

**COMFREY PUBLIC SCHOOL  
BOARD MEETING  
March 19, 2025**

**Members Present:** Jen Englin, Nathan Hesse, Gabe Hirsch, Brandy Stamp and Andrea Toll.

**Member Absent:** Brandon Anderson.

**Also, Present:** Tammy Hesse, Isaac Hildebrandt and Superintendent Kirsten Hutchison.

**Meeting called to order at 7:01 p.m. by Chairman Hesse.**

**Reading of Comfrey Public School's Vision and Mission Statement.**

**Recognition/Acceptance of donations:** \$2,082.00 from roller skating for the physical education dept. and \$100.00 in memory of Janice Evers for the daycare.

**Consent Agenda.**

Agenda of March 19, 2025.

Bills in the amount of \$61,918.83 and Payroll related checks were \$139,934.00

Minutes of the February 12, 2025 Regular Meeting.

Motion to approve by Hirsch, second by Toll. M/C

**Approval of T & C Service Center bill for \$563.50.** Motion to approve by Englin, second by Hirsch.

Abstained: Toll. M/C

**Public Forum** – none.

**Review FY2025 Budget Revision.** Information presented by Superintendent Hutchison.

**Approval of 2025-2026 Calendar.** Postponed until April meeting.

**FY2026 Staffing.** If administration is unable to fill open position, staff FTEs will be reduced. Hirsch, Stamp. M/C

**Resolution Relating to Renewal of an Expiring Referendum.** Motion by Hirsch, second by Toll to approve the Resolution Relating to Renewal of an Expiring Referendum. M/C

**Accept the retirement of Jana Neid.** Motion by Englin, second by Hirsch to accept the retirement letter of Jana Neid effective at the end of the 2024-2025 school year. M/C

**Hockey Cooperative Pairing.** Motion by Hirsch, second by Stamp to approve the hockey pairing agreement with Windom. M/C

**Dissolution of hockey cooperative sponsorship.** Motion by Hirsch, second by Toll to approve the dissolution of the hockey coop sponsorship. M/C

**New application for hockey cooperative sponsorship.** Motion by Hirsch, second by Stamp to approve the new hockey cooperative sponsorship. M/C

**Student board report.**

**Administrator's report – given by Superintendent Hutchison.**

**Committee Reports.**

Library: meeting scheduled for March 24.

Buildings and Grounds: meeting to be scheduled.

Daycare: will meet in June or July.

**Meeting adjourned at 7:33 pm.**

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Nathan Hesse, Chairman

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Brandon Anderson, Clerk