

**Approval of T & C Service Center bill for \$271.00.** Motion to approve by Anderson, second by Englin.

Abstained: Toll. M/C

**Public Forum** – none.

**Approve 2025-2026 Calendar.** Motion by Toll, second by Englin to approve the calendar. M/C

**Approve budget revisions for FY2025.** Motion by Anderson, second by Stamp to approve the budget revisions as presented. M/C

**Budget Update for FY2026.** Information presented by Superintendent Hutchison.

**Approve summer hours.** Motion by Stamp, second by Toll to approve summer hours for Beth Griffis, Tammy Hesse and Linda Schwab. M/C

**Approve renewal of Cyril Andone contract.** Motion by Englin, second by Stamp to approve the renewal of Cyril Andone's contract. M/C

**Approve renewal of Carissa VanDyke contract.** Motion by Toll, second by Englin to approve the renewal of Carissa VanDyke's contract. M/C

**Extended hours for Isaac Hildebrandt.** Motion by Stamp, second by Englin to approve. M/C

**Approve Allison Nachreiner contract.** Motion by Englin, second by Stamp to approve contract. M/C

**Approve Amy Lee as Summer Rec. Coordinator.** Motion by Stamp, second by Anderson to approve. M/C

**Extended hours for Amy Lee.** Motion by Stamp, second by Toll to approve. M/C

**Approve Health and Safety Policy.** Motion by Englin, second by Stamp to approve policy. M/C

**Last student day of school for 2024-2025.** Motion by Stamp, to make the last day of school for students be May 30, 2025, second by Englin. M/C

**Administrator's report – given by Superintendent Hutchison.**

**Student board report.**

**Committee Reports.**

Library: meeting held on March 24. Ordered new office computer.

Buildings and Grounds: met to discuss roof repairs.

**Meeting adjourned at 7:35 pm.**

---

Nathan Hesse, Chairman

---

Brandon Anderson, Clerk