PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

Emergency Action Plan (Updated 8/2026)

PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

Purpose: The purpose of an Emergency Action Plan (EAP) is to assist in properly identifying and rapidly responding to any sports-related injuries that may occur at a particular sports venue. Furthermore, it establishes a set of protocols to be followed by all Athletic Trainers, onsite medical personnel, EMS, and coaches to ensure efficient care to injured athletes.

Emergency Personnel: During athletic practices and competitions, the first responder on scene will be the certified athletic trainer or coaching staff. It is required for all coaching staff to be certified in CPR and AED.

Personnel Roles:

Athletic Trainer: Initial evaluation, leader in the event of EMS activation, provides immediate care.
Coach: Leader if Athletic Trainer is not present, assist the athletic trainer, ensure parents are contacted (if not present), travel to hospital if needed, provide immediate care
Flagger: If EMS is activated- meet EMS at designated spots and escort them to local emergencies.
Administrator: Assist with crowd control, meet EMS if Game Manager is unavailable

Communication:

EMS- 911

Athletic Trainer- Lane Etherton (785) 850-1727

Athletic Director- Ellie Kempfe (303) 915-4051

Main Office- (720) 723-2100

School Resource Office- Officer Chrissy McCain (720) 799- 3336

Facilities assistant- Marcus Villa (720) 256-9605

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Emergency Equipment:

AEDs are located in the kit in the golf cart and/ or Athletic training room

Practice and Games:

a. AT Training Kit
b. AED
c. Vacuum splints

Football Games:

a. Athletic Training Kit
b. AED
c. Splint bag
d. Treatment Table

Chain of Command:

1. Team Doctor (if present)
2. Athletic Trainer- Lane Etherton
3. Athletic Director- Ellie Kempfe
4. Principal/ Assistant Principal
5. Coaches

The highest person present on the chain of command will be deemed the leader and stay with the athlete and monitor the athlete's condition and provide first aid if needed. The leader is responsible for deciding whether or not to call 911. 911 should be called for:

- Athlete is not breathing
- Athlete has lost consciousness
- Suspected neck or spine injury
- Fracture where the bone is sticking out
- Suspected heat stroke
- Severe bleeding that cannot be stopped

If 911 is called the following information needs to be given:

- Their name
- Their cell phone number
- Number of people injured
- What happened
- First rendered
- ALWAYS BE THE LAST PERSON TO HANG UP



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If EMS is activated at a GAME- The Game Manager or Administrator on duty will meet the ambulance at the **Flagger meet** and direct the EMS crew onto the venue. If a parent is not present a coach will ride with the student to the care center (unless otherwise requested by parent or EMS). If a parent is not present, the leader will designate someone to contact their parents immediately.

If EMS is activated at PRACTICE- The Head Coach or Assistant Coach will meet the ambulance at the **Flagger meet** and direct the EMS crew onto the venue. If a parent is not present a coach will ride with the student to the care center (unless otherwise requested by parent or EMS). If a parent is not present, the leader will designate someone to contact their parents immediately.

PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

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PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

Track and Field at Prospect Ridge:

Remain Calm

1. Dial 9-1-1

2. Request Assistance at: Prospect Ridge Academy High School

School address: 16501 Preble Creek Pkwy, Broomfield, CO 80023

Closest Intersection: Preble Creek Parkway and Alcott Way

PRA main phone: (720) 723-2100

****give phone number of caller****

3. Specific Information given: Address/Specific location and directions

- Phone number of caller or reachable number on field
- Number of injured athletes
- Athlete's age/DOB
- Condition of injured athlete(s)
- Treatment rendered/to be rendered.

4. Control Scene, the **Flagger** will go to the Entrance to the field on Alcott way to meet and guide EMS to the emergency location

5. Coach will provide EMS with consent form and insurance information located on rSchool app

6. Other personnel to notify:

- Parent/Legal guardian/Emergency contact of injured athlete
- Athletic Director— Ellie Kempfe (303) 915-4051
- Athletic Trainer— Lane Etherton (785) 850-1727

*Closest AED, is located in the Red Cramer Bag on the Golf cart

The closest medical facility is : Children's Hospital Colorado North Campus, Broomfield

Grass Field at Prospect Ridge:



PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

Emergency Action Plan (Updated 8/2026)

PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

Remain Calm

1. Dial 9-1-1

2. Request Assistance at: Prospect Ridge Academy High School

School address: 16501 Preble Creek Pkwy, Broomfield, CO 80023

Closest Intersection: Preble Creek Parkway and Alcott Way

PRA main phone: (720) 723-2100

****give phone number of caller****

3. Specific Information given: Address/Specific location and directions

- Phone number of caller or reachable number on field
- Number of injured athletes
- Athlete's age/DOB
- Condition of injured athlete(s)
- Treatment rendered/to be rendered.

4. Control Scene, the **Flagger** will go to the Entrance to parking lot on Alcott way to meet and guide EMS to the emergency location

5. Coach will provide EMS with consent form and insurance information located on rSchool app

6. Other personnel to notify:

- Parent/Legal guardian/Emergency contact of injured athlete
- Athletic Director— Ellie Kempfe (303) 915-4051
- Athletic Trainer— Lane Etherton (785) 850-1727

*Closest AED, is located in the Red Cramer Bag on the Golf cart

The closest medical facility is: Children's Hospital Colorado North Campus, Broomfield

Gymnasiums at Prospect Ridge:



PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

Emergency Action Plan (Updated 8/2026)

PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

Remain Calm

1. Dial 9-1-1

2. Request Assistance at: Prospect Ridge Academy High School

   School address: 16501 Preble Creek Pkwy, Broomfield, CO 80023

   Closest Intersection: Preble Creek Parkway and Alcott Way

   PRA main phone: (720) 723-2100

   ****give phone number of caller****

3. Specific Information given: Address/Specific location and directions

- Phone number of caller or reachable number on field
- Number of injured athletes
- Athlete's age/DOB
- Condition of injured athlete(s)
- Treatment rendered/to be rendered.

4. Control Scene, the **Flagger** will go to the Main Entrance of the School to meet and guide EMS to the emergency location

5. Coach will provide EMS with consent form and insurance information located on rSchool app

6. Other personnel to notify:

- Parent/Legal guardian/Emergency contact of injured athlete
- Athletic Director— Ellie Kempfe (303) 915-4051
- Athletic Trainer— Lane Etherton (785) 850-1727

*Closest AED, is located in the athletic training Red Cramer Bag

The closest medical facility is: Children's Hospital Colorado North Campus, Broomfield

Tennis courts at Prospect Ridge:

Remain Calm

PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

Emergency Action Plan (Updated 8/2026)

PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

1. Dial 9-1-1

2. Request Assistance at: Prospect Ridge Academy High School

   Address: 4804 Feather Grass Rd, Broomfield, CO 80023

   Closest Intersection: Feather grass Rd and Sheridan parkway

   PRA main phone: (720) 723-2100

   ****give phone number of caller****

3. Specific Information given: Address/Specific location and directions

- Phone number of caller or reachable number on field
- Number of injured athletes
- Athlete's age/DOB
- Condition of injured athlete(s)
- Treatment rendered/to be rendered.

4. Control Scene, the **Flagger** will go to the <u>intersection of Feather grass Rd and Sheridan parkway</u> to meet and guide EMS to the emergency location

5. Coach will provide EMS with consent form and insurance information located on rSchool app

6. Other personnel to notify:

- Parent/Legal guardian/Emergency contact of injured athlete
- Athletic Trainer— Lane Etherton (785) 850-1727
- Athletic Director— Ellie Kempfe (303) 915-4051

No AED on site

The closest medical facility is : Children's Hospital Colorado North Campus, Broomfield

<u>Five Star Stadium</u>:

Remain Calm

PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

Emergency Action Plan (Updated 8/2026)

PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

1. Dial 9-1-1

2. Request Assistance at: Five Star Stadium

   Address: 9360 Washington St Thornton, CO 80229

   Closest Intersection: Hoffman Way and Dorothy Blvd

   PRA main phone: (720) 723-2100

   ****give phone number of caller****

3. Specific Information given: Address/Specific location and directions

- Phone number of caller or reachable number on field
- Number of injured athletes
- Athlete's age/DOB
- Condition of injured athlete(s)
- Treatment rendered/to be rendered.

4. Control Scene, the **Flagger** will go to the intersection of the east parking lot and Hoffman way to meet and guide EMS to the emergency location

5. Coach will provide EMS with consent form and insurance information located on rSchool app

6. Other personnel to notify:

- Parent/Legal guardian/Emergency contact of injured athlete
- Athletic Director— Ellie Kempfe (303) 915-4051
- Athletic Trainer— Lane Etherton (785) 850-1727

*Closest AED, is located in the Red Cramer Bag under the treatment table on the field

The closest medical facility is: North Suburban Medical Center

North Stadium:

Remain Calm



PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

Emergency Action Plan (Updated 8/2026)

PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

1. Dial 9-1-1

2. Request Assistance at: North Stadium

   Address: 12500 Delaware Dr. Westminster, CO 80234

   Closest Intersection: Delaware St. and W 125 ave.

   PRA main phone: (720) 399-0300

   ****give phone number of caller****

3. Specific Information given: Address/Specific location and directions

- Phone number of caller or reachable number on field
- Number of injured athletes
- Athlete's age/DOB
- Condition of injured athlete(s)
- Treatment rendered/to be rendered.

4. Control Scene, the **Flagger** will go to the intersection of Delaware St. and the parking lot to meet and guide EMS to the emergency location

5. Coach will provide EMS with consent form and insurance information located on rSchool app

6. Other personnel to notify:

- Parent/Legal guardian/Emergency contact of injured athlete
- Athletic Director— Ellie Kempfe (303) 915-4051
- Athletic Trainer— Lane Etherton (785) 850-1727

*Closest AED, is located in the Red Cramer Bag under the treatment table on the field

The closest medical facility is : St. Anthony North Health Campus Emergency Room

Baseball Field: Northwest Open Spaces

Remain Calm

1. Dial 9-1-1



PROSPECT RIDGE ACADEMY ATHLETICS DEPARTMENT

Emergency Action Plan (Updated 8/2026)

PRA School Address: 16501 Alcott Way, Broomfield, CO 80023

2. Request Assistance at: Northwest Open Spaces

Closest Intersection: N Peco Street and Roseanna Dr.

PRA main phone: (720) 723-2100

****give phone number of caller****

3. Specific Information given: Address/Specific location and directions

- Phone number of caller or reachable number on field
- Number of injured athletes
- Athlete's age/DOB
- Condition of injured athlete(s)
- Treatment rendered/to be rendered.

4. Control Scene, the **Flagger** will go to the intersection of N Peco Street and Roseanna Dr. to meet and guide EMS to the emergency location

5. Coach will provide EMS with consent form and insurance information located on rSchool app

6. Other personnel to notify:

- Parent/Legal guardian/Emergency contact of injured athlete
- Athletic Director— Ellie Kempfe (303) 915-4051
- Athletic Trainer— Lane Etherton (785) 850-1727

*Closest AED, is located in the northglen PRC facility or with Coach K

The closest medical facility is: Children's Hospital Colorado North Campus, Broomfield