

**COMFREY PUBLIC SCHOOL
BOARD MEETING MINUTES
October 16, 2024**

Members Present: Brandon Anderson, Nathan Hesse, Gabe Hirsch, Pete Samuelson, Stacie Simon, and Andrea Toll.

Member Absent: None.

Also, Present: Superintendent Kirsten Hutchison, Cindy Jensen, Katelyn Hirsch, and Jana Neid.

Meeting called to order at 6:01 p.m. by Chairman Samuelson.

Reading of Comfrey Public School's Vision and Mission Statement.

Recognition/Acceptance of donations: None.

Consent Agenda.

Agenda of October 16, 2024.

Bills in the amount of \$49,619.81 and Payroll related checks were \$146,103.35.

Minutes of the September 18, 2024 Regular Meeting.

Motion to approve by Hesse, second by Hirsch. M/C

Public Forum – none.

Approve 2024-2025 Staff Development Plan. Motion by Anderson, second by Toll to approve the 2024-2025 Staff Development Plan as presented. M/C

Approve Revised Policy 207. Motion by Hirsch, second by Hesse to approve the revised Policy 207. M/C

Approve Revised Policy 413. Motion by Hirsch, second by Toll to approve the revised Policy 413. M/C

Review and Approve Policy 722. Motion by Anderson, second by Hesse to approve Policy 722. M/C

Review and Approve Policy 806. Motion by Hirsch, second by Simon to approve Policy 806. M/C

Resolution Establishing Combined Polling Place. Resolution introduced by Anderson, second by Hirsch to approve the Resolution Establishing Combined Polling Place. Roll call vote: all in favor. M/C

Discussion of Community Meetings. Information was presented and discussed.

Seniority List. First Reading of 2024-2025 Seniority List.

Set date for canvassing election results. Motion by Hirsh, second by Toll to set Monday, November 11 at 3:30 pm for canvassing election results. M/C

Administrator's Report given by Superintendent Hutchison.

Committee Reports.

Library: Held meeting on Sept. 23 – Member Hesse gave report.

Meeting adjourned at 6:47 pm.

Pete Samuelson, Chairman

Stacie Simon, Clerk