**Board of Directors Agenda Date:** August 16, 2021

**Time:** 6:30 pm – 8:00 pm

**Location:** Rochester Beacon Academy

1. Call Meeting to Order: 6:35p.m
2. **Reading of Mission:** The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their

community with success.

1. **Attendance: To establish Quorum**

|  |  |
| --- | --- |
| Name |  |
| Pam Johnson, Chair | Present |
| Crystal Heim, Vice Chair | Present |
| Evin Lantz, Treasurer | Present |
| Kate Dullard, Secretary | Present |
| Bobbi Kostinec | Present |
| Deanne Breitenbach | Absent |
| Nandita Chawla | Excused |
| Brenna Salfi | Excused |
| Stacy Aoudia | Present |

|  |
| --- |
| Guests |
| Nicole Musolf, Executive Director |
| Melissa Walsh, Director of Special Education |

1. **Conflict of interest (**Recognize any conflict of interest for board members or public input.)
2. **Approval of Agenda**

**Motion to approve agenda for** August 16, 2021

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Aoudia | Dullard | All | Carried |

1. **Approval Meeting Minutes**

Motion to approve meeting minutes from July 21, 2021

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Dullard | Aoudia | All | Carried |

1. **Public Forum - Public Forum Guidelines** 
   1. Request sign-in - NONE
2. **Consideration of Claims and Accounts**
   1. June / July Financial - Report will be presented when the 2020-2021 audit is completed. RBA’s fiscal year ended 6/20/2021
   2. Still waiting on final numbers for the end of Fiscal Year 2021, which ended in June
   3. Updates on SPED spending
   4. How to attract employees to the school
3. **Committee Reports -**
   1. **Building / Facilities Committee:**
      1. No Report
   2. **Strategy Committee:**
      1. Guild Contract Goals
   3. **Policy Committee:**
      1. No report
   4. **Community Outreach / Grant Committee**
      1. No report
   5. **Continuous Improvement Analysis Committee:**
      1. No Report
4. **Personnel Updates**
   1. RBA Personnel Resignations:
      1. Dean Frank, Social Studies Teacher, effective 7/22/21
      2. Dustin Johnson, School Counselor, effective 7-23-21
      3. Kendra Johnson, SPED Paraprofessional, effective 7-27-21
      4. Sara Owens, LA Teacher, effective 7-30-2021
      5. Elise Clark, SPED Paraprofessional, effective 8-1-21
      6. Krista Affeldt, SPED Teacher, effective 8-6-21
      7. Marie Sexton, SPED Paraprofessional, effective 8-16-2021
   2. RBA Personnel New Hires:
      1. Karissa Wilson, Master Social Worker, effective 8-16-21, $48,272.88
      2. Ellen Nelson, LA Teacher, effective 8-16-21, $49,272.88
      3. Beth Bruns, Math Teacher, effective 8-16-21, $43,599.90
   3. RBA Personnel Termination::
      1. NA
5. **Director’s Report**
   1. **Enrollment**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 6th | 7th | 8th | 9th | 10th | 11th | 12th | SOAR |
| 6 | 12 | 27 | 19 | 14 | 12 | 14 | NA |

Total of 104 - Estimated 78 % SPED

* 1. What are the planned fundraisers and what are they going to be?
     1. May 14th, 2022- Ray of Hope
     2. Sometime in October we will do Butter Braids
     3. Crush for a Crush in February

1. **Outside Contracts:**
   1. No contracts
2. **Old Business**
   1. No old business
3. **New Business**
   1. **Family Handbook 2021-2022 Motion to approve**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Dullard | Aoudia | All | Carried |

* 1. **Staff Handbook 2021-2022 Motion to approve**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Aoudia | Lantz | All | Carried |

* 1. **Pc. Policy 408, Unfair Discriminatory Practices Motion to approve**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Lantz | Aoudia | All | Carried |

* 1. **Policy 311, Depositories Motion to approve**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Lantz | Dullard | All | Carried |

**Think Bank holds our bank accounts and payroll. Premier Bank holds our PPE Loan.**

* 1. **Policy 304, EFT Motion to approve**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Heim | Dullard | All | Carried |

**f. Motion to approve Traci LaFerriere to have EFT**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Dullard | Aoudia | ALL | Carried |

* 1. **Policy 211, Fund Balances Motion to approve**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Dullard | Aoudia | All | Carried |

* 1. **Motion to approve 3-year contract for Nicole Musolf at $86,200 with a 3% raise each year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Lantz | Aoudia | All | Carried |

* 1. **Motion to approve 2-year contract for Melissa Walsh at $76,500 with a 3% raise each year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Move** | **Second** | **Vote Aye** | **Motion** |
| Lantz | Aoudia | All | Carried |

1. **Board Parking Lot**
   1. **2021-2022 Board meeting attendance expectations - update By-Laws August/September**
   2. **Board engagement at school functions - back to school, school conferences, prom, fund-raisers, teacher appreciation events, graduation**
2. **Next Meeting:**

Regular Board Meeting - Thursday, September 16, 2021 6:30 pm – 8:00 pm at RBA.

1. **RBA Events:**
2. **Committee Meetings:**

|  |  |
| --- | --- |
| Committee | Date Next Meeting |
| Finance | Sept 16, 2021, 5:30 pm |
| Community Outreach / Grant Committee | TBD |
| Policy | TBD |

|  |  |
| --- | --- |
| Strategy | TBD |
| Continuous Improvement | TBD |

1. **Adjourn Meeting**

:Motion to adjourn the meeting at 7:29 p.m

|  |  |  |  |
| --- | --- | --- | --- |
| Move | Second | Vote Aye | Motion |
| Lantz | Heim | All | Carried |