

Adopted: 01-18-2016

Revised: 3-17-22

**ROCHESTER BEACON ACADEMY-RBA**  
**POLICY No. 303**  
**BIDDING FOR SERVICES FROM AUTHORIZER**

**I. PURPOSE**

The purpose of this policy is to ensure that RBA observes state requirements related to contracting with its Authorizer.

**II. POLICY STATEMENT**

The Board of RBA is responsible for policy matters related to the operation of the school, including budgeting, curriculum programming, personnel, and operating procedures. To ensure that the school operates within applicable laws, all contracts with the school's Authorizer shall be presented to the Board for its approval and the contract must satisfy the provisions of Section III of this Policy.

**III. REQUIREMENTS**

A. As required by Minnesota's Charter School Law, any potential contract, lease, or purchase of service from RBA's authorizer must meet the following requirements:

1. The potential contract must be disclosed to the commissioner,
2. The contract must be accepted through an open bidding process; and
3. The contract terms must be memorialized in a separate contract from the charter contract.

B. If the contract is a contract to provide management and financial services for the school, the school must document that it received at least two competitive bids.

***Legal Reference:*** Minn. Stat. § 124E.10 (Charter Schools – Charter Contract)  
Minn. Stat. § 124E.16 (Charter Schools – Reports)