

Board of Directors Agenda

Date: July 20, 2020

Time: 6:30 pm – 8:00 pm

Location: Rochester Beacon Academy

1. Call Meeting to Order 6:02 pm

2. Reading of Mission: The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their community with success.

3. Attendance: To establish Quorum

Name	
Pam Johnson, Chair	Present
Deanne Breitenbach, Vice Chair	Present
Evin Lantz, Treasurer	Present
Kate Dullard, Secretary	Present
Bobbi Kostinec	Present
Crystal Heim	Absent
Nandita Chawla	Present
Brenna Salfi	Absent

Guests
Nicole Musolf, Executive Director
Melissa Walsh, Director of Special Education

4. Conflict of interest (Recognize any conflict of interest for board members or public input.)

5. Approval of Agenda

Motion to approve agenda for July 20, 2020

Move	Second	Vote Aye	Motion
Lantz	Breitenbach	Unanimous	Carried

6. Approval Meeting Minutes

Motion to approve meeting minutes from June 15, 2020

Move	Second	Vote Aye	Motion
Dullard	Kostinec	Unanimous	Carried

7. Public Forum - Public Forum Guidelines 2019-2020

- a. Request sign-in - Melanie Flaherty and Grace Flaherty
- b. Melanie presented a complaint to the board

8. Consideration of Claims and Accounts

- a. June Financial Report
- b. A report is usually not given at this time due to the end of the school year
 - i. End of the year numbers are the same.
- c. Numbers will be provided with end of year report

9. Committee Reports -

- a. **Building / Facilities Committee:**
 - i. No Report
- b. **Strategy Committee:**
 - i. No Report
- c. **Policy Committee: Annual Review**
 - i. Policy 211 Fund Balance
 - ii. Policy 304 Electronic Transfer of Funds
 - iii. Policy 311 Designation of Depositories
 - iv. Policy 408 Prohibition Against Unfair Discriminatory Practices in Employment and Grievance Procedure
- d. **Community Outreach / Grant Committee**
 - i. No Report
- e. **Continuous Improvement Analysis Committee:**
 - i. No Report

10. Personnel Updates

- a. RBA Personnel Resignations: NONE
 - i.
- b. RBA Personnel New Hires: NONE
 - i.
- c. RBA Personnel Non-Renewals: NONE
 - i.
- d. RBA Personnel Leave of Absence: NONE
 - i.

11. Director’s Report

- a. Graduation is August 7th at 5:30 pm via Zoom
- b. There was a problem with staff not getting their checks by July 1st. 13 staff did not get their paychecks, so Nicole cancelled and reissued 1 check and the others got theirs from the post office.
- c. Insurance will be Blue Cross Blue Shield and have a 2.7% increase

12. Outside Contracts:

- a. Presence Learning for Speech during ESY

13. Old Business

- a. No old business

14. New Business

- a. **Policy 211 Fund Balance**
Motion to approve annual review Policy 211

Move	Second	Vote Aye	Motion
Lantz	Dullard	Unanimous	Carried

- b. **Policy 304 Electronic Transfer of Funds**
Motion to approve annual review Policy 304

Move	Second	Vote Aye	Motion
Breitenbach	Kostinec	Unanimous	Carried

- c. **Policy 311 Designation of Depositories**
Motion to approve annual review Policy 311

Move	Second	Vote Aye	Motion
Dullard	Lantz	Unanimous	Carried

d. Policy 408 Prohibition Against Unfair Discriminatory Practices in Employment and Grievance Procedure

Motion to approve annual review Policy 408

Move	Second	Vote Aye	Motion
Breitenbach	Dullard	Unanimous	Carried

e. 2020 - 2021 RBA Meetings

Thursday, September 17, 2020
Thursday, October 15, 2020
Thursday, November 19, 2020
Thursday, December 17, 2020
Thursday, January 21, 2020
Thursday, February 18, 2020
Thursday, March 18, 2020
Thursday, April 15, 2020
Thursday, May 20, 2020

Motion to approve 2020 - 2021 Board Meetings

Move	Second	Vote Aye	Motion
Lantz	Kostinec	Unanimous	Carried

f. 2020 - 2021 RBA Board Directors - Designate Chair

Motion to approve _Pam Johnson as Chair

Move	Second	Vote Aye	Motion
Dullard	Breitenbach	Unanimous	Carried

g. 2020 - 2021 RBA Board Directors - Designate Vice-Chair

Motion to approve _Deanne Breitenbach as Vice-Chair

Move	Second	Vote Aye	Motion
Lantz	Kostinec	Unanimous	Carried

h. 2020 - 2021 RBA Board Directors - Designate Treasurer

Motion to approve _Evin Lantz Treasurer

Move	Second	Vote Aye	Motion
Breitenbach	Dullard	Unanimous	Carried

- i. 2020 - 2021 RBA Board Directors - Designate Secretary
Motion to approve _Kate Dullard Secretary

Move	Second	Vote Aye	Motion
Lantz	Kostinec	Unanimous	Carried

- j. Sign Lease Aid Page - All Board members
- k. Sign Lease Aid Application - Board Chair

15. Board Goals –

16. Next Meeting: **Regular Board Meeting - Monday, August 17, 2020 6:30 pm – 8:00 pm at RBA.**

17. RBA Events:

August	Graduation Friday, 8/7 5:30 pm
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18. Committee Meetings:

Committee	Date Next Meeting
Finance	August 17, 2020, 5:30 pm
Community Outreach / Grant Committee	TBD
Policy	No meeting
Strategy	TBD
Continuous Improvement	No meeting

19. Adjourn Meeting

Motion to adjourn the meeting at 7:30 pm

Move	Second	Vote Aye	Motion
Lantz	Dullard	Unanimous	Carried