

Board of Directors Agenda

Date: July 18, 2022

Time: 6:30 pm – 8:00 pm

Location: 125 Live

1. Call Meeting to Order: 6:35 P.M.

2. Reading of Mission: The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their community with success. (Deanne)

3. Attendance: To establish Quorum

Name	
Pam Johnson, Chair	Present
Crystal Heim, Vice Chair	Excused
Evin Lantz, Treasurer	Unexcused
Kate Dullard, Secretary	Present
Bobbi Kostinec	Phone (At Lake cottage)
Deanne Breitenbach	Present
Brenna Salfi	Present
Stacy Aoudia	Present

Guests
Nicole Musolf, Executive Director
Melissa Walsh, Director of Special Education
Traci LaFerriere, Business Manager

4. Conflict of interest (Recognize any conflict of interest for board members or public input.) NONE

5. Approval of Agenda

Motion to approve agenda for July 18, 2022 with the additions of not going through the review of all tasks under new business, lease, and removal of one of our board members

Move	Second	Vote Aye	Motion
Kostinec	Breitenbach	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	No vote
Evin Lantz, Treasurer	Unexcused
Kate Dullard, Secretary	Aye

Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

6. Approval Meeting Minutes

Motion to approve meeting minutes from June 20, 2022 – TABLED UNTIL NEXT MEETING

Move	Second	Vote Aye	Motion

Name	VOTE
Pam Johnson, Chair	
Crystal Heim, Vice Chair	
Evin Lantz, Treasurer	
Kate Dullard, Secretary	
Bobbi Kostinec	
Deanne Breitenbach	
Brenna Salfi	
Stacy Aoudia	

7. Public Forum - Public Forum Guidelines

- a. Request sign-in –
- b. Elisa Voeltz
- c. Beth Bruns – thanked Nicole for being such a great boss, being an integral part to RBA, helping us, and on behalf of staff who couldn't be here, we will miss her and wish her the best.
- d. Cat Clendenning

8. Consideration of Claims and Accounts

- a. End of year Audit - June Financials will be presented when completed
- b. Review 2022-2023 school year revised budget
 - i. Budget that was approved in April that had 94 students.
 - ii. Lease arrangements carried over from the previous building and utilities, and so the savings from the better lease arrangement will help offset the declining enrollment
 - iii. Enrollment is currently at 78 students – includes all grades and transition program. Will generate enough revenue to pay 90% of lease aid that statute allows
 - iv. Fund balance will be used to help offset cost of enrollment students

Motion to approve revised 2022-2023 budget – TABLED UNTIL NEXT MEETING

Move	Second	Vote Aye	Motion

Name	VOTE
Pam Johnson, Chair	
Crystal Heim, Vice Chair	
Evin Lantz, Treasurer	
Kate Dullard, Secretary	
Bobbi Kostinec	
Deanne Breitenbach	

Brenna Salf	
Stacy Aoudia	

9. Committee Reports -

a. Building / Facilities Committee:

- i. Updates provided with moving date and use same service to help
- ii. Different language on the closure clause
- iii. More clarifying language concerning the state statute
- iv. Wanted the table to do with the
- v. Wanted to know the square footage between what the common space and the charter school space is
- vi. More information about exhibits

b. Strategy Committee:

- i. No Report

c. Policy Committee: Annual Review

- i. Update Title IX Policy – policy committee needs to vote on that
- ii. Kate and Pam to meet and look at Policies

d. Community Outreach / Grant Committee

- i. No report

e. Continuous Improvement Analysis Committee:

- i. No report

10. Director’s Report

a. Enrollment – as of 7/18/2022

6th	7th	8th	9th	10th	11th	12th	SOAR
5	5	10	22	12	7	9	8

Total of 78 Estimated **##.##% SPED**

- b. RBA Personnel Resignations:
 - i. Nicole Musolf, Executive Director, effective 7/30/2022

- c. RBA Personnel New Hires:
 - i. NONE
 - i.

11. Old Business

- a.

12. New Business

- a. **Motion to approve the removal of a board member – letter will be sent to the board member to inform them of the removal**

Move	Second	Vote Aye	Motion
Dullard	Salfi	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	NO VOTE
Evin Lantz, Treasurer	UNEXCUSED
Kate Dullard, Secretary	AYE
Bobbi Kostinec	AYE
Deanne Breitenbach	AYE
Brenna Salfi	AYE
Stacy Aoudia	AYE

- b. Motion to change the return date for staff to August 22nd and have the additional dates of August 25th and 26th to work instead of working August 15th and 16th.**

Move	Second	Vote Aye	Motion
Breitenbach	Salfi	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	NO VOTE
Evin Lantz, Treasurer	UNEXCUSED
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

- c. Review tasks for July - September:**
 - i. School preparation Staff**
 - ii. School preparation Students / Families**
 - iii. Logistics to unload trailers and move into classrooms**
 - iv. Hire open teaching and support position**
 - v. Job share or hire interim Executive Director**
 - vi. Interview committee and format**
 - vii. Open House planning**
 - viii. Miscellaneous items**

13. Board Parking Lot

14. Next Meeting: Monday, August 15, 2022

15. RBA Events:

16. Committee Meetings:

Committee	Date Next Meeting
Finance	TBD
Community Outreach / Grant Committee	TBD
Policy	TBD
Strategy	TBD
Continuous Improvement	TBD

19. Adjourn Meeting

Motion to adjourn the meeting at 8:55 P.M.

Move	Second	Vote Aye	Motion
Aoudia	Breitenbach	All	Carried