

Adopted: 01-18-2016

Revised: 09-09-2019, 08/17/2020, 9/16/21

**ROCHESTER BEACON ACADEMY- RBA**  
**POLICY No. 426**  
**HEALTH INSURANCE POLICY**

**I. PURPOSE**

The purpose of this policy is to comply with terms of the Minnesota Health Insurance Transparency and Accountability Act applicable to charter schools.

**II. POLICY STATEMENT**

RBA will follow the guidelines set forth in this policy when procuring group health insurance coverage for its employees.

**III. REQUESTS FOR PROPOSALS**

RBA will request sealed proposals for group health insurance coverage from a minimum of three sources at least every two years. The requests for proposals shall occur at a reasonable time before the date specified by administration to open the sealed proposals.

**IV. SEALED BIDS**

- A. Administration will open all sealed proposals at the same time on the date specified by administration. This date shall be a reasonable time prior to the plan's renewal date.
- B. Administration will make a recommendation to the school board on which bid appears to be in the best interest of the school.
- C. Administration will notify employees covered by the group health insurance before the effective date of the changes in the group health contract.
- D. Upon the opening of the proposals, the content of the proposals becomes public data under Minn. Stat. Chapter 13

***Legal References:*** Minn. Stat. § 124E.12 (Charter Schools – Employment)