

Board of Directors Minutes

Special Meeting

Date: August 8, 2022

Time: 6:30 pm – 8:00 pm

Location: 125 LIVE

125 Elton Hills Dr NW Rochester, MN

1. Call Meeting to Order: 6:34 P.M.

2. Reading of Mission: The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their community with success. (PAM)

3. Attendance: To establish Quorum

Name	
Pam Johnson, Chair	Present
Crystal Heim, Vice Chair	Excused
Kate Dullard, Secretary	Present
Bobbi Kostinec	6:40 p.m.
Deanne Breitenbach	Present
Brenna Salfi	Zoom (lack of childcare)
Stacy Aoudia	Present

Guests
Melissa Walsh, Director of Special Education
Cat Clendenning, Special Education Coordinator
Traci LaFerriere, Business Manager

4. Conflict of interest (Recognize any conflict of interest for board members or public input.) NONE

5. Approval of Agenda

Motion to approve agenda for August 8, 2022

Move	Second	Vote Aye	Motion
Aoudia	Breitenbach	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	EXCUSED
Kate Dullard, Secretary	Aye

Bobbi Kostinec	NO VOTE
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

6. Approval Meeting Minutes

Motion to approve meeting minutes from August 1, 2022

Move	Second	Vote Aye	Motion
Dullard	Aoudia	Aye	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	EXCUSED
Kate Dullard, Secretary	Aye
Bobbi Kostinec	NO VOTE
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

7. Public Forum - Public Forum Guidelines

- a. Request sign-in - NONE

8. Consideration of Claims and Accounts

- a. End of year Audit - June - July Financials will be presented when completed
- b. Review 3 year projection balanced budget with 78 students
- c. Finance Committee Report - Traci, Melissa, Pam
 - i. Current salary matrix used to calculate new hire salaries
 - ii. Current teachers and staff salaries
 - iii. Budget voted in April 2022 included 3% raises for all staff
 - iv. Melissa Walsh's contract clause
 - 1. Had a clause in her contract that if student special education enrollment went down, she would not get a 3% raise
 - 2. Pam to propose an addendum to give Melissa the 3% raise due to her increased duties
 - v. Rochester school district comparison salaries / contract days

- vi. Review changing health care to Minnesota Healthcare Consortium -Medica

9. Committee Reports -

- a. **Building / Facilities Committee:**
 - i. Review action items
- b. **Strategy Committee:**
 - i. No Report
- c. **Policy Committee:**
 - i. No Report
- d. **Community Outreach / Grant Committee**
 - i. No report
- e. **Continuous Improvement Analysis Committee:**
 - i. No report

10. Director's Report

- a. **Enrollment - to be updated at meeting**

6th	7th	8th	9th	10th	11th	12th	SOAR
5	5	11	22	12	7	9	8

Total of 79 - Estimated ##.##% SPED- to be determined next month due to incoming

IEPS

- b. RBA Personnel Resignations:
 - i. NONE
- c. RBA Personnel New Hires:
 - i. NONE
- d. Discuss options on programming for the start of school if open positions remain on 8/22/2022.
- e. Presence learning for SLP, OT, and School Psych will be renewed at \$133,402.50
- f. Renew the contract with Twin Cities Education Consultants - \$21,000.00
 - i. Melissa to sign this week

11. Old Business

- a. **Health Insurance - Vote to approve new carrier**
- b. **Lease - Vote to approve**

12. New Business

a. Motion to approve Lease Approval with Congregational Church UCC

Move	Second	Vote Aye	Motion
Aoudia	Dullard	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	EXCUSED
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

b. Motion to approve change in Medical Insurance from Blue Cross+ to Minnesota Healthcare Consortium with the plan administered through Medica

- i. Approval membership with Southeast Service Cooperative - \$660 associate annual membership**
- ii. Enrolled employees required to Joint Powers Agreement**
- iii. Change new hire eligibility waiting period to 1st of the month following or coinciding with date of hire.**
- iv. Assign authorized contract signer to Pam Johnson**

Move	Second	Vote Aye	Motion
Dullard	Aoudia	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye

Crystal Heim, Vice Chair	EXCUSED
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

c. Motion to approve Salary Matrix for 1 year

- i. Bachelors is capped at 7 years
- ii. Masters is capped at 7 years

Move	Second	Vote Aye	Motion
Dullard	Breitenbach	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	EXCUSED
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

d. Motion to authorize Melissa Walsh use the RBA Debit card through Think Bank

Move	Second	Vote Aye	Motion
Dullard	Kostinec	All	Carried

Name	VOTE
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Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	EXCUSED
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

- e. Motion to approve Melissa Walsh’s contract addendum to include the 3% raise and to retract the financial penalty for less than 30 days notice**

Move	Second	Vote Aye	Motion
Breitenbach	Aoudia	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	EXCUSED
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

13. Board Parking Lot

- a. Board Treasurer nominations**
- b. Recommendation two committee board members - recruit**

14. Next Meeting: Board Meeting - Monday, August 15, 2022

15. RBA Events:

- a. Teachers return 8/22**
- b. 1:1 with Families 8/29 - 8/31**
- c. School first day of school 9/6**

16. Committee Meetings:

Committee	Date Next Meeting
Finance	TBD
Community Outreach / Grant Committee	TBD
Policy	TBD
Strategy	TBD
Continuous Improvement	TBD

19. Adjourn Meeting

Motion to adjourn the meeting at 8:39

Move	Second	Vote Aye	Motion
Breitenbach	Kostinec	All	Carried