

Board of Directors Minutes

Special Meeting

Date: August 1, 2022

Time: 6:30 pm – 8:00 pm

Location: 125 LIVE

125 Elton Hills Dr NW Rochester, MN

1. Call Meeting to Order:

2. Reading of Mission: The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their community with success.

3. Attendance: To establish Quorum

Name	
Pam Johnson, Chair	Present
Crystal Heim, Vice Chair	Present
Kate Dullard, Secretary	Present
Bobbi Kostinec	Zoom
Deanne Breitenbach	Present
Brenna Salfi	Zoom
Stacy Aoudia	Present

Guests
Melissa Walsh, Director of Special Education
Cat Clendenning, Special Education Coordinator
Traci LaFerriere, Business Manager
Kasey Cummings, Heartland Insurance
Jim Zacchini, Minnesota Guild
Glory Kibbel, Minnesota Guild

4. Conflict of interest (Recognize any conflict of interest for board members or public input.) NONE

5. Approval of Agenda

Motion to approve agenda for August 1, 2022 with the additions of Traci LaFerriere’s contract and discussion of letter from the Guild

Move	Second	Vote Aye	Motion
Breitenbach	Kostinec	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye

Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

6. Approval Meeting Minutes

Motion to approve meeting minutes from June 20, 2022

Move	Second	Vote Aye	Motion
Kostinec	Breitenbach	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

7. Public Forum - Public Forum Guidelines

- a. Request sign-in - NONE

8. Consideration of Claims and Accounts

- a. End of year Audit - June - July Financials will be presented when completed
- b. Review 2022-2023 school year revised budget

Revised 2022-2023 budget decided to table until September based on Traci LaFerriere's recommendation on student enrollment will be known as school commences.

9. Committee Reports -

a. Building / Facilities Committee:

- i. Review action items
- ii. Lease has cleared MDE review, and Christian has sent the lease onto the Church's attorney
- iii. The Church wants to add a comment that the common spaces be tidy if they were to have an after school
- iv. 8/3 – Melissa and Cat, along with church representatives, will have a walk-through of the facilities

- b. **Strategy Committee:**
 - i. No Report
- c. **Policy Committee: Annual Review**
 - i. Pam and Kate met to update policy 408 and Title IX Grievance Policy
- d. **Community Outreach / Grant Committee**
 - i. No report
- e. **Continuous Improvement Analysis Committee:**
 - i. No report

10. Director’s Report

- a. **Enrollment - to be updated at meeting – tabled until 8/8 meeting**
- b. RBA Personnel Resignation: None reported
- c. RBA Personnel New Hires: None reported

11. Old Business

- a.

12. New Business

- a. **Motion to remove Evin Lantz and Nicole Musolf as authorized to sign on Think Bank account**

Motion to approve

Move	Second	Vote Aye	Motion
Dullard	Kostinec	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	NO VOTE
Stacy Aoudia	Aye

- b. **Motion to add Deanne Breitenbach and Melissa Walsh authorized to sign on Think Bank account**

Motion to approve

Move	Second	Vote Aye	Motion
Aoudia	Dullard	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye

Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	
Stacy Aoudia	Aye

- a. **Motion to remove Evin Lantz and Nicole Musolf as authorized to sign on Premier Bank account**

Motion to approve

Move	Second	Vote Aye	Motion
Kostinec	Breitenbach	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

- a. **Motion to add Melissa Walsh and Deanne Breitenbach as authorized to sign on Premier Bank account**

Motion to approve

Move	Second	Vote Aye	Motion
Aoudia	Kostinec	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

- b. **Motion to remove Nicole Musolf from IoWA and add Melissa Walsh to IoWa**
Motion to approve

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye

Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

13. Motion to update Policy 408 compliance officer designations and address

- a. **Cat Clendenning as Human Rights Officer**
- b. **Add reference to Executive Director will read as Special Education Director**
- c. **Update mailing address to 974 Skyline Drive SW, Rochester Mn. 55902**

Motion to approve

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

14. Motion to update Title IX Grievance Policy

- a. **Remove Julie Halferty as Title IX Coordinator and add Karissa Wilson**
- b. **Update address**

Motion to approve

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

15. Motion to move from Blue Cross to Minnesota Healthcare Consortium/Medica and Option 4
Tabled until 8/8 meeting.

16. Recruitment Committee whose duties are to recruit open position for the Executive Director and Interim Executive Director positions who will oversee the development of the standards for the candidates and to report to the board every meeting.

Motion to Approve

Move	Second	Vote Aye	Motion
Stacy	Deanne	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye

Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

17. MOTION to approve to approve Traci LaFerriere’s contract for 2022-2023 school year

Move	Second	Vote Aye	Motion
Breitenbach	Aoudia	All	Carried

Name	VOTE
Pam Johnson, Chair	Aye
Crystal Heim, Vice Chair	Aye
Kate Dullard, Secretary	Aye
Bobbi Kostinec	Aye
Deanne Breitenbach	Aye
Brenna Salfi	Aye
Stacy Aoudia	Aye

18. Mn Guild answered questions regarding RBA response to concerns outlined in corrective action plan due August 5, 2022.

19. Board Parking Lot

- a. **Board Treasurer nominations**
- b. **Recommendation two committee board members - recruit**

20. Next Meeting: Special Board Meeting - Monday, August 8, 2022

21. RBA Events:

22. Committee Meetings:

Committee	Date Next Meeting
Finance	TBD
Community Outreach / Grant Committee	TBD
Policy	TBD
Strategy	TBD
Continuous Improvement	TBD

19. Adjourn Meeting

Motion to adjourn the meeting at 8:57

Move	Second	Vote Aye	Motion
Aoudia	Heim	All	Carried